

**France-Paris: Corporate Support Consultancy Services**

OJ S 14/2023 19/01/2023

Contract notice

Services

**Legal Basis:**

Regulation (EU, Euratom) No 2018/1046

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**Section I: Contracting authority**

**I.1. Name and addresses**

Official name: European Banking Authority (EBA)

Postal address: 20 avenue André Prothin, Tour Europlaza, CS 30154, La Défense

Town: Paris

NUTS code: FR101 Paris

Postal code: 92927 Cedex

Country: France

E-mail: [tenders@eba.europa.eu](mailto:tenders@eba.europa.eu)

**Internet address(es):**

Main address: <https://www.eba.europa.eu/>

**I.1. Name and addresses**

Official name: European Securities and Markets Authority (ESMA)

Postal address: 201-203 rue de Bercy, CS 80910

Town: Paris

NUTS code: FR101 Paris

Postal code: 75589 Cedex 12

Country: France

E-mail: [info@esma.europa.eu](mailto:info@esma.europa.eu)

**Internet address(es):**

Main address: <https://www.esma.europa.eu/>

**I.2. Information about joint procurement**

The contract involves joint procurement

**I.3. Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://etendering.ted.europa.eu/cft/cft-display.html?cftId=12941>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: <https://etendering.ted.europa.eu/cft/cft-display.html?cftId=12941>

**I.4. Type of the contracting authority**

European institution/agency or international organisation

**I.5. Main activity**

General public services

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**Section II: Object**

## **II.1. Scope of the procurement**

### **II.1.1. Title**

Corporate Support Consultancy Services  
Reference number: EBA/2023/10/CSU/SER/OP

### **II.1.2. Main CPV code**

79900000 Miscellaneous business and business-related services

### **II.1.3. Type of contract**

Services

### **II.1.4. Short description**

Reception, FM administrative support, factotum and hosts/hostesses services.

### **II.1.5. Estimated total value**

Value excluding VAT: 3 600 000,00 EUR

### **II.1.6. Information about lots**

This contract is divided into lots: yes  
Tenders may be submitted for all lots

## **II.2. Description**

### **II.2.1. Title**

Reception Service  
Lot No: 1

### **II.2.2. Additional CPV code(s)**

79992000 Reception services, 79900000 Miscellaneous business and business-related services

### **II.2.3. Place of performance**

NUTS code: FR101 Paris  
Main site or place of performance: Please consult the procurement documents.

### **II.2.4. Description of the procurement**

Reception service.

### **II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6. Estimated value**

Value excluding VAT: 850 000,00 EUR

### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 48  
This contract is subject to renewal: yes  
Description of renewals:  
Please consult the procurement documents.

### **II.2.10. Information about variants**

Variants will be accepted: no

### **II.2.11.**

## **Information about options**

Options: no

### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
yes

Identification of the project: European budget MFF 2021-2027.

### **II.2.14. Additional information**

#### **II.2. Description**

##### **II.2.1. Title**

Administrative Support for FM  
Lot No: 2

##### **II.2.2. Additional CPV code(s)**

79993100 Facilities management services, 79990000 Miscellaneous business-related services  
, 79952000 Event services, 79992000 Reception services

##### **II.2.3. Place of performance**

NUTS code: FR101 Paris

Main site or place of performance: Please consult the procurement documents.

##### **II.2.4. Description of the procurement**

Administrative support for facilities management.

##### **II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

##### **II.2.6. Estimated value**

Value excluding VAT: 2 150 000,00 EUR

##### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 48

This contract is subject to renewal: yes

Description of renewals:

Please consult the procurement documents.

### **II.2.10. Information about variants**

Variants will be accepted: no

### **II.2.11. Information about options**

Options: no

### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
yes

Identification of the project: European budget MFF 2021-2027.

### **II.2.14. Additional information**

#### **II.2. Description**

##### **II.2.1. Title**

Factotum

Lot No: 3

**II.2.2. Additional CPV code(s)**

79993000 Building and facilities management services, 79993100 Facilities management services

**II.2.3. Place of performance**

NUTS code: FR101 Paris

Main site or place of performance: Please consult the procurement documents.

**II.2.4. Description of the procurement**

Technical support for building management (Factotum).

**II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.6. Estimated value**

Value excluding VAT: 580 000,00 EUR

**II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 48

This contract is subject to renewal: yes

Description of renewals:

Please consult the procurement documents.

**II.2.10. Information about variants**

Variants will be accepted: no

**II.2.11. Information about options**

Options: no

**II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
yes

Identification of the project: European budget MFF 2021-2027.

**II.2.14. Additional information**

**II.2. Description**

**II.2.1. Title**

Hosts and Hostesses

Lot No: 4

**II.2.2. Additional CPV code(s)**

79952000 Event services, 79900000 Miscellaneous business and business-related services

**II.2.3. Place of performance**

NUTS code: FR101 Paris

Main site or place of performance: Please consult the procurement documents.

**II.2.4. Description of the procurement**

Hosts and hostesses.

#### **II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6. Estimated value**

Value excluding VAT: 20 000,00 EUR

#### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 48

This contract is subject to renewal: yes

Description of renewals:

Please consult the procurement documents.

#### **II.2.10. Information about variants**

Variants will be accepted: no

#### **II.2.11. Information about options**

Options: no

#### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: yes

Identification of the project: European budget MFF 2021-2027.

#### **II.2.14. Additional information**

### **Section III: Legal, economic, financial and technical information**

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#### **III.1. Conditions for participation**

##### **III.1.2. Economic and financial standing**

Selection criteria as stated in the procurement documents

##### **III.1.3. Technical and professional ability**

Selection criteria as stated in the procurement documents

### **Section IV: Procedure**

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#### **IV.1. Description**

##### **IV.1.1. Type of procedure**

Open procedure

##### **IV.1.3. Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with several operators Envisaged maximum number of participants to the framework agreement: 3

##### **IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: no

#### **IV.2. Administrative information**

##### **IV.2.1. Previous publication concerning this procedure**

Notice number in the OJ S: [2022/S 176-496952](#)

#### **IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 28/02/2023 Local time: 18:00

#### **IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

#### **IV.2.4. Languages in which tenders or requests to participate may be submitted**

Bulgarian, Czech, Danish, German, Greek, English, Spanish, Estonian, Finnish, French, Irish, Croatian, Hungarian, Italian, Lithuanian, Latvian, Maltese, Dutch, Polish, Portuguese, Romanian, Slovak, Slovenian, Swedish

#### **IV.2.6. Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)

#### **IV.2.7. Conditions for opening of tenders**

Date: 01/03/2023 Local time: 15:00

Place:

Tenders will be opened electronically on the date and time indicated in the contract notice. It is possible to attend the opening by videoconference.

### **Section VI: Complementary information**

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#### **VI.1. Information about recurrence**

This is a recurrent procurement: yes

#### **VI.2. Information about electronic workflows**

Electronic invoicing will be accepted

Electronic payment will be used

#### **VI.3. Additional information**

Please consult the procurement documents available in eTendering. In case of unavailability or disruptions in the functioning of the electronic means of communication provided in Section I.3) in the last 5 calendar days before the time limit for receipt indicated in Section IV.2.2), the contracting authority reserves the right to extend this time limit and publish the extension at the internet address provided in Section I.3), without a preceding publication of a corrigendum to this notice. Economic operators interested in this procurement are invited to subscribe to the call for tenders at the address in Section I.3) in order to get notified when new information or documents are published.

#### **VI.4. Procedures for review**

##### **VI.4.1. Review body**

Official name: General Court of the European Union

Postal address: rue du Fort Niedergrünwald

Town: Luxembourg

Postal code: L-2925

Country: Luxembourg

Telephone: +352 4303-1

Internet address: <http://curia.europa.eu>

##### **VI.4.2. Body responsible for mediation procedures**

Official name: The European Ombudsman Postal address

Postal address: 1 avenue du président Robert Schuman

Town: Strasbourg  
Postal code: 67001  
Country: France  
Telephone: +33 388172313  
Internet address: <https://www.ombudsman.europa.eu/>

**VI.4.3. Review procedure**

Precise information on deadline(s) for review procedures:

Any appeal must be lodged with the General Court of the European Union within 2 months of plaintiff being notified or, failing this, of the date on which it became known to them. Lodging of a complaint with the European Ombudsman neither suspends this deadline nor creates a new deadline for appeals.

**VI.4.4. Service from which information about the review procedure may be obtained**

Official name: European Banking Authority (EBA)  
Postal address: 20 avenue André Prothin  
Town: Paris  
Postal code: 92400  
Country: France  
E-mail: [tenders@eba.europa.eu](mailto:tenders@eba.europa.eu)  
Internet address: <https://eba.europa.eu>

**VI.5. Date of dispatch of this notice**

12/01/2023