

**NL-Driebergen: Software package and information systems**

OJ S 21/2013 30/01/2013

Contract notice

Supplies

Directive 2004/18/EC

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Staatsbosbeheer

Postal address: Postbus 1300

Town: Driebergen

Postal code: 3970 BH

Country: Netherlands

Contact person: Staatsbosbeheer

For the attention of: Arlette Rugebregt

E-mail: [inkoop@staatsbosbeheer.nl](mailto:inkoop@staatsbosbeheer.nl)**Internet address(es):**General address of the contracting authority: <http://www.staatsbosbeheer.nl>**Additional information can be obtained from:**

the abovementioned address

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

the abovementioned address

**Tenders or requests to participate must be submitted:** the abovementioned address**I.2. Type of the contracting authority**

Body governed by public law

**I.3. Main activity**

Other: Natuurbeheer

**I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: no

**Section II: Object of the contract**

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**II.1. Description****II.1.1. Title attributed to the contract by the contracting authority**

Levering van Standaard software en daaraan gerelateerde Dienstverlening.

**II.1.2. Type of contract and place of performance or delivery**

Supplies

Purchase

Main site or place of performance: Driebergen

NUTS code NL Nederland

**II.1.3. Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

#### **II.1.4. Information about framework agreement**

Framework agreement with a single operator

##### **Duration of the framework agreement**

Duration in years: 6

In the case of framework agreements, provide justification for any duration exceeding 4 years: Staatsbosbeheer verwacht niet dat Microsoft het komende jaar met nieuwe versies van het Office pakketten komt, en om de software assurance te behouden, zijn er 3 opties voor een jaar verlenging opgenomen.

#### **II.1.5. Short description of the contract or purchase(s)**

Staatsbosbeheer wil met deze aanbesteding één leverancier selecteren voor de levering van standaard software en daarmee logischerwijs samenhangende werkzaamheden (zoals onderhoud, support, advies en installatie). Tevens beoogt Staatsbosbeheer met de nieuw af te sluiten Raamoverkomst meer inzicht te creëren op basis waarvan verbeteringen op het vlak van inkoop en standaardisatie worden ondersteund.

#### **II.1.6. CPV code(s)**

48000000 Software package and information systems

#### **II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

#### **II.1.8. Lots**

This contract is divided into lots: no

#### **II.1.9. Information about variants**

Variants will be accepted: no

### **II.2. Scope of the procurement**

#### **II.2.1. Total quantity or scope**

#### **II.2.2. Information about options**

Options: no

#### **II.2.3. Information about renewals**

### **II.3. Duration of the contract or time limit for completion**

## **Section III: Legal, economic, financial and technical information**

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### **III.1. Conditions related to the contract**

#### **III.1.1. Deposits and guarantees required**

geen

#### **III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

geen

#### **III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

Een combinatie van bedrijven kan gezamenlijk als één inschrijver inschrijven. In dat geval is het afzonderlijk inschrijven door één van de combinanten, alleen of in combinatie met anderen, niet toegestaan. Bij opdrachtverlening zal door de combinatie een ondertekende

verklaring dienen te worden overlegd, waaruit blijkt a) dat de leden van de combinatie zich gezamenlijk en hoofdelijk aansprakelijk stellen voor de volledige en juiste uitvoering van de overeenkomst in al zijn onderdelen en b) de naam van de combinant, die als vertegenwoordiger namens de combinatie zal optreden en bevoegd is de combinatie te binden.

#### **III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: no

#### **III.2. Conditions for participation**

##### **III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: Inschrijver dient een Eigen Verklaring in te vullen. Ter controle kan een uitsnede van KvK worden gevraagd.

##### **III.2.2. Economic and financial ability**

List and brief description of conditions: Eigen Verklaring.

Minimum level(s) of standards possibly required: De totale omzet excl. BTW van de onderneming bedraagt minimaal EUR 750.000 over het laatste afgesloten boekjaar.

##### **III.2.3. Technical and professional ability**

List and brief description of conditions:

Vermelden in Eigen verklaring

Minimum level(s) of standards possibly required:

1. Een meerjarige raamovereenkomst voor de levering van standaard Microsoft software met een contract waarde van tenminste EUR 500.000,- .

2. In de referentie was u verantwoordelijk voor het leveren van de gevraagde dienstverlening zoals beschreven in hoofdstuk 2.3 (b)

##### **III.2.4. Information about reserved contracts**

#### **III.3. Conditions specific to services contracts**

##### **III.3.1. Information about a particular profession**

Execution of the service is reserved to a particular profession: no

##### **III.3.2. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

### **Section IV: Procedure**

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#### **IV.1. Type of procedure**

##### **IV.1.1. Type of procedure**

Open

##### **IV.1.2. Information about the limits on the number of candidates to be invited**

##### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

#### **IV.2. Award criteria**

##### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

**IV.2.2. Information about electronic auction**

An electronic auction will be used: no

**IV.3. Administrative information**

**IV.3.1. File reference number attributed by the contracting authority**

**IV.3.2. Previous publication concerning this procedure**

no

**IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

Time limit for receipt of requests for documents or for accessing documents: 11.3.2013 - 11:00

Payable documents: no

**IV.3.4. Time limit for receipt of tenders or requests to participate**

12.3.2013 - 11:00

**IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

**IV.3.6. Languages in which tenders or requests to participate may be submitted**

Dutch.

**IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

Duration in days: 90 (from the date stated for receipt of tender)

**IV.3.8. Conditions for opening of tenders**

Date: 12.3.2013 - 11:10

Persons authorised to be present at the opening of tenders: yes

Information about authorised persons and opening procedure: opening is openbaar. Indien men aanwezig wil zijn dient men zich uiterlijk 1 dag van te voren te melden.

**Section VI: Complementary information**

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**VI.1. Information about recurrence**

This is a recurrent procurement: no

**VI.2. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:

no

**VI.3. Additional information**

**VI.4. Procedures for review**

**VI.4.1. Review body**

Official name: Rechtbank Den Haag

Country: Netherlands

**Body responsible for mediation procedures**

Country: Netherlands

**VI.4.2. Review procedure**

**VI.4.3. Service from which information about the review procedure may be obtained**

Country: Netherlands

**VI.5. Date of dispatch of this notice**

25.1.2013