

Belgium-Brussels: Administration services

OJ S 15/2023 20/01/2023

Contract notice

Services

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: BOSA-DG Recrutement et Développement

National registration number: 0671.516.647_550142

Postal address: Boulevard Simon Bolivar 30 boîte 1

Town: Bruxelles

NUTS code: BE100 Arr. de Bruxelles-Capitale/Arr. Brussel-Hoofdstad

Postal code: 1000

Country: Belgium

Contact person: Loes Marynissen

E-mail: loes.marynissen@bosa.fgov.be

Internet address(es):

Main address: <https://bosa.belgium.be>

Address of the buyer profile: <https://enot.publicprocurement.be/enot-war/preViewNotice.do?noticeId=470013>

I.3. Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://enot.publicprocurement.be/enot-war/preViewNotice.do?noticeId=470013>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: <https://eten.publicprocurement.be/etendering/viewWorkspacesBasedOnExtUrl.do?wsName=BOSA-DGRO+-RO2022-00303-F02>

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at: <https://enot.publicprocurement.be/enot-war/displayForum.do?forumId=49874>

I.4. Type of the contracting authority

Ministry or any other national or federal authority, including their regional or local subdivisions

I.5. Main activity

General public services

Section II: Object

II.1. Scope of the procurement

II.1.1. Title

Accord-cadre via procédure ouverte pour des services en tant qu'expert et membre de jury pour des examens et évaluations linguistiques (f/m/x) pour le compte du SPF BOSA - 4 lots
Reference number: BOSA-DGRO -RO2022-00303-F02_0

II.1.2. Main CPV code

75100000 Administration services

II.1.3. Type of contract

Services

II.1.4. Short description

Accord-cadre via procédure ouverte pour des services en tant qu'expert et membre de jury pour des examens et évaluations linguistiques (f/m/x) pour le compte du SPF BOSA - 4 lots

II.1.5. Estimated total value**II.1.6. Information about lots**

This contract is divided into lots: yes

Tenders may be submitted for one lot only

II.2. Description**II.2.1. Title**

Pool d'experts pour les examens et évaluations linguistiques en néerlandais

Lot No: 1

II.2.2. Additional CPV code(s)

75100000 Administration services

II.2.3. Place of performance

NUTS code: BE10 Région de Bruxelles-Capitale/ Brussels Hoofdstedelijk Gewest

Main site or place of performance: Les services seront exécutés à l'adresse suivante : SPF BOSA DG Recrutement & Développement WTC III - Boulevard Simon Bolivar 30 bte 1 1000 Bruxelles

II.2.4. Description of the procurement

Pool d'experts pour les examens et évaluations linguistiques en néerlandais - voir cahier spécial des charges

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value**II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 48

This contract is subject to renewal: no

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds: no

II.2.14. Additional information

II.2. Description

II.2.1. Title

Pool d'experts pour les examens et évaluations linguistiques en français
Lot No: 2

II.2.2. Additional CPV code(s)

75100000 Administration services

II.2.3. Place of performance

NUTS code: BE10 Région de Bruxelles-Capitale/ Brussels Hoofdstedelijk Gewest
Main site or place of performance: Les services seront exécutés à l'adresse suivante : SPF
BOSA DG Recrutement & Développement WTC III - Boulevard Simon Bolivar 30 bte 1 1000
Bruxelles

II.2.4. Description of the procurement

Pool d'experts pour les examens et évaluations linguistiques en français - voir cahier spécial
des charges

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement
documents

II.2.6. Estimated value

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 48
This contract is subject to renewal: no

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

II.2. Description

II.2.1. Title

Pool d'experts pour les examens et évaluations linguistiques en anglais
Lot No: 3

II.2.2. Additional CPV code(s)

75100000 Administration services

II.2.3. Place of performance

NUTS code: BE10 Région de Bruxelles-Capitale/ Brussels Hoofdstedelijk Gewest
Main site or place of performance: Les services seront exécutés à l'adresse suivante : SPF
BOSA DG Recrutement & Développement WTC III - Boulevard Simon Bolivar 30 bte 1 1000
Bruxelles

II.2.4. Description of the procurement

Pool d'experts pour les examens et évaluations linguistiques en anglais - voir cahier spécial des charges

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 48

This contract is subject to renewal: no

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds: no

II.2.14. Additional information

II.2. Description

II.2.1. Title

Pool d'experts pour les examens et évaluations linguistiques en allemand
Lot No: 4

II.2.2. Additional CPV code(s)

75100000 Administration services

II.2.3. Place of performance

NUTS code: BE10 Région de Bruxelles-Capitale/ Brussels Hoofdstedelijk Gewest

Main site or place of performance: Les services seront exécutés à l'adresse suivante : SPF BOSA DG Recrutement & Développement WTC III - Boulevard Simon Bolivar 30 bte 1 1000 Bruxelles Concernant le lot 4, les services seront également exécutés à l'adresse suivante : Ministère de la communauté germanophone Gospertstrasse 1 4700 Eupen

II.2.4. Description of the procurement

Pool d'experts pour les examens et évaluations linguistiques en allemand- voir cahier spécial des charges

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 48

This contract is subject to renewal: no

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information**Section III: Legal, economic, financial and technical information**

III.1. Conditions for participation**III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions:

Voir cahier spécial des charges

III.1.2. Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3. Technical and professional ability

Selection criteria as stated in the procurement documents

III.2. Conditions related to the contract**III.2.1. Information about a particular profession**

Execution of the service is reserved to a particular profession Reference to the relevant law, regulation or administrative provision:

Voir cahier spécial des charges

III.2.2. Contract performance conditions

Voir cahier spécial des charges

III.2.3. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV: Procedure

IV.1. Description**IV.1.1. Type of procedure**

Open procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

IV.2. Administrative information

IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 17/02/2023 Local time: 10:10

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.2.4. Languages in which tenders or requests to participate may be submitted

French, Dutch

IV.2.6. Minimum time frame during which the tenderer must maintain the tender

Duration in months: 6 (from the date stated for receipt of tender)

IV.2.7. Conditions for opening of tenders

Date: 17/02/2023 Local time: 10:10

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about electronic workflows

Electronic invoicing will be accepted

VI.3. Additional information

Vu la complexité du marché, le pouvoir adjudicateur a décidé d'organiser une session d'information à l'attention des soumissionnaires potentiels. Ces derniers pourront poser des questions et assister à la session. Elle aura lieu entre la date de publication de l'avis de marché et la date limite d'introduction des offres.

Cette session d'information se tiendra le 2 février 2023 de 17h00 à 19h00. Les soumissionnaires potentiels inscrits recevront une invitation « Microsoft Teams » pour se connecter à la réunion.

Un court aperçu de l'objet du marché sera fourni lors de cette session d'information.

Afin de permettre un déroulement correct de la session d'information, les soumissionnaires potentiels qui souhaitent y assister sont priés de faire parvenir leurs questions au pouvoir adjudicateur exclusivement à l'adresse e-mail suivante : loes.marynissen@bosa.fgov.be.

Seules les questions qui seront parvenues au pouvoir adjudicateur au plus tard le 26 janvier 2023 seront traitées pendant cette session.

VI.4. Procedures for review

VI.4.1. Review body

Official name: Conseil d'Etat

Postal address: rue de la Science 33

Town: Bruxelles

Postal code: 1040

Country: Belgium

Telephone: +32 22349470

Fax: +32 22349842

Internet address: <http://www.raadvst-consetat.be>

VI.4.4.

Service from which information about the review procedure may be obtained

Official name: Conseil d'Etat

Postal address: rue de la Science 33

Town: Bruxelles

Postal code: 1040

Country: Belgium

Telephone: +32 22349470

Fax: +32 22349842

Internet address: <http://www.raadvst-consetat.be>

VI.5. Date of dispatch of this notice

16/01/2023