

Germany-Bielefeld: Social work and related services

OJ S 23/2014 01/02/2014

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: DE&S Commercial, DE&S

Postal address: DE&S Commercial, Room 1.015, Block 5, Catterick Barracks

Town: Bielefeld

Postal code: BFPO 39

Country: Germany

For the attention of: David Campbell

E-mail: david.campbell196@mod.uk

Telephone: +49 52192542486

Fax: +49 52192542490

Additional information can be obtained from:

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address

I.2. Type of the contracting authority

Ministry or any other national or federal authority, including their regional or local subdivisions

I.3. Main activity

Defence

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Social Work Services for British Forces Germany

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 25: Health and social services

NUTS code

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

Social work and related services. The Ministry of Defence (MOD) requires provision of a social work service to meet its responsibilities in overseas locations to British military personnel, entitled UK civil servants, authorised UK-based contractor personnel, and their dependants. The requirement is to provide a social work service for personnel in British Forces Germany (BFG) and in a number of other overseas locations. These other locations include (but are not necessarily limited to) BATUS in Canada (with local government lead), BATUK in Kenya, and the European Joint Support Unit (EJSU), which has units in various locations in Europe and Turkey.

The requirement will include full management and administration of the social work service. British Forces are currently undertaking a phased withdrawal from Germany, which is planned for completion by the end of 2018. This means that the population will fall from 29 000 to probably less than 1 000 over the period of the contract. Population numbers in the other overseas locations currently total around 3 500. It is possible that some of these locations will be removed from the scope of the requirement during the life of the contract. Possible extensions to the Contract may be required depending on the progress of the phased withdrawal from Germany.

The contractor will be required to manage and deliver social work services which are broadly equivalent to the services provided by a UK Local Authority. Crucial services are required to be met with an effective response on a 24 hour, 365 day a year basis. It is possible that the scope of the requirement may change during the lifetime of the contract if the services which UK Local Authorities are required to provide change.

The services listed below are the main social work services within the requirement. The list includes, but is not necessarily limited to:

Child Protection

Children in Need

Fostering and Adoption Support

Services for Adults — Victim Support, Witness Service, Domestic Abuse Intervention, Blue Badges.

PQQ Evaluation criteria: Part 1 Pass or fail, Part 7 — A minimum score of 2 or above must be awarded to be considered further. A weighting of 40 % of the Technical PQQ evaluation is awarded for this part, Part 8 A weighting of 25 % of the Technical PQQ evaluation is awarded for this part; Part 9 A weighting of 20 % of the Technical PQQ evaluation is awarded for this part; Part 10 A weighting of 15 % of the Technical PQQ evaluation is awarded for this part. Suppliers must read through this set of instructions and follow the process to respond to this opportunity.

The information and/or documents for this opportunity are available on <http://www.contracts.mod.uk/delta>. You must register on this site to respond, if you are already registered you will not need to register again, simply use your existing username and password. Please note there is a password reminder link on the homepage.

Suppliers must log in, go to your Response Manager and add the following Access Code: T8B7K4EU2V. Please ensure you follow any instruction provided to you here.

The deadline for submitting your response(s) is 21.2.2014, 23:55. Please ensure that you allow yourself plenty of time when responding to this invite prior to the closing date and time, especially if you have been asked to upload documents.

If you experience any difficulties please refer to the online Frequently Asked Questions (FAQ's) or the User Guides or contact the MOD DCO Helpdesk by emailing — support@contracts.mod.co.uk or call +44 8452707099.

II.1.6. CPV code(s)

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

To provide Social Work and Childcare Services for a current population of 34 000 personnel reducing in numbers due to the withdrawal of British Forces from Germany.

Estimated value excluding VAT:

Range: between 4 000 000 and 8 000 000 GBP

II.2.2. Information about options

Options: yes

Description of options: The proposed Contract may be extended at the sole discretion of the Authority for a period or periods up to a maximum of 12 months. The Authority reserves the right to determine how many months may be taken up.

II.2.3. Information about renewals

This contract is subject to renewal: no

II.3. Duration of the contract or time limit for completion

Duration in months: 48 (from the award of the contract)

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

Bank and/or Parent Company Guarantees may be required.

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

The electronic Purchase to Payment (P2P) system will be used as the payment mechanism for this proposed Contract.

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

Joint and severable liability. Where consortia or other grouping of economic operators submit a bid, they will be bound jointly and severally. Such consortia or grouping must nominate a lead member to deal with the Authority on all matters relating to this procurement exercise.

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: yes

Description of particular conditions: Key Performance Indicators shall be divulged at the ITT stage.

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: The Authority will apply all the offences listed in Article 45(1) of Directive 2004/18/EC (implemented as Regulation 23(1) of the Public Contract Regulations (PCR) 2006 in the UK) and all of the professional misconducts listed at Article 45 (2) of Directive 2004/18/EC (see also Regulation 23(2) in the PCR 2006) to the decision of whether a Candidate is eligible to be invited to tender.

A full list of the Regulation 23(1) and 23(2) criteria are at <http://www.contracts.mod.uk/delta/project/reasonsForExclusion.html#dspr>.

Candidates will be required to sign a declaration confirming whether they do or do not have any of the listed criteria as part of the pre-qualification process. For candidates who are registered overseas, you will need to declare if you have any offences/misconduct under your own countries laws, where these laws are equivalent to the Regulation 23 lists.

Candidates who have been convicted of any of the offences under Article 45(1) are ineligible and will not be selected to bid, unless there are overriding requirements in the general interest for doing so.

Candidates who are guilty of any of the offences, circumstances or misconduct under Article 45 (2) may be excluded from being selected to bid at the discretion of the Authority.

III.2.2. Economic and financial ability

List and brief description of conditions: (a) Appropriate statements from banks or, where appropriate, evidence of relevant professional risk indemnity insurance.

(b) The presentation of balance-sheets or extracts from the balance-sheets, where publication of the balance-sheet is required under the law of the country in which the economic operator is established.

(c) A statement of the undertaking's overall turnover and, where appropriate, of turnover in the area covered by the contract for a maximum of the last three financial years available, depending on the date on which the undertaking was set up or the economic operator started trading, as far as the information on these turnovers is available.

Use of a pre-qualification questionnaire.

III.2.3. Technical and professional ability

List and brief description of conditions:

(a) a list of the works carried out over the past five years, accompanied by certificates of satisfactory execution for the most important works. These certificates shall indicate the value, date and site of the works and shall specify whether they were carried out according to the rules of the trade and properly completed. Where appropriate, the competent authority shall submit these certificates to the contracting authority direct;

(b) a list of the principal deliveries effected or the main services provided in the past three years, with the sums, dates and recipients, whether public or private, involved. Evidence of delivery and services provided shall be given:

— where the recipient was a contracting authority, in the form of certificates issued or countersigned by the competent authority,

— where the recipient was a private purchaser, by the purchaser's certification or, failing this, simply by a declaration by the economic operator;

(c) an indication of the technicians or technical bodies involved, whether or not belonging directly to the economic operator's undertaking, especially those responsible for quality control and, in the case of public works contracts, those upon whom the contractor can call in order to carry out the work;

(d) A description of the technical facilities and measures used by the supplier or service

- provider for ensuring quality and the undertaking's study and research facilities;
- (e) Where the products or services to be supplied are complex or, exceptionally, are required for a special purpose, a check carried out by the contracting authorities or on their behalf by a competent official body of the country in which the supplier or service provider is established, subject to that body's agreement, on the production capacities of the supplier or the technical capacity of the service provider and, if necessary, on the means of study and research which are available to it and the quality control measures it will operate;
- (f) The educational and professional qualifications of the service provider or contractor and/or those of the undertaking's managerial staff and, in particular, those of the person or persons responsible for providing the services or managing the work;
- (g) For public works contracts and public services contracts, and only in appropriate cases, an indication of the environmental management measures that the economic operator will be able to apply when performing the contract;
- (h) A statement of the average annual manpower of the service provider or contractor and the number of managerial staff for the last 3 years;
- (i) A statement of the tools, plant or technical equipment available to the service provider or contractor for carrying out the contract;
- (j) An indication of the proportion of the contract which the services provider intends possibly to subcontract;
- (k) With regard to the products to be supplied: (i) samples, descriptions and/or photographs, the authenticity of which must be certified if the contracting authority so requests; (ii) certificates drawn up by official quality control institutes or agencies of recognised competence attesting the conformity of products clearly identified by references to specifications or standards.
- Use of Pre qualification questionnaire.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: no

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Restricted

IV.1.2. Information about the limits on the number of candidates to be invited

Envisaged number of candidates: 1

Objective criteria for choosing the limited number of candidates: Use of Pre-qualification questionnaire.

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

CB/BFG/0033

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

1.3.2014 - 23:59

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

IV.3.8. Conditions for opening of tenders

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds: no

VI.3. Additional information

Suppliers interested in working with the Ministry of Defence should register on the MOD Supplier Information Database (SID) Register, available at www.contracts.mod.uk. The MOD SID is a database of active and potential suppliers available to all MOD and UK Defence procurement personnel, and is the main supplier database of MOD Procurement organisations. Please note: the registration and publication of a company profile on the MOD SID does not mean or imply that the supplier has in any way been vetted or approved by the MOD. Suppliers wishing to compete for advertised MOD contracts must respond to any specific call for competition by submitting a separate expression of interest in accordance with the instructions of the purchasing organisation.

Advertising Regime OJEU:- This contract opportunity is published in the Official Journal of the European Union (OJEU), the MoD Defence Contracts Bulletin and www.contracts.mod.uk.

The electronic Purchase to Payment (P2P) system will be used as the payment mechanism for any contract placed as a result of this tender exercise, operating over the Defence Electronic Commerce Service (DECS). Further information on P2P can be found at <http://www.d2btrade.com> including MOD's Guidelines for Industry 'e-procurement using Purchase to Payment (P2P)'.

The Authority intends to invite no more than 6 Economic Operators to tender for this requirement and therefore may wish to conduct a pre-qualification exercise to assist in any down selection. Only those Economic Operators that can demonstrate a sufficient level of economic and financial standing and technical or professional ability against the Authority's pre-qualification criteria may be invited to tender. Should more than 6 Economic Operators fulfil the selection criteria, the Authority shall reserve the right to carry out a further down selection. Full details will be made available in any subsequent pre-qualification document set. The Authority reserves the right to seek independent financial and market advice to validate information declared, or to assist in any pre-qualification evaluation.

It is anticipated that TUPE may apply to this requirement.

Suppliers must read through this set of instructions and follow the process to respond to this opportunity.

The information and/or documents for this opportunity are available on `#{procure4londonSiteUrl}`.

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Suppliers must log in, go to your Response Manager and add the following Access Code: T8B7K4EU2V.

Please ensure you follow any instruction provided to you here.

The deadline for submitting your response(s) is detailed within this contract notice, you will also have visibility of the deadline date, once you have added the Access code via DCO as the opening and closing date is visible within the opportunity.

Please ensure that you allow yourself plenty of time when responding to this opportunity prior to the closing date and time, especially if you have been asked to upload documents.

If you experience any difficulties please refer to the online Frequently Asked Questions (FAQ's) or the User Guides or contact the MOD DCO Helpdesk by emailing support@contracts.mod.uk or telephone + 44 8452707099.

GO Reference: GO-2014130-DCB-5426433

VI.4. Procedures for review

VI.4.1. Review body

Official name: DE&S Commercial, DE&S

Body responsible for mediation procedures

Official name: Commands & Centre, DE&S

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

30.1.2014