

Spain-Cuenca: Postal services
OJ S 18/2018 26/01/2018
Contract notice
Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Excmo. Ayuntamiento de Cuenca

National registration number: P-1607900F

Postal address: Plaza Mayor, 1

Town: Cuenca

Postal code: 16001

Country: Spain

For the attention of: Sección de Contratación

E-mail: contratacion@cuenca.es

Telephone: +34 969176100

Fax: +34 969235451

Internet address(es):

General address of the contracting authority: www.cuenca.es

Additional information can be obtained from:

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address

I.2. Type of the contracting authority

Regional or local authority

I.3. Main activity

General public services

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Servicios postales del Excmo. Ayuntamiento de Cuenca

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 4: Transport of mail by land [3] and by air

Main site or place of performance: Municipio de Cuenca.

NUTS code ES423 Cuenca

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

Servicios postales del Excmo. Ayuntamiento de Cuenca.

II.1.6. CPV code(s)

64110000 Postal services

II.1.7. Information about the Government Procurement Agreement (GPA)

II.1.8. Lots

II.1.9. Information about variants

II.2. Scope of the procurement

II.2.1. Total quantity or scope

333 999,11.

Estimated value excluding VAT: 276 032,32 EUR

II.2.2. Information about options

Options: no

II.2.3. Information about renewals

This contract is subject to renewal: yes

Number of possible renewals: 1

In the case of renewable supplies or service contracts, estimated timeframe for subsequent contracts:

in months: 24 (from the award of the contract)

II.3. Duration of the contract or time limit for completion

Duration in months: 12 (from the award of the contract)

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

Fianza provisional: no se exige.

Fianza definitiva: 5 % del precio de adjudicación (IVA excluido).

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

Facturación mensual.

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

III.1.4. Contract performance conditions

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

III.2.2. Economic and financial ability

List and brief description of conditions: • Clasificación: grupo R, subgrupo 9, categoría 2.
• Volumen anual de negocio en el ámbito al que se refiere el contrato, siendo superior a 167 000 euros anuales. Además, se deberán presentar las cuentas anuales presentadas en el Registro Mercantil, así como una declaración donde se haga constar tanto el fondo de maniobra que deberá ser positivo, así como el coeficiente de solvencia superior a 1.

III.2.3. Technical and professional ability

List and brief description of conditions:

- Clasificación: grupo R, subgrupo 9, categoría 2.
- Una relación de los principales servicios o trabajos realizados en los últimos cinco años que incluya importe, fechas y el destinatario, público o privado, de los mismos. Los servicios o trabajos efectuados se acreditarán mediante certificados expedidos o visados por el órgano competente, cuando el destinatario sea una entidad del sector público; cuando el destinatario sea un sujeto privado, mediante un certificado expedido por éste o, a falta de este certificado, mediante una declaración del empresario; en su caso, estos certificados serán comunicados directamente al órgano de contratación por la autoridad competente. La cuantía de los servicios anuales debe superar los 167 000 euros.
- Indicación del personal técnico o de las unidades técnicas, integradas o no en la empresa, participantes en el contrato, especialmente aquellos encargados del control de calidad.
- Descripción de las instalaciones técnicas, de las medidas empleadas por el empresario para garantizar la calidad y de los medios de estudio e investigación de la empresa.
- Declaración sobre la plantilla media anual de la empresa y la importancia de su personal directivo durante los tres últimos años, acompañada de la documentación justificativa correspondiente.
- Declaración indicando la maquinaria, material y equipo técnico del que se dispondrá para la ejecución de los trabajos o prestaciones, a la que se adjuntará la documentación acreditativa pertinente.
- Indicación de la parte del contrato que el empresario tiene eventualmente el propósito de subcontratar.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

III.3.2. Information about staff responsible for the performance of the contract

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

9/2018

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Time limit for receipt of requests for documents or for accessing documents: 27.2.2018 - 14:00

Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

5.3.2018 - 14:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

Spanish.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

Duration in months: 2 (from the date stated for receipt of tender)

IV.3.8. Conditions for opening of tenders

Date: 9.3.2018 - 08:30

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: yes

Estimated timing for further notices to be published: 2 años.

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:

no

VI.3. Additional information

VI.4. Procedures for review

VI.4.1. Review body

Official name: Junta de Gobierno Local

Postal address: Plaza Mayor, 1

Town: Cuenca

Postal code: 16001

Country: Spain

E-mail: contratacion@cuenca.es
Telephone: +34 969176100
Fax: +34 969235451
Internet address: www.cuenca.es

VI.4.2. Review procedure

Precise information on deadline(s) for review procedures: Quince dias hábiles contados conforme indica el art. 44 del TRLCSP.

VI.4.3. Service from which information about the review procedure may be obtained

Official name: Sección de Contratación
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VI.5. Date of dispatch of this notice

24.1.2018