

**France-Paris: Document management system**

**OJ S 15/2023 20/01/2023**

**Contract notice**

**Supplies**

**Legal Basis:**

Directive 2014/24/EU

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**Section I: Contracting authority**

**I.1. Name and addresses**

Official name: coallia

Postal address: 16-18 Cour Saint Eloi

Town: Paris

NUTS code: FR101 Paris

Postal code: 75012

Country: France

Contact person: Antoine Normand

E-mail: [antoine.normand@coallia.org](mailto:antoine.normand@coallia.org)

Telephone: +33 1053463193

**Internet address(es):**

Main address: <http://www.coallia.fr>

Address of the buyer profile: [https://coallia.e-marchespublics.com/pack/annonce\\_marche\\_public\\_7152\\_912038.html](https://coallia.e-marchespublics.com/pack/annonce_marche_public_7152_912038.html)

**I.3. Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://www.e-marchespublics.com/>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted to the abovementioned address

**I.4. Type of the contracting authority**

Other type: Organisme de droit privé

**I.5. Main activity**

Other activity: Social et médico social

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**Section II: Object**

**II.1. Scope of the procurement**

**II.1.1. Title**

numérisation des documents RH

Reference number: 2022-07

**II.1.2. Main CPV code**

48311100 Document management system - CA43

**II.1.3. Type of contract**

Supplies

#### **II.1.4. Short description**

coallia souhaite fluidifier, sécuriser et rendre plus efficient la gestion quotidienne de l'ensemble des documents qui constituent les dossiers du personnel ainsi que les flux entrants. Pour ce faire, Coallia entame une démarche de digitalisation des processus RH

#### **II.1.5. Estimated total value**

Value excluding VAT: 140 000,00 EUR

#### **II.1.6. Information about lots**

This contract is divided into lots: no

### **II.2. Description**

#### **II.2.2. Additional CPV code(s)**

48311000 Document management software package

#### **II.2.3. Place of performance**

NUTS code: FR101 Paris

Main site or place of performance: paris

#### **II.2.4. Description of the procurement**

coallia souhaite fluidifier, sécuriser et rendre plus efficient la gestion quotidienne de l'ensemble des documents qui constituent les dossiers du personnel ainsi que les flux entrants. Pour ce faire, Coallia entame une démarche de digitalisation des processus RH

#### **II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6. Estimated value**

Value excluding VAT: 140 000,00 EUR

#### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 24

This contract is subject to renewal: yes

Description of renewals:

tacite reconduction 2 fois 12 mois

#### **II.2.10. Information about variants**

Variants will be accepted: no

#### **II.2.11. Information about options**

Options: no

#### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

#### **II.2.14. Additional information**

### **Section III: Legal, economic, financial and technical information**

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#### **III.1. Conditions for participation**

##### **III.1.2.**

## **Economic and financial standing**

Selection criteria as stated in the procurement documents

### **III.1.3. Technical and professional ability**

Selection criteria as stated in the procurement documents

## **Section IV: Procedure**

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### **IV.1. Description**

#### **IV.1.1. Type of procedure**

Open procedure

#### **IV.1.3. Information about a framework agreement or a dynamic purchasing system**

#### **IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

### **IV.2. Administrative information**

#### **IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 13/02/2023 Local time: 12:00

#### **IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

#### **IV.2.4. Languages in which tenders or requests to participate may be submitted**

French

#### **IV.2.6. Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)

#### **IV.2.7. Conditions for opening of tenders**

Date: 13/02/2023 Local time: 12:01

## **Section VI: Complementary information**

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### **VI.1. Information about recurrence**

This is a recurrent procurement: no

### **VI.3. Additional information**

### **VI.4. Procedures for review**

#### **VI.4.1. Review body**

Official name: tribunal administratif de Paris

Postal address: 7 rue de Jouy

Town: Paris

Postal code: 75004

Country: France

### **VI.5. Date of dispatch of this notice**

16/01/2023