

United Kingdom-Hamilton: Archive destruction services
OJ S 24/2017 03/02/2017
Contract award notice
Services

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: South Lanarkshire Council

Postal address: Council Headquarters, Almada Street

Town: Hamilton

NUTS code: UKM38 South Lanarkshire

Postal code: ML3 0AA

Country: United Kingdom

Contact person: Sharon Barr

E-mail: sharon.barr@southlanarkshire.gov.uk

Telephone: +44 01698454147

Internet address(es):

Main address: <http://www.southlanarkshire.gov.uk>

Address of the buyer profile: http://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00410

I.1. Name and addresses

Official name: South Lanarkshire Leisure and Culture Limited

Postal address: Floor 1, North Stand, Cadzow Avenue

Town: Hamilton

NUTS code: UKM38 South Lanarkshire

Postal code: ML3 0LX

Country: United Kingdom

E-mail: customer.services@southlanarkshireleisure.co.uk

Telephone: +44 1698476262

Fax: +44 1698476198

Internet address(es):

Main address: www.slleisureandculture.co.uk

Address of the buyer profile: http://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA24203

I.2. Information about joint procurement

The contract involves joint procurement

I.4. Type of the contracting authority

Regional or local authority

I.5. Main activity

General public services

Section II: Object

II.1. Scope of the procurement

II.1.1. Title

SLC — Secure Destruction of Confidential Waste.
Reference number: SLC/PS/FINCOR/15/248

II.1.2. Main CPV code

92512100 Archive destruction services

II.1.3. Type of contract

Services

II.1.4. Short description

Secure Destruction of Confidential Waste Shredding.

II.1.6. Information about lots

This contract is divided into lots: no

II.1.7. Total value of the procurement

Value excluding VAT: 167 500,00 GBP

II.2. Description

II.2.2. Additional CPV code(s)

92512100 Archive destruction services

II.2.3. Place of performance

NUTS code: UKM38 South Lanarkshire

II.2.4. Description of the procurement

The Supplier will be responsible for the supply, installation and servicing of confidential waste consoles, including the secure off-site destruction of confidential waste. The supplier will provide a scheduled service with collections from all Council premises.

The supplier will also be required to provide an ad-hoc service, as required. This service shall cover collections from locations throughout South Lanarkshire Council.

II.2.5. Award criteria

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

Additional Information can be found in the Additional Information section of the Contract Notice.

Section IV: Procedure

IV.1. Description

IV.1.1.

Type of procedure

Open procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system**IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

IV.2. Administrative information**IV.2.1. Previous publication concerning this procedure**

Notice number in the OJ S: [2016/S 122-218501](#)

IV.2.8. Information about termination of dynamic purchasing system**IV.2.9. Information about termination of call for competition in the form of a prior information notice****Section V: Award of contract**

Contract No: SLC/FINCOR/15/248

A contract/lot is awarded: yes

V.2. Award of contract**V.2.1. Date of conclusion of the contract**

17/11/2016

V.2.2. Information about tenders

Number of tenders received: 6

Number of tenders received from SMEs: 6

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 0

Number of tenders received by electronic means: 6

The contract has been awarded to a group of economic operators: no

V.2.3. Name and address of the contractor

Official name: Paper Shredding Services

Postal address: 3 Wellfield Court, Ibrox Business Park

Town: Glasgow

NUTS code: UK United Kingdom

Postal code: G51 2JR

Country: United Kingdom

Telephone: +44 8000714000

The contractor is an SME: yes

V.2.4. Information on value of the contract/lot

Initial estimated total value of the contract/lot: 400 000,00 GBP

Total value of the contract/lot: 167 500,00 GBP

V.2.5. Information about subcontracting**Section VI: Complementary information**

VI.3. Additional information

ESPD Question 4C.12 Quality Control (Supply Contracts Only).

It is a mandatory requirement of this tender and subsequent contract that the successful provider shall ensure that all employees are screened to BS7858:2012.

It is also a mandatory requirement of this tender and subsequent contract that all bidders have achieved the following accreditation: BS EN 15713:2009 Secure Destruction of Confidential Material.

ESPD Question 4D.1 Health and Safety Questionnaire.

It is a requirement of this tender that the bidder recommended for award completes and submits, when requested to by the Council, the Health and Safety Questionnaire for evaluation prior to any award being made.

ESPD Question 4D.2 Environmental Management Standards.

It is a mandatory requirement of this tender that the bidder recommended for award holds the following environmental standard/accreditation:

ISO 14001:2015 Environmental Management System.

ESPD Questions 3A.1 to 3A.8 Serious and Organised Crime — Information Sharing Protocol

It is a requirement of this tender that the bidder recommended for award completes and submits, when requested to by the Council, the Serious and Organised Crime — Information Sharing Protocol form for evaluation prior to any award being made. This does not require to be submitted within the Qualification or Technical Envelopes.

Declarations and Certificates

In an open tendering procedure prior to any award being made the successful bidder, or if restricted tendering procedure prior to the issue of invitation to tender the bidders who are being recommended for issue of tenders, and all bidders at any other time during the procurement process, will in addition provide the under-noted certificates, declarations and/or completed questionnaires to evidence their compliance with the relevant questions within the Qualification Envelope.

All certificates, declarations and questionnaires can be found within the Attachment area of PCS-T.

ESPD Question 2D.1 Prompt Payment Certificate.

Declaration Section Form of Tender.

ESPD Question 3D.11 Non-Collusion Certificate.

ESPD Question 4C.6 Goods Vehicle Operator's Licence Declaration.

ESPD Question 4B.5.1 Insurance Certificates.

ESPD Questions 3A.1 to 3A.8 Serious and Organised Crime Declaration.

ESPD Question 3A.6 Modern Slavery Act 2015 Declaration.

(SC Ref:480911).

VI.4. Procedures for review

VI.4.1. Review body

Official name: South Lanarkshire Council

Postal address: Council Headquarters, Almada Street

Town: Hamilton

Postal code: ML3 0AA

Country: United Kingdom

Telephone: +44 0169845

Internet address: <http://www.southlanarkshire.gov.uk>

VI.5. Date of dispatch of this notice

01/02/2017

