

United Kingdom-Paisley: Software consultancy services
OJ S 20/2017 28/01/2017
Contract notice
Services

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: Renfrewshire Council

Postal address: Renfrewshire House, Cotton Street

Town: Paisley

NUTS code: UKM35 Inverclyde

Postal code: PA1 1JB

Country: United Kingdom

Contact person: Craig Laughlan

E-mail: craig.laughlan@renfrewshire.gov.uk

Telephone: +44 1416187047

Fax: +44 1416187050

Internet address(es):

Main address: <http://www.renfrewshire.gov.uk>

Address of the buyer profile: http://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00400

I.1. Name and addresses

Official name: Scotland Excel

Postal address: Renfrewshire House, Cotton Street

Town: Paisley

NUTS code: UKM35 Inverclyde

Postal code: PA1 1AR

Country: United Kingdom

E-mail: contactus@scotland-excel.org.uk

Telephone: +44 3003001200

Fax: +44 1416187423

Internet address(es):

Main address: <http://www.scotland-excel.org.uk>

Address of the buyer profile: http://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA10383

I.1. Name and addresses

Official name: Renfrewshire Valuation Joint Board

Postal address: The Robertson Centre, 16 Glasgow Road

Town: Paisley

NUTS code: UK United Kingdom

Postal code: PA1 3QF

Country: United Kingdom

E-mail: shona.carlton@renfrewshire-vjb.gov.uk

Telephone: +44 1416185905

Fax: +44 1416185999

Internet address(es):

Main address: www.Renfrewshire-vjb.gov.uk

Address of the buyer profile: http://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA27323

I.1. Name and addresses

Official name: Renfrewshire Leisure and Culture Trust

Postal address: Renfrewshire House, 5th Floor, Cotton Street

Town: Paisley

NUTS code: UK United Kingdom

Postal code: PA1 1LL

Country: United Kingdom

E-mail: craig.connely@renfrewshire.gov.uk

Telephone: +44 1416187390

Internet address(es):

Main address: <http://www.renfrewshireleisure.com>

I.1. Name and addresses

Official name: Clyde Muirshield Regional Park

Postal address: Castle Semple Visitor Centre, Lochilp Road

Town: Lochwinnoch

NUTS code: UK United Kingdom

Postal code: PA12 4EA

Country: United Kingdom

E-mail: info@clydemuirshield.co.uk

Telephone: +44 1505842882

Internet address(es):

Main address: <http://clydemuirshiel.co.uk/>

I.1. Name and addresses

Official name: Renfrewshire Council

Postal address: Renfrewshire House, Cotton Street

Town: Paisley

NUTS code: UKM35 Inverclyde

Postal code: PA1 1JB

Country: United Kingdom

E-mail: cpu@renfrewshire.gov.uk

Telephone: +44 1416186400

Fax: +44 1416187050

Internet address(es):

Main address: <http://www.renfrewshire.gov.uk>

Address of the buyer profile: http://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00400

I.2. Information about joint procurement

The contract involves joint procurement

I.3. Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://www.publictendersscotland.publiccontractsscotland.gov.uk>

Additional information can be obtained from the abovementioned address
Tenders or requests to participate must be submitted electronically via: [https://www.
publictendersscotland.publiccontractscotland.gov.uk](https://www.publictendersscotland.publiccontractscotland.gov.uk)

I.4. Type of the contracting authority

Regional or local agency/office

I.5. Main activity

General public services

Section II: Object

II.1. Scope of the procurement

II.1.1. Title

Microsoft Implementation Support.
Reference number: RC-RC-224-17

II.1.2. Main CPV code

72266000 Software consultancy services

II.1.3. Type of contract

Services

II.1.4. Short description

Renfrewshire Council has decided to enter into a Secure Productive Enterprise (SPE) Agreement with Microsoft with an expectation of the contract being in place by 01.4.2017. The Agreement will include all current corporate users — approximately 4 200. As well as all of the products included within the SPE the agreement with Microsoft will cover SQL licensing and Project/Visio licensing. The transformation of current services to the SPE is expected to take between 1 and 2 years. The Council would look to the support partner to help define a plan that allows us to meet this timeframe.

II.1.5. Estimated total value

Value excluding VAT: 400 000,00 GBP

II.1.6. Information about lots

This contract is divided into lots: no

II.2. Description

II.2.2. Additional CPV code(s)

72266000 Software consultancy services, 72200000 Software programming and consultancy services, 72220000 Systems and technical consultancy services

II.2.3. Place of performance

NUTS code: UKM35 Inverclyde
Main site or place of performance: Renfrewshire Area.

II.2.4. Description of the procurement

Renfrewshire Council has decided to enter into a Secure Productive Enterprise (SPE) Agreement with Microsoft with an expectation of the contract being in place by 01.4.2017. The

Agreement will include all current corporate users — approximately 4 200. As well as all of the products included within the SPE the agreement with Microsoft will cover SQL licensing and Project/Visio licensing.

The Business Case that was collated to inform the Council decision is predicated on the retiral of a range of products that are currently in use prior to the expiry date of existing contracts.

Given the scale of this work the Council has decided to appoint an Implementation Support Partner to guide and support the Council through this transition.

This work will be done mainly from Renfrewshire House, Cotton Street, Paisley.

II.2.5. Award criteria

Criteria below

Quality criterion - Name: Quality / Weighting: 70

Price - Weighting: 30

II.2.6. Estimated value

Value excluding VAT: 400 000,00 GBP

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 24

This contract is subject to renewal: yes

Description of renewals:

2 years with the option to extend for a further 12 months.

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.12. Information about electronic catalogues

Tenders must be presented in the form of electronic catalogues or include an electronic catalogue

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

Economic operators may be excluded from this competition if they are in any of the situations referred to in regulation 58 of the Public Contracts (Scotland) Regulations 2015 and any of the situations referred to in regulation 8 and 9 of the Procurement (Scotland) Regulations 2016.

Section III: Legal, economic, financial and technical information

III.1. Conditions for participation

III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions:

Due to the limitation of characters within the system tenderers must refer to the document reference as "Contract Notice" Technical and Professional Ability contained within the Invitation to tender (Project 7550) which is saved under folder reference "Contract Notice Additional Information" within the supplier attachment area.

III.1.2. Economic and financial standing

Minimum level(s) of standards possibly required:

Employee Liability- statutory minimum 5 000 000 GBP each and every claim.

Public liability- minimum 1 000 000 GBP, each and every claim.

Professional indemnity- minimum 250 000 GBP, each and every claim (however, will accept cover in the aggregate so long as at least one automatic annual reinstatement of this sum is permitted in each policy year).

Motor — please request a valid MV certificate in the company name, or the standard company letter we require where there is no fleet and employees are using their own vehicles to fulfil the contract.

Please note tenderers are required to have a minimum Dun and Bradstreet Failure Score of 20, where this criteria is not met, tenderers should provide detail why and supporting evidence in the form of company accounts for the previous financial year.

III.1.3. Technical and professional ability

Minimum level(s) of standards possibly required:

Due to the limitation of characters within the system tenderers must refer to the document reference as 'Contract Notice' Technical and Professional Ability contained within the Invitation to tender (Project 7550) which is saved under folder reference 'Contract Notice Additional Information' within the supplier attachment area.

III.2. Conditions related to the contract

III.2.2. Contract performance conditions

Special conditions are detailed within the 'Special Conditions' document contained within the supplier attachment area of PCST Invitation to tender (Project 7550).

III.2.3. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Open procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

IV.2. Administrative information

IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 28/02/2017 Local time: 12:00

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.2.4. Languages in which tenders or requests to participate may be submitted

English

IV.2.7. Conditions for opening of tenders

Date: 28/02/2017 Local time: 12:30

Place:

Renfrewshire House, Cotton Street, Paisley, PA1 1JB.

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3. Additional information

Please refer to the 3 word documents uploaded within the PCS-T System supplier attachment area (Project 7550):

Contract Notice: Request for Documentation,

Contract Notice: Technical and Professional Ability,

Contract Notice: Technical Envelope and Criteria.

Tenderers are required to submit S7 Declaration as part of their tender submission. The document is attached within the PCS-T ITT (Project 7550), commercial envelope.

The buyer is using PCS-Tender to conduct this ITT exercise. The Project code is RC-RC-224-17. For more information see: <http://www.publiccontractsscotland.gov.uk>

The buyer is using PCS-Tender to conduct this ITT exercise. The Project code is RC_RC_224_17. For more information see: <http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2343>

A sub-contract clause has been included in this contract. For more information see: <http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2363>

Community benefits are included in this requirement. For more information see: <http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2361>

A summary of the expected community benefits has been provided as follows:

Community benefits are detailed with the ITT-Final document, located in PCST, ITT, Project: supplier attachment area (SC Ref:479661).

VI.4. Procedures for review

VI.4.1. Review body

Official name: Renfrewshire Council

Postal address: Renfrewshire House, Cotton Street

Town: Paisley

Postal code: PA1 1JB

Country: United Kingdom

Telephone: +44 1416186400

Fax: +44 1416187050

Internet address: <http://www.renfrewshire.gov.uk>

VI.5. Date of dispatch of this notice

26/01/2017

