

Belgium-Brussels: Open procedure for the provision of a team of visit assistants for the European Commission's Visitors' Centre in Brussels

OJ S 23/2015 03/02/2015

Contract award notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: European Commission, Directorate-General for Communication, Unit C4 — Visitors' Centre

Postal address: avenue du Bourget 1

Town: Brussels

Postal code: 1140

Country: Belgium

Contact person: Main entrance of the building of the European Commission's Central Mail Department, DG Communication, Unit C4 — Visitor's Centre

For the attention of: Benoît Woringer

E-mail: comm-call-visits@ec.europa.eu

Internet address(es):

General address of the contracting authority: http://ec.europa.eu/dgs/communication/contracts-and-grants/contracts/headquarters/index_en.htm

Electronic access to information: http://ec.europa.eu/dgs/communication/contracts-and-grants/contracts/headquarters/index_en.htm

I.2. Type of the contracting authority

European institution/agency or international organisation

I.3. Main activity

General public services

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description**II.1.1. Title**

Open procedure for the provision of a team of visit assistants for the European Commission's Visitors' Centre in Brussels.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 22: Personnel placement and supply services

Main site or place of performance: Brussels.

NUTS code BE1 Région de Bruxelles-Capitale/Brussels Hoofdstedelijk Gewest

II.1.3. Information about a framework agreement or a dynamic purchasing system (DPS)

The procurement involves the establishment of a framework agreement

II.1.4. Short description of the contract or purchase(s)

The purpose of this contract is to provide a qualified, well organised, multilingual team of visit assistants to welcome and accompany visiting groups to the Visitors' Centre (Charlemagne building — rue de la Loi 170) and other Commission premises in Brussels, and to assist Commission staff in specified tasks linked to the preparation and organisation of visits.

II.1.5. CPV code(s)

79620000 Supply services of personnel including temporary staff

II.1.6. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.2. Total value of the contract/lot

II.2.1. Total value of the contract/lot

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of

1. Composition and appropriateness of the team proposed to provide the service. Weighting 50
2. Quality of the tenderer's management plan detailing how the objective is to be achieved. Weighting 50

IV.2.2. Information about electronic auction

An electronic auction has been used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

PO/2013-18/C4.

IV.3.2. Previous publication concerning this procedure

Contract notice

Notice number in the OJ S: [2013/S 236-409044](#) of 5.12.2013

Section V: Award of contract

Contract No: PO/2013-18/C4

V.1. Date of conclusion of the contract

30.4.2014

V.2. Information about tenders

Number of tenders received: 3

V.3. Name and address of the contractor

Official name: Cecoforma
Postal address: rue Léon Frédéricq 14
Town: Liège
Postal code: 4020
Country: Belgium

V.4. Information on value of the contract/lot

Initial estimated total value of the contract/lot:
Value: 2 000 000 EUR
excluding VAT

V.5. Information about subcontracting

The contract is likely to be subcontracted: no

Section VI: Complementary information

VI.1. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

VI.2. Additional information

VI.3. Procedures for review

VI.3.1. Review body

Official name: General Court
Postal address: rue du Fort Niedergrünwald
Town: Luxembourg
Postal code: 2925
Country: Luxembourg
E-mail: generalcourt.registry@curia.europa.eu
Telephone: +352 4303-1
Internet address: <http://curia.europa.eu>

VI.3.2. Review procedure

VI.3.3. Service from which information about the review procedure may be obtained

VI.4. Date of dispatch of this notice

22.1.2015