

**Belgium-Assebroek: Office and computing machinery, equipment and supplies except furniture and software packages**

OJ S 22/2017 01/02/2017

Contract notice

Supplies

Directive 2004/18/EC

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: VZW ServiKO

Postal address: Baron Ruzettelaan 435

Town: Assebroek

Postal code: 8310

Country: Belgium

For the attention of: Marc Dejonckere

E-mail: [info@serviko.be](mailto:info@serviko.be)**Internet address(es):**General address of the contracting authority: [www.serviko.be](http://www.serviko.be)Address of the buyer profile: <https://enot.publicprocurement.be/enot-war/preViewNotice.do?noticeId=261075>Electronic submission of tenders and requests to participate: <https://eten.publicprocurement.be/etendering/viewWorkspacesBasedOnExtUrl.do?wsName=vzw+ServiKO-2017-1-F02>**Additional information can be obtained from:**

the abovementioned address

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

the abovementioned address

**Tenders or requests to participate must be submitted:** the abovementioned address**I.2. Type of the contracting authority**

Other: VZW

**I.3. Main activity**

General public services

Education

**I.4. Contract award on behalf of other contracting authorities****Section II: Object of the contract**

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**II.1. Description****II.1.1. Title attributed to the contract by the contracting authority**

Raamovereenkomst met meerdere deelnemers voor levering van school- en kantoorbenodigdheden.

**II.1.2. Type of contract and place of performance or delivery**

Supplies

Purchase

NUTS code BE Belgique / België

### **II.1.3. Information about a framework agreement or a dynamic purchasing system**

The notice involves a public contract

### **II.1.4. Information about framework agreement**

### **II.1.5. Short description of the contract or purchase(s)**

Raamovereenkomst met meerdere deelnemers voor levering van school- en kantoorbenodigdheden.

### **II.1.6. CPV code(s)**

30000000 Office and computing machinery, equipment and supplies except furniture and software packages, 30100000 Office machinery, equipment and supplies except computers, printers and furniture, 30190000 Various office equipment and supplies, 30192000 Office supplies

### **II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

### **II.1.8. Lots**

This contract is divided into lots: yes  
Tenders may be submitted for one or more lots

### **II.1.9. Information about variants**

Variants will be accepted: no

## **II.2. Scope of the procurement**

### **II.2.1. Total quantity or scope**

### **II.2.2. Information about options**

Options: no

### **II.2.3. Information about renewals**

## **II.3. Duration of the contract or time limit for completion**

Information about lots

Lot No: 1

Lot title: West-Vlaanderen (= kernperceel)

#### **1) Short description**

#### **2) CPV code(s)**

30000000 Office and computing machinery, equipment and supplies except furniture and software packages, 30100000 Office machinery, equipment and supplies except computers, printers and furniture, 30190000 Various office equipment and supplies, 30192000 Office supplies

#### **3) Quantity or scope**

#### **4) Indication about different time frame or duration**

#### **5) Additional information about lots**

Lot No: 2

Lot title: Oost-Vlaanderen

**1) Short description**

**2) CPV code(s)**

30000000 Office and computing machinery, equipment and supplies except furniture and software packages, 30100000 Office machinery, equipment and supplies except computers, printers and furniture, 30190000 Various office equipment and supplies, 30192000 Office supplies

**3) Quantity or scope**

**4) Indication about different time frame or duration**

**5) Additional information about lots**

Lot No: 3

Lot title: Antwerpen

**1) Short description**

**2) CPV code(s)**

30000000 Office and computing machinery, equipment and supplies except furniture and software packages, 30100000 Office machinery, equipment and supplies except computers, printers and furniture, 30190000 Various office equipment and supplies, 30192000 Office supplies

**3) Quantity or scope**

**4) Indication about different time frame or duration**

**5) Additional information about lots**

Lot No: 4

Lot title: Vlaams Brabant, met inbegrip van het Brussels Hoofdstedelijk Gewest

**1) Short description**

**2) CPV code(s)**

30000000 Office and computing machinery, equipment and supplies except furniture and software packages, 30100000 Office machinery, equipment and supplies except computers, printers and furniture, 30190000 Various office equipment and supplies, 30192000 Office supplies

**3) Quantity or scope**

**4) Indication about different time frame or duration**

**5) Additional information about lots**

Lot No: 5

Lot title: Limburg

**1) Short description**

**2) CPV code(s)**

30000000 Office and computing machinery, equipment and supplies except furniture and software packages, 30100000 Office machinery, equipment and supplies except computers, printers and furniture, 30190000 Various office equipment and supplies, 30192000 Office supplies

- 3) Quantity or scope
- 4) Indication about different time frame or duration
- 5) Additional information about lots

### **Section III: Legal, economic, financial and technical information**

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#### **III.1. Conditions related to the contract**

##### **III.1.1. Deposits and guarantees required**

##### **III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

##### **III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

##### **III.1.4. Contract performance conditions**

#### **III.2. Conditions for participation**

##### **III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

##### **III.2.2. Economic and financial ability**

##### **III.2.3. Technical and professional ability**

Minimum level(s) of standards possibly required:

Klasse: N/A, categorie: N/A.

##### **III.2.4. Information about reserved contracts**

#### **III.3. Conditions specific to services contracts**

##### **III.3.1. Information about a particular profession**

##### **III.3.2. Information about staff responsible for the performance of the contract**

### **Section IV: Procedure**

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#### **IV.1. Type of procedure**

##### **IV.1.1. Type of procedure**

Open

##### **IV.1.2. Information about the limits on the number of candidates to be invited**

##### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

#### **IV.2. Award criteria**

##### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **IV.2.2. Information about electronic auction**

An electronic auction will be used: no

#### **IV.3. Administrative information**

##### **IV.3.1. File reference number attributed by the contracting authority**

vzw ServiKO-2017-1-F02\_0

##### **IV.3.2. Previous publication concerning this procedure**

##### **IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

Time limit for receipt of requests for documents or for accessing documents: 13.3.2017 - 14:00

Payable documents: no

##### **IV.3.4. Time limit for receipt of tenders or requests to participate**

13.3.2017 - 14:00

##### **IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

##### **IV.3.6. Languages in which tenders or requests to participate may be submitted**

Dutch.

##### **IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

##### **IV.3.8. Conditions for opening of tenders**

Date: 13.3.2017 - 14:00

Place:

Diocesaan Centrum Groenhove, Bosdreef 5, 8820 Torhout.

#### **Section VI: Complementary information**

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##### **VI.1. Information about recurrence**

##### **VI.2. Information about European Union funds**

##### **VI.3. Additional information**

##### **VI.4. Procedures for review**

###### **VI.4.1. Review body**

Official name: Rechtbank van Eerste Aanleg West-Vlaanderen, afdeling Brugge

Postal address: Kazernevest 3

Town: Brugge

Postal code: 8000

Country: Belgium

###### **VI.4.2. Review procedure**

###### **VI.4.3. Service from which information about the review procedure may be obtained**

###### **VI.5. Date of dispatch of this notice**

30.1.2017