

United Kingdom-Witham: Health and social work services

OJ S 21/2015 30/01/2015

Contract notice**Services****Directive 2004/18/EC****Section I: Contracting authority**

I.1. Name and addresses

Official name: Essex Fire Authority

Postal address: Headquarters, Kelvedon Park, London Road, Rivenhall

Town: Witham

Postal code: CM8 3HB

Country: United Kingdom

Contact person: As above

For the attention of: Paul Tye

E-mail: paul.tye@essex-fire.gov.uk

Telephone: +44 1376576162

Internet address(es):General address of the contracting authority: www.essex-fire.gov.ukAddress of the buyer profile: www.delta-esourcing.comElectronic access to information: www.delta-esourcing.com using access code V92484623YElectronic submission of tenders and requests to participate: www.delta-esourcing.com
using access code V92484623Y**Additional information can be obtained from:**

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address**I.2. Type of the contracting authority**

Regional or local authority

I.3. Main activity

Public order and safety

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description**II.1.1. Title attributed to the contract by the contracting authority**

Employee counselling services.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 25: Health and social services

NUTS code UKH3 Essex

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

Health and social work services. Health services. Company health services. Social work and related services. Social work services. Guidance and counselling services. Counselling services. The Counselling Service supplier(s) will deliver effective and modern counselling to employees of Essex Fire Authority. Counselling services will be made available to all current employees on the terms set out within the ITT. The services that the Authority requires are work-site focussed counselling to assist in the identification and resolution of employee concerns which affect, or may affect, performance. This will embrace work based and personal issues. When required, therapies must include face to face counselling, trauma focussed Cognitive Behaviour Therapy (CBT) and Eye Movement Desensitisation Reprocessing Therapy (EMDR).

II.1.6. CPV code(s)

85000000 Health and social work services, 85100000 Health services, 85147000 Company health services, 85300000 Social work and related services, 85310000 Social work services, 85312300 Guidance and counselling services, 85312320 Counselling services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

Services will be available to all current employees of the Essex Fire Authority through self-referral or referral by the Authority's Occupational Health department (with employee consent). Volumes cannot be guaranteed. The contract, unless terminated, is for 36 months with a 12 month option to extend. Estimated value is inclusive of the extension. Estimated value excluding VAT: 260 000 GBP

II.2.2. Information about options

Options: no

II.2.3. Information about renewals

II.3. Duration of the contract or time limit for completion

Duration in months: 36 (from the award of the contract)

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1.

Deposits and guarantees required

None.

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

Monthly payment of sums due for delivered services, 30 days from receipt of a correctly rendered invoice.

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

Joint and several liability. In the case of consortium bids the lead supplier must act as main contractor.

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: The Authority will apply all the offences listed in Article 45(1) of Directive 2004/18/EC (implemented as Regulation 23(1) of the Public Contract Regulations (PCR) 2006 in the UK) and all of the professional misconducts listed at Article 45 (2) of Directive 2004/18/EC (see also Regulation 23(2) in the PCR 2006) to the decision of whether a Candidate is eligible to be invited to tender.

A full list of the Regulation 23(1) and 23(2) criteria are at <http://www.delta-esourcing.com/delta/project/reasonsForExclusion.html#pcr>

Candidates will be required to answer these questions as part of the qualification process. For candidates who are registered overseas, you will need to declare if you have any offences /misconduct under your own countries laws, where these laws are equivalent to the Regulation 23 lists.

Candidates who have been convicted of any of the offences under Article 45(1) are ineligible and will not be selected to bid, unless there are overriding requirements in the general interest for doing so.

Candidates who are guilty of any of the offences, circumstances or misconduct under Article 45 (2) may be excluded from being selected to bid at the discretion of the Authority.

Bidders will be allowed to self certify their compliance with the requirements with only the winning bidder having to provide evidence in the form of certificates or evidence of current memberships, accreditations, and registry with appropriate bodies. Therapist engaged in delivery of the contracted services must hold accredited membership of the British Association for Counselling and Psychotherapy, and/or the British Psychological Society (with full membership of the of the Division of Counselling Psychology) or equivalent bodies in other states, and must be registered with the Health and Care Professions Council as a Counselling Psychologist.

III.2.2. Economic and financial ability

List and brief description of conditions: (a) Appropriate statements from banks or, where appropriate, evidence of relevant professional risk indemnity insurance.

(b) The presentation of balance-sheets or extracts from the balance-sheets, where publication of the balance-sheet is required under the law of the country in which the economic operator is established.

(c) A statement of the undertaking's overall turnover and, where appropriate, of turnover in the

area covered by the contract for a maximum of the last 3 financial years available, depending on the date on which the undertaking was set up or the economic operator started trading, as far as the information on these turnovers is available.

Bidders are not required to submit evidence when returning the ITT. This will be requested from the winning bidder only, prior to contract award. In order to ensure that small and medium sized enterprises and/or new entrants to the market are not discriminated against by virtue of their size or lack of trading history, bidders may select 1 of the 4 following options to allow their financial standing to be assessed: a) A copy of your audited accounts for the most recent 2 years, b) a statement of your turnover, profit and loss account and cash flow for the most recent year of trading, c) a copy of your cash flow forecast for the current year and a bankers letter outlining the current cash and credit position, d) alternative means of demonstrating financial status if trading for less than 1 year (e.g. a business plan for a new venture prepared or reviewed by a firm of professional accountants).

Minimum level(s) of standards possibly required: Prior to award the winning bidder will need to be able to demonstrate to the Authority's satisfaction that they have sufficient financial security to deliver the contracted services.

III.2.3. Technical and professional ability

List and brief description of conditions:

(c) an indication of the technicians or technical bodies involved, whether or not belonging directly to the economic operator's undertaking, especially those responsible for quality control and, in the case of public works contracts, those upon whom the contractor can call in order to carry out the work;

(d) a description of the technical facilities and measures used by the supplier or service provider for ensuring quality and the undertaking's study and research facilities;

(f) the educational and professional qualifications of the service provider or contractor and/or those of the undertaking's managerial staff and, in particular, those of the person or persons responsible for providing the services or managing the work.

Bidders are not required to submit evidence when returning the ITT. This will be requested from the winning bidder only, prior to contract award. All bidders must give an undertaking to provide this evidence.

Minimum level(s) of standards possibly required:

As set out in the tender documentation. Therapists responsible for delivery of the services must hold accredited membership of The British Association for Counselling and Psychotherapy (BACP) and/or the The British Psychological Society (BPS) with full membership of of the Division of Counselling Psychology or equivalent bodies in other states. They should be registered with the Health and Care Professions Council (HPC) as a Counselling Psychologist.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: yes

Reference to the relevant law, regulation or administrative provision: Counselling Psychologist is a protected title. Misuse of the title. false claims of registration or qualifications are criminal acts provided for under The Health and Social Work Professions Order 2001.

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: yes

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Restricted

IV.1.2. Information about the limits on the number of candidates to be invited

Objective criteria for choosing the limited number of candidates: Tenderers will be required to self-certify their suitability through pass/fail questions. All bidders who successfully complete this stage will be taken through for evaluation Full details are available with the tender documents.

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

F/390

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

2.3.2015 - 16:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

IV.3.8. Conditions for opening of tenders

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

VI.3. Additional information

For more information about this opportunity, please visit the Delta eSourcing portal at:
<https://www.delta-esourcing.com/tenders/UK-UK-Witham:-Health-and-social-work-services./V92484623Y>

To respond to this opportunity, please click here: <https://www.delta-esourcing.com/respond/V92484623Y>

GO Reference: GO-2015126-PRO-6317919.

VI.4. Procedures for review

VI.4.1. Review body

Official name: Essex Fire and Rescue Service

Postal address: Headquarters

Town: Brentwood

Postal code: CM13 1AL

Country: United Kingdom

Telephone: +44 1277239338

Internet address: www.essex-fire.gov.uk

Body responsible for mediation procedures

Official name: As above

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

Official name: As above

VI.5. Date of dispatch of this notice

26.1.2015