

**B-Hélécine: Financial and insurance services**

**OJ S 25/2013 05/02/2013**

**Contract notice**

**Services**

**Directive 2004/18/EC**

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: AC Hélécine

Postal address: Rue Le Brouc 2

Town: Hélécine

Postal code: 1357

Country: Belgium

Contact person: AC Hélécine

For the attention of: Michel Jadoul

E-mail: [michel.jadoul@publilink.be](mailto:michel.jadoul@publilink.be)

Telephone: +32 19655023

Fax: +32 19657309

**Additional information can be obtained from:**

Official name: Bureau d'architecture J-M.Renquin

Postal address: Rue A.Dewolf 10

Town: Hélécine

Postal code: 1357

Country: Belgium

For the attention of: M. Jean-Marc Renquin

E-mail: [jeanmarc.renquin@archirenquin.be](mailto:jeanmarc.renquin@archirenquin.be)

Telephone: +32 19656680

Fax: +32 19656880

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

Official name: Bureau d'architecture J-M.Renquin

Postal address: Rue A.Dewolf 10

Town: Hélécine

Postal code: 1357

Country: Belgium

For the attention of: M. Jean-Marc Renquin

E-mail: [jeanmarc.renquin@archirenquin.be](mailto:jeanmarc.renquin@archirenquin.be)

Telephone: +32 19656680

Fax: +32 19656880

**Tenders or requests to participate must be submitted:** the abovementioned address

**I.2. Type of the contracting authority**

Ministry or any other national or federal authority, including their regional or local subdivisions

**I.3. Main activity**

General public services

Other: AC Hélécine

**I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: no

## **Section II: Object of the contract**

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### **II.1. Description**

#### **II.1.1. Title attributed to the contract by the contracting authority**

Financement des investissements extraordinaires du budget communal 2013

#### **II.1.2. Type of contract and place of performance or delivery**

Services

Service category No 6: Financial services a) Insurances services b) Banking and investment services

Main site or place of performance: Commune de Hélécine

NUTS code BE3 Région wallonne

#### **II.1.3. Information about a framework agreement or a dynamic purchasing system**

The notice involves a public contract

#### **II.1.4. Information about framework agreement**

#### **II.1.5. Short description of the contract or purchase(s)**

Financement des investissements extraordinaires du budget communal 2013

#### **II.1.6. CPV code(s)**

66000000 Financial and insurance services

#### **II.1.7. Information about the Government Procurement Agreement (GPA)**

#### **II.1.8. Lots**

This contract is divided into lots: no

#### **II.1.9. Information about variants**

Variants will be accepted: no

### **II.2. Scope of the procurement**

#### **II.2.1. Total quantity or scope**

Financement des investissements extraordinaires du budget communal 2013

Estimated value excluding VAT: 327 676,79 EUR

#### **II.2.2. Information about options**

#### **II.2.3. Information about renewals**

### **II.3. Duration of the contract or time limit for completion**

## **Section III: Legal, economic, financial and technical information**

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### **III.1. Conditions related to the contract**

#### **III.1.1. Deposits and guarantees required**

#### **III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

### **III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

### **III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: no

## **III.2. Conditions for participation**

### **III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: - La régularité de la situation vis à vis de l'ONSS par la procuration d'une attestation délivrée par l'autorité compétente du pays concerné ;  
-L'agrément et l'habilitation auprès de la Commission bancaire et financière leur permettant en vertu du droit belge ou de leur droit national d'exercer des activités bancaires par la procuration d'une attestation délivrée par l'autorité compétente du pays concerné ;  
-Une déclaration sur l'honneur du soumissionnaire attestant qu'il ne se trouve pas dans un des cas d'exclusion visés à l'art 69 de l'Arrêté royal du 8 janvier 1996 relatif aux marchés publics de travaux, de fournitures et de services et aux concessions de travaux publics (L'autorité adjudicatrice s'assurera de la réalité des éléments contenus dans la déclaration sur l'honneur en demandant au soumissionnaire retenu les documents prouvant son exactitude).

### **III.2.2. Economic and financial ability**

List and brief description of conditions: -Une déclaration concernant le volume d'affaires global et du volume d'affaires pour les services auxquels se réfère le marché réalisés au cours des trois dernières années ;  
-Un rating long terme attribué par un bureau de rating connu.

### **III.2.3. Technical and professional ability**

List and brief description of conditions:

- Une description des mesures prises par le soumissionnaire pour s'assurer de la qualité de l'exécution du marché ;
- Une description des mesures similaires en matière de crédits au moyen de 10 références récentes pour des marchés de montants similaires auprès d'autres administrations communales ;
- Une déclaration du soumissionnaire permettant au pouvoir adjudicataire de s'assurer de la capacité du soumissionnaire à fournir toutes les informations et documents nécessités par la réglementation sur la comptabilité communale.

### **III.2.4. Information about reserved contracts**

## **III.3. Conditions specific to services contracts**

### **III.3.1. Information about a particular profession**

### **III.3.2. Information about staff responsible for the performance of the contract**

## **Section IV: Procedure**

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### **IV.1. Type of procedure**

#### **IV.1.1. Type of procedure**

Open

#### **IV.1.2. Information about the limits on the number of candidates to be invited**

#### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

#### **IV.2. Award criteria**

##### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Criteria below

1. Le prix. Weighting 10
2. La comission de réservation. Weighting 2
3. L'indemnité de emploi. Weighting 1
4. Les garanties demandées. Weighting 1
5. Les services à fournir. Weighting 6

##### **IV.2.2. Information about electronic auction**

An electronic auction will be used: no

#### **IV.3. Administrative information**

##### **IV.3.1. File reference number attributed by the contracting authority**

##### **IV.3.2. Previous publication concerning this procedure**

no

##### **IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

Payable documents: no

##### **IV.3.4. Time limit for receipt of tenders or requests to participate**

11.3.2013 - 18:30

##### **IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

##### **IV.3.6. Languages in which tenders or requests to participate may be submitted**

French.

##### **IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

##### **IV.3.8. Conditions for opening of tenders**

Date: 11.3.2013 - 18:30

Place:

Administration communale de Hélé cine (Salle du Conseil), Rue Le Brouc 2.

#### **Section VI: Complementary information**

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##### **VI.1. Information about recurrence**

This is a recurrent procurement: no

##### **VI.2. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

##### **VI.3. Additional information**

@Ref:00686157/2013000745

**VI.4. Procedures for review**

**VI.4.1. Review body**

**VI.4.2. Review procedure**

**VI.4.3. Service from which information about the review procedure may be obtained**

**VI.5. Date of dispatch of this notice**

31.1.2013