

United Kingdom-Luton: Photocopying equipment

OJ S 20/2015 29/01/2015

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Chiltern Learning Trust

Postal address: C/o Denbigh High School, Alexandra Avenue

Town: Luton

Postal code: LU3 9HE

Country: United Kingdom

Contact person: Schools Buying Club, Technology House, 151 Silbury Boulevard, Milton Keynes, MK9 1LH

For the attention of: Sophie Jones

E-mail: sophie.jones@schoolsbuyingclub.com

Telephone: +44 1908545736

Internet address(es):General address of the contracting authority: <http://www.denbighhigh.luton.sch.uk/>Address of the buyer profile: <https://in-tendhost.co.uk/schoolsbuyingclub>**Additional information can be obtained from:**

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address**I.2. Type of the contracting authority**

Body governed by public law

I.3. Main activity

Education

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description**II.1.1. Title attributed to the contract by the contracting authority**

SBC-SJ-10035 — Chiltern Learning Trust- Multi-Functional Devices.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 1: Maintenance and repair services

NUTS code UKH21 Luton

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

The Chiltern Learning Trust is a multi-academy trust currently comprising of Denbigh High School, Challney High School for Boys and Dallow Primary School. It seeks to promote and celebrate the individual and collective achievements of all the Schools by providing the very best education and qualifications for our learners in a pleasant, happy and caring academic environment.

The Trust is led by a Board of Directors which consists of representatives from all 3 Schools with Dame Yasmin Bevan as Chief Executive. The members of the board and trustees have extensive experience of education and corporate governance and a shared desire for high standards and excellence in all that they do. Each School also has its own local governing body.

Although each School retains its individual identity and history, the desire for excellence and high achievement for all learners, regardless of their background or ability, is the common underpinning feature of all three Schools. The Schools work together, using our very best teachers and leaders to raise the outcomes and opportunities for every child, sharing best practice and expertise amongst staff to raise participation and narrow gaps in achievement. Developing excellent attitudes to learning in its widest sense and fostering respect, courtesy, consideration and friendship are also central to the ethos of our School communities. The Schools also work extensively with other Trusts locally and nationally through the Chiltern Teaching Trust Alliance and Challenge Partners, a national Trust improvement network. The practicalities of the Trust arrangement also enable us to retain a strong central team of specialists with expertise in finance, marketing, facilities management, staff training and development, technology for learning and human resources, helping to ensure that the outstanding quality of teaching and learning is mirrored in the day-to-day running of the Schools.

The Chiltern Learning Trust is looking to procure a firm of competent and capable Multi-Functional Device providers who are able to ensure that the Trust are able to efficiently and effectively print, reproduce and manage their materials.

II.1.6. CPV code(s)

30121200 Photocopying equipment, 30121100 Photocopiers, 30121300 Reproduction equipment

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

Estimated value excluding VAT:

Range: between 100 000 and 250 000 GBP

II.2.2. Information about options

Options: no

II.2.3. Information about renewals

II.3. Duration of the contract or time limit for completion

Duration in months: 36 (from the award of the contract)

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

Any consortia will be required to form a legal entity prior to award of contract in which each member is jointly and severally liable.

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: Full details of the information to be provided are detailed in the Pre-Qualification Questionnaire which must be sought and returned by the closing deadline.

III.2.2. Economic and financial ability

List and brief description of conditions: Full details of the information to be provided are detailed in the Pre-Qualification Questionnaire which must be sought and returned by the closing deadline.

III.2.3. Technical and professional ability

List and brief description of conditions:

Full details of the information to be provided are detailed in the Pre-Qualification Questionnaire which must be sought and returned by the closing deadline.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Restricted

IV.1.2. Information about the limits on the number of candidates to be invited

Envisaged minimum number 5: and Maximum number 6

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Time limit for receipt of requests for documents or for accessing documents: 26.2.2015 - 12:00
Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

26.2.2015 - 12:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

IV.3.8. Conditions for opening of tenders

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

VI.3. Additional information

To receive more information about this tender, including any amendments and/or clarifications and to request any clarifications and/or to respond to this tender, you must register your interest to this tender on the following site: <https://in-tendhost.co.uk/schoolsbuyingclub>

Following an expression of interest on www.in-tendhost.co.uk the PQQ will be available to access on <https://in-tendhost.co.uk/schoolsbuyingclub> The PQQ must be returned in accordance with the instructions set out in the PQQ by the time and date indicated. The contracting authority does not bind itself to accept the lowest or any offer and reserves the right to accept an offer in either whole or in part. The contracting authority is not responsible for any costs incurred by bidders in relation to the participation in this process.

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

Precise information on deadline(s) for review procedures: Chiltern Learning Trust will incorporate a standstill period at the point information on the award of the contract is communicated to tenderers. That notification will provide full information on the award decision. The standstill period, which will be a minimum of 10 calendar days, provides time for unsuccessful tenderers to challenge the award decision before the contract is entered into. The Public Contracts Regulations 2006 (SI 2006 No 5) provide for aggrieved parties who have been harmed or are at risk of harm by a breach of the rules to take action in the High Court (England, Wales and Northern Ireland).

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

26.1.2015