

**Finland-Raasepori: Personnel and payroll services**

**OJ S 16/2023 23/01/2023**

**Contract notice**

**Services**

**Legal Basis:**

Directive 2014/24/EU

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**Section I: Contracting authority**

**I.1. Name and addresses**

Official name: Raaseporin kaupunki

National registration number: 0131297-0

Postal address: PL 58

Town: Raasepori

NUTS code: FI1B1 Helsinki-Uusimaa

Postal code: 10611

Country: Finland

Contact person: Satu Wigren

E-mail: [satu.wigren@raasepori.fi](mailto:satu.wigren@raasepori.fi)

**Internet address(es):**

Main address: <http://www.raasepori.fi>

**I.3. Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://tarjouspalvelu.fi/raasepori?id=420886&tpk=c8f4589b-9a11-4579-bf5c-b5889288a11a>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: <https://tarjouspalvelu.fi/raasepori?id=420886&tpk=c8f4589b-9a11-4579-bf5c-b5889288a11a>

**I.4. Type of the contracting authority**

Regional or local authority

**I.5. Main activity**

General public services

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**Section II: Object**

**II.1. Scope of the procurement**

**II.1.1. Title**

Palkanlaskenta- ja HR ohjelma

**II.1.2. Main CPV code**

79631000 Personnel and payroll services

**II.1.3. Type of contract**

Services

**II.1.4. Short description**

Hankinnan kohteena on palkanlaskenta- ja HR järjestelmäkokonaisuus Raaseporin kaupungin henkilöstön palkanlaskentaa ja henkilöstöhallintoa varten SaaS palveluna sisältäen järjestelmän käyttöönoton, sen ylläpidon sekä tuen.

#### **II.1.5. Estimated total value**

#### **II.1.6. Information about lots**

This contract is divided into lots: no

### **II.2. Description**

#### **II.2.2. Additional CPV code(s)**

48000000 Software package and information systems, 72260000 Software-related services

#### **II.2.3. Place of performance**

NUTS code: FI1B1 Helsinki-Uusimaa

Main site or place of performance: Raasepori

#### **II.2.4. Description of the procurement**

Hankinnan kohteena on palkanlaskenta- ja HR järjestelmäkokonaisuus Raaseporin kaupungin henkilöstön palkanlaskentaa ja henkilöstöhallintoa varten SaaS palveluna sisältäen järjestelmän käyttöönoton, sen ylläpidon sekä tuen.

#### **II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6. Estimated value**

#### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 48

This contract is subject to renewal: yes

Description of renewals:

Sopimus on voimassa 48 kuukautta, jonka jälkeen sopimus jatkuu toistaiseksi voimassa olevana.

#### **II.2.10. Information about variants**

Variants will be accepted: no

#### **II.2.11. Information about options**

Options: no

#### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

#### **II.2.14. Additional information**

### **Section IV: Procedure**

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#### **IV.1. Description**

##### **IV.1.1. Type of procedure**

Open procedure

#### **IV.1.3. Information about a framework agreement or a dynamic purchasing system**

#### **IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

#### **IV.2. Administrative information**

##### **IV.2.1. Previous publication concerning this procedure**

Notice number in the OJ S: [2022/S 244-703992](#)

##### **IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 06/02/2023 Local time: 13:00

##### **IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

##### **IV.2.4. Languages in which tenders or requests to participate may be submitted**

Finnish, Swedish

##### **IV.2.6. Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 05/05/2023

##### **IV.2.7. Conditions for opening of tenders**

Date: 06/02/2023 Local time: 13:05

#### **Section VI: Complementary information**

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##### **VI.1. Information about recurrence**

This is a recurrent procurement: no

##### **VI.2. Information about electronic workflows**

Electronic invoicing will be accepted

##### **VI.3. Additional information**

##### **VI.4. Procedures for review**

##### **VI.4.1. Review body**

Official name: Markkinaoikeus

Postal address: Sörnäistenkatu 1

Town: Helsinki

Postal code: 00580

Country: Finland

E-mail: [markkinaoikeus@oikeus.fi](mailto:markkinaoikeus@oikeus.fi)

Telephone: +358 295643300

Internet address: <http://www.oikeus.fi/markkinaoikeus>

##### **VI.5. Date of dispatch of this notice**

18/01/2023