

United Kingdom-London: Hotel meeting and conference services

OJ S 20/2018 30/01/2018

Contract notice

Services

Directive 2004/18/EC

## Section I: Contracting authority

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### I.1. Name and addresses

Official name: The Frontline Organisation

Postal address: 1 Rosebery Avenue

Town: London

Postal code: EC1R 4SR

Country: United Kingdom

Contact person: Alice Gunn

For the attention of: Alice Gunn

E-mail: [alice.gunn@thefrontline.org.uk](mailto:alice.gunn@thefrontline.org.uk)

Telephone: +44 7717646354

#### Internet address(es):

General address of the contracting authority: <http://www.thefrontline.org.uk/>

#### Additional information can be obtained from:

the abovementioned address

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

the abovementioned address

**Tenders or requests to participate must be submitted:** the abovementioned address

### I.2. Type of the contracting authority

Body governed by public law

### I.3. Main activity

Other: Social work recruitment and training

### I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

## Section II: Object of the contract

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### II.1. Description

#### II.1.1. Title attributed to the contract by the contracting authority

Residential Summer Institute Venue 2019

#### II.1.2. Type of contract and place of performance or delivery

Services

Service category No 27: Other services

Main site or place of performance: Central England.

NUTS code

#### II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

#### **II.1.4. Information about framework agreement**

#### **II.1.5. Short description of the contract or purchase(s)**

The contract for a venue provider to host Frontline's 2019 Summer Institute education programme between 14.7.2019 and 16.8.2019. The contract will be for the provision of teaching spaces, accommodation, catering and support services.

#### **II.1.6. CPV code(s)**

55120000 Hotel meeting and conference services

#### **II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: no

#### **II.1.8. Lots**

This contract is divided into lots: no

#### **II.1.9. Information about variants**

Variants will be accepted: no

### **II.2. Scope of the procurement**

#### **II.2.1. Total quantity or scope**

Estimated value excluding VAT:

Range: between 500 000,00 and 500 000,00 GBP

#### **II.2.2. Information about options**

Options: no

#### **II.2.3. Information about renewals**

This contract is subject to renewal: no

### **II.3. Duration of the contract or time limit for completion**

Duration in months: 40 (from the award of the contract)

## **Section III: Legal, economic, financial and technical information**

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### **III.1. Conditions related to the contract**

#### **III.1.1. Deposits and guarantees required**

#### **III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

#### **III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

#### **III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: yes

Description of particular conditions: The ITT document will be made available to bidders upon request. Frontline may require bidders to commit that they will keep its contents (including the fact that a bidder has received the ITT) confidential, and that it is not copied, reproduced, distributed or passed on to any other person at any time except for the purpose of enabling the bidder to submit a proposal.

### **III.2. Conditions for participation**

- III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**  
List and brief description of conditions: Details will be included in the tender documents.
- III.2.2. Economic and financial ability**  
List and brief description of conditions: Details will be included in the tender documents.
- III.2.3. Technical and professional ability**  
List and brief description of conditions:  
Details will be included in the tender documents.
- III.2.4. Information about reserved contracts**
- III.3. Conditions specific to services contracts**
- III.3.1. Information about a particular profession**  
Execution of the service is reserved to a particular profession: no
- III.3.2. Information about staff responsible for the performance of the contract**

## **Section IV: Procedure**

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- IV.1. Type of procedure**
- IV.1.1. Type of procedure**  
Open
- IV.1.2. Information about the limits on the number of candidates to be invited**
- IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**
- IV.2. Award criteria**
- IV.2.1. Award criteria**  
The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents
- IV.2.2. Information about electronic auction**  
An electronic auction will be used: no
- IV.3. Administrative information**
- IV.3.1. File reference number attributed by the contracting authority**
- IV.3.2. Previous publication concerning this procedure**  
no
- IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**  
Time limit for receipt of requests for documents or for accessing documents: 23.2.2018 - 12:00  
Payable documents: no
- IV.3.4. Time limit for receipt of tenders or requests to participate**  
5.3.2018 - 12:00

**IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

**IV.3.6. Languages in which tenders or requests to participate may be submitted**  
English.

**IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

**IV.3.8. Conditions for opening of tenders**

## **Section VI: Complementary information**

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**VI.1. Information about recurrence**

This is a recurrent procurement: no

**VI.2. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

**VI.3. Additional information**

**VI.4. Procedures for review**

**VI.4.1. Review body**

**VI.4.2. Review procedure**

**VI.4.3. Service from which information about the review procedure may be obtained**

**VI.5. Date of dispatch of this notice**

25.1.2018