

**United Kingdom-Duxford: Personnel and payroll services**

**OJ S 16/2019 23/01/2019**

**Contract notice**

**Services**

**Legal Basis:**

Directive 2014/24/EU

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**Section I: Contracting authority**

**I.1. Name and addresses**

Official name: Services, Machinery and Trucks Ltd

Postal address: Moorfield Road

Town: Duxford

NUTS code: UKH12 Cambridgeshire CC

Postal code: CB22 4QX

Country: United Kingdom

Contact person: Linda Smith

E-mail: [linda.smith@smtgb.co.uk](mailto:linda.smith@smtgb.co.uk)

Telephone: +44 1223251700

**Internet address(es):**

Main address: [www.smtgb.co.uk](http://www.smtgb.co.uk)

**I.3. Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: <http://www.delta-esourcing.com/tenders/UK-UK-Duxford:-Personnel-and-payroll-services./NR355866P2>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted to the abovementioned address

**I.4. Type of the contracting authority**

Other type: Private Sector

**I.5. Main activity**

Other activity: Construction Equipment Retail and Maintenance Services

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**Section II: Object**

**II.1. Scope of the procurement**

**II.1.1. Title**

Employee Travel and Expense Management System

**II.1.2. Main CPV code**

79631000 Personnel and payroll services

**II.1.3. Type of contract**

Services

**II.1.4. Short description**

SMT is seeking to award a Framework Agreement to a single Supplier for the provision of an Employee Travel and Expense Management System as described within this Invitation to Tender (ITT).

**II.1.5. Estimated total value**

Value excluding VAT: 1 200 000,00 GBP

**II.1.6. Information about lots**

This contract is divided into lots: no

**II.2. Description**

**II.2.3. Place of performance**

NUTS code: UKH12 Cambridgeshire CC

Main site or place of performance: Cambridgeshire CC.

**II.2.4. Description of the procurement**

SMT is seeking to award a Framework Agreement to a single Supplier for the provision of an Employee Travel and Expense Management System as described within this Invitation to Tender (ITT):

**II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.6. Estimated value**

**II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 48

This contract is subject to renewal: no

**II.2.10. Information about variants**

Variants will be accepted: no

**II.2.11. Information about options**

Options: no

**II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

**II.2.14. Additional information**

To respond to this opportunity please click here: <https://www.delta-esourcing.com/respond/NR355866P2>

**Section III: Legal, economic, financial and technical information**

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**III.1. Conditions for participation**

**III.1.2. Economic and financial standing**

Selection criteria as stated in the procurement documents

**III.1.3. Technical and professional ability**

Selection criteria as stated in the procurement documents

## Section IV: Procedure

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### IV.1. Description

#### IV.1.1. Type of procedure

Open procedure

#### IV.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with a single operator

#### IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

### IV.2. Administrative information

#### IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 01/03/2019 Local time: 17:00

#### IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

#### IV.2.4. Languages in which tenders or requests to participate may be submitted

English

#### IV.2.6. Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

#### IV.2.7. Conditions for opening of tenders

Date: 01/03/2019 Local time: 17:00

## Section VI: Complementary information

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### VI.1. Information about recurrence

This is a recurrent procurement: no

### VI.2. Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### VI.3. Additional information

The Contracting Authority considers that this contract may be suitable for economic operators that are Small or Medium Enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://www.delta-esourcing.com/tenders/UK-UK-Duxford:-Personnel-and-payroll-services./NR355866P2>

To respond to this opportunity, please click here:

<https://www.delta-esourcing.com/respond/NR355866P2>

GO Reference: GO-2019121-PRO-13919238

### VI.4. Procedures for review

#### VI.4.1.

**Review body**

Official name: Services, Machinery and Trucks Ltd

Postal address: Moorfield Road

Town: Duxford

Postal code: CB22 4QX

Country: United Kingdom

**VI.5. Date of dispatch of this notice**

21/01/2019