

Norway-Oslo: Business and management consultancy and related services

OJ S 16/2020 23/01/2020

Contract notice

Services

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: Norsk Filminstitutt

National registration number: 892 211 442

Postal address: Filmens Hus Dronningens gate 16

Town: Oslo

NUTS code: NO011 Oslo

Postal code: 0152

Country: Norway

Contact person: Tom Erik Frisk

E-mail: tom.eirik.frisk@nfi.no**Internet address(es):**Main address: <https://nfi.no>Address of the buyer profile: <https://eu.eu-supply.com/ctm/Company/CompanyInformation/Index/400517>**I.3. Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: http://eu.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=261458&B=DFO

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: http://eu.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=261458&B=DFO

Tenders or requests to participate must be submitted to the abovementioned address

I.4. Type of the contracting authority

Ministry or any other national or federal authority, including their regional or local subdivisions

I.5. Main activity

General public services

Section II: Object

II.1. Scope of the procurement**II.1.1. Title**

Assistance in Process Mapping for the Norwegian Film Institute

Reference number: 19/02179

II.1.2. Main CPV code

79400000 Business and management consultancy and related services

II.1.3.

Type of contract

Services

II.1.4. Short description

Based on the guidelines and requirements in the ABE reform, the Norwegian Film Institute (NFI) has decided to initiate comprehensive development work during the second quarter of 2020.

This work includes i.a. process mapping of NFI's core, management and support processes. This contract includes assistance for this mapping work.

The project subject to mapping is owned by the director. The project manager is the financial director. The project shall be implemented with involvement from the remaining management, the employee representatives and employees in the organisation.

II.1.5. Estimated total value

II.1.6. Information about lots

This contract is divided into lots: no

II.2. Description

II.2.2. Additional CPV code(s)

30196000 Planning systems, 72221000 Business analysis consultancy services, 72224000 Project management consultancy services, 72246000 Systems consultancy services, 73220000 Development consultancy services, 79410000 Business and management consultancy services, 79411100 Business development consultancy services

II.2.3. Place of performance

NUTS code: NO011 Oslo

II.2.4. Description of the procurement

Based on the guidelines and requirements in the ABE reform, the Norwegian Film Institute (NFI) has decided to initiate comprehensive development work during the second quarter of 2020.

This work includes i.a. process mapping of NFI's core, management and support processes. This contract includes assistance for this mapping work.

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II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 5

This contract is subject to renewal: no

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

Section III: Legal, economic, financial and technical information

III.1. Conditions for participation

III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions:

See the tender documentation.

III.1.2. Economic and financial standing

List and brief description of selection criteria:

Tenderers must be registered in a company register, professional register or a trade register in the state where the tenderer is established.

III.1.3. Technical and professional ability

List and brief description of selection criteria:

Tenderers shall have good experience from equivalent assignments.

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Open procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

IV.2. Administrative information

IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 21/02/2020 Local time: 12:00

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.2.4. Languages in which tenders or requests to participate may be submitted

Norwegian

IV.2.6. Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 24/06/2020

IV.2.7. Conditions for opening of tenders

Date: 21/02/2020 Local time: 12:00

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about electronic workflows

Electronic invoicing will be accepted

VI.3. Additional information**VI.4. Procedures for review****VI.4.1. Review body**

Official name: Norsk Filminstitutt v/Direktør

Postal address: Dronningens Gate 16

Town: Oslo

Postal code: 0105

Country: Norway

E-mail: post@nfi.no

Telephone: +47 22474500

VI.5. Date of dispatch of this notice

21/01/2020