

United Kingdom-Oxtd: Horticultural services

OJ S 24/2015 04/02/2015

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Tandridge District Council

Postal address: Council Offices, Station Road East

Town: Oxtd

Postal code: RH8 0BT

Country: United Kingdom

For the attention of: Mr Guy Stapleford

E-mail: gstapleford@tandridge.gov.uk

Telephone: +44 1883722000

Internet address(es):

Electronic access to information: www.businessportal.southeastiep.gov.uk

Electronic submission of tenders and requests to participate: www.businessportal.southeastiep.gov.uk

Additional information can be obtained from:

Official name: Tandridge District Council

Postal address: Council Offices, Station Road East

Town: Oxtd

Postal code: RH8 0BT

Country: United Kingdom

For the attention of: Mr Guy Stapleford

E-mail: gstapleford@tandridge.gov.uk

Telephone: +44 1883722000

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

Official name: Tandridge District Council

Postal address: Council Offices, Station Road East

Town: Oxtd

Postal code: RH8 0BT

Country: United Kingdom

For the attention of: Mr Guy Stapleford

E-mail: gstapleford@tandridge.gov.uk

Telephone: +44 1883722000

Tenders or requests to participate must be submitted: Official name: Tandridge District Council

Postal address: Council Offices, Station Road East

Town: Oxtd

Postal code: RH8 0BT

Country: United Kingdom

For the attention of: Mr Guy Stapleford

E-mail: gstapleford@tandridge.gov.uk

Telephone: +44 1883722000

I.2. Type of the contracting authority

Regional or local authority

I.3. Main activity

General public services

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Specialist Grounds Maintenance Services.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 14: Building-cleaning services and property management services

NUTS code UKJ23 Surrey

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

The Authority is inviting pre-qualification responses from suitable experienced and qualified organisations to provide a Specialist Grounds Maintenance Services throughout the District. The Authority awarded a Grounds Maintenance contract in 2013 to cover grass cutting and other ancillary works in the parks and open spaces, together with the grounds maintenance of approximately 100 Authority housing sites. This Contract will supplement that agreement through the delivery of Specialist Grounds Maintenance Services, including the ability to respond to emergency works.

The main scope of this contract will include;

- Grass cutting and general grounds maintenance;
- Hedge cutting;
- Inspection and Maintenance of sports pitches, play areas and skate parks;
- Fencing;
- Groundworks;
- Tree/Arboricultural works;
- Winter Maintenance.

In addition to the works described above, there will be ad-hoc additional tasks which the service provider will also be required to deliver. Historically, these tasks have included;

- Planting trees and shrubs;
- Assistance with playground and skate park repairs;
- Clearing overgrown vegetation and plots from allotment sites;
- Digging/clearing drainage ditches;
- Raising and lowering flags for Remembrance events;
- Installing fencing;
- Clearing areas of land;
- Assisting in preparing for public events;

— Roofing repairs.

The above list is not exhaustive, and other tasks may be involved.

Due to the nature of the services, the Authority expects the successful provider to have a local presence to ensure that the required outcomes can be delivered effectively, for example the Authority will require a 1 hour response to winter maintenance, or lower in the case of certain emergency works.

The successful bidder shall therefore have, or acquire, a secure depot facility within the boundaries, or within 1 mile, (by road) of the Tandridge District.

II.1.6. CPV code(s)

77300000 Horticultural services, 45342000 Erection of fencing, 50870000 Repair and maintenance services of playground equipment, 77211500 Tree-maintenance services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

II.1.8. Lots

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

The contract is initially for 5 year(s) and anticipated to commence on 1.11.2015 with the option for the Authority to extend the contract period (subject to satisfactory performance and break clauses) through 1 or more extensions up to a maximum of a further 3 years.

Estimated value excluding VAT:

Range: between 2 800 000 and 3 200 000 GBP

II.2.2. Information about options

Options: no

II.2.3. Information about renewals

This contract is subject to renewal: yes

Number of possible renewals: 3

In the case of renewable supplies or service contracts, estimated timeframe for subsequent contracts:

in months: 36 (from the award of the contract)

II.3. Duration of the contract or time limit for completion

Duration in months: 60 (from the award of the contract)

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

As set out within the ITT documentation.

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

As set out within the ITT documentation.

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: yes

Description of particular conditions: As set out within the ITT documentation.

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: The Authority will apply all the offences listed in Article 45(1) of Directive 2004/18/EC (implemented as Regulation 23(1) of the Public Contract Regulations (PCR) 2006 in the UK) and all of the professional misconducts listed at Article 45 (2) of Directive 2004/18/EC (see also Regulation 23(2) in the PCR 2006) to the decision of whether a Candidate is eligible to be invited to tender.

A full list of the Regulation 23(1) and 23(2) criteria are at <http://www.delta-esourcing.com/delta/project/reasonsForExclusion.html#pcr>

Candidates will be required to answer these questions as part of the qualification process. For candidates who are registered overseas, you will need to declare if you have any offences /misconduct under your own countries laws, where these laws are equivalent to the Regulation 23 lists.

Candidates who have been convicted of any of the offences under Article 45(1) are ineligible and will not be selected to bid, unless there are overriding requirements in the general interest for doing so.

Candidates who are guilty of any of the offences, circumstances or misconduct under Article 45 (2) may be excluded from being selected to bid at the discretion of the Authority.

III.2.2. Economic and financial ability

List and brief description of conditions: A statement of the undertaking's overall turnover and, where appropriate, of turnover in the area covered by the contract for a maximum of the last 3 financial years available, depending on the date on which the undertaking was set up or the economic operator started trading, as far as the information on these turnovers is available.

Minimum level(s) of standards possibly required: Further information provided in the ITT documentation.

III.2.3. Technical and professional ability

List and brief description of conditions:

Further information provided in the ITT documentation.

Minimum level(s) of standards possibly required:

Further information provided in the ITT documentation.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: no

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Restricted

IV.1.2. Information about the limits on the number of candidates to be invited

Envisaged minimum number 5: and Maximum number 0

Objective criteria for choosing the limited number of candidates: As stated within the PQQ Documentation.

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

Recourse to staged procedure to gradually reduce the number of solutions to be discussed or tenders to be negotiated no

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

IV.3.2. Previous publication concerning this procedure

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Time limit for receipt of requests for documents or for accessing documents: 3.3.2015 - 11:30

Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

3.3.2015 - 12:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

6.4.2015

IV.3.6. Languages in which tenders or requests to participate may be submitted

English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

Duration in days: 150 (from the date stated for receipt of tender)

IV.3.8. Conditions for opening of tenders

Date: 3.3.2015 - 12:00

Persons authorised to be present at the opening of tenders: no

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: yes

Estimated timing for further notices to be published: 60.

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

VI.3. Additional information

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement, and the contract will be awarded on the basis of the most economically advantageous tender. Documents will be available to download from the South East Business Portal — www.businessportal.southeastiep.gov.uk — from Monday 2.2.2015 (subject to actual publication of the OJEU Contract Notice).

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

30.1.2015