

**United Kingdom-London: Environmental issues consultancy services**

OJ S 27/2014 07/02/2014

**Contract notice****Services****Directive 2004/18/EC****Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Guy's and St. Thomas' NHS Foundation Trust (as host of the London Procurement Partnership)

Postal address: Guy's Hospital, Great Maze Pond, London SE1 9RT, St Thomas' Hospital, Westminster Bridge Road, London SE1 7EH

Town: London

Country: United Kingdom

Contact person: Please refer to the Additional Information section V1.3 for details on how to obtain documentation, submit expression of interest and to communicate with us during this process

For the attention of: Edward James

E-mail: [edward.james@lpp.nhs.uk](mailto:edward.james@lpp.nhs.uk)

Telephone: +44 2071887188

**Internet address(es):**

General address of the contracting authority: [www.guysandstthomas.nhs.uk](http://www.guysandstthomas.nhs.uk)

**Additional information can be obtained from:**

the abovementioned address

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

the abovementioned address

**Tenders or requests to participate must be submitted:** the abovementioned address

**I.2. Type of the contracting authority**

Body governed by public law

**I.3. Main activity**

Health

**I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: yes

Official name: Barts Health NHS Trust

Postal address: 9 Prescott Street, Aldgate

Town: London

Postal code: E1 8PR

Country: United Kingdom

**Section II: Object of the contract**

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**II.1. Description****II.1.1.**

## **Title attributed to the contract by the contracting authority**

L0039 - Buildings and Facilities Management professional services framework - Advisory Services.

### **II.1.2. Type of contract and place of performance or delivery**

Services

Service category No 12: Architectural services; engineering services and integrated engineering services; urban planning and landscape engineering services; related scientific and technical consulting services; technical testing and analysis services

NUTS code UK United Kingdom

### **II.1.3. Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

### **II.1.4. Information about framework agreement**

Framework agreement with several operators

#### **Duration of the framework agreement**

Duration in years: 2

#### **Estimated total value of purchases for the entire duration of the framework agreement**

Estimated value excluding VAT:

Range: between 3 000 000 and 20 000 000 GBP

Frequency and value of the contracts to be awarded: Value of contracts may range from GBP 1 to GBP 5,000,000 per project, with multiple projects expected to be awarded under the framework.

### **II.1.5. Short description of the contract or purchase(s)**

Environmental issues consultancy services. Health and safety consultancy services. Business and management consultancy and related services. Energy-efficiency consultancy services. Ventilation consultancy services. Building consultancy services. Hazard protection and control consultancy services. Consulting services for water-supply and waste consultancy. Building services consultancy services. The NHS London Procurement Partnership (NHS LPP) wishes to establish two complementary Buildings and Facilities Management (FM) professional services frameworks. These frameworks seek to provide NHS trusts (primarily in London) with access to a range of suitable suppliers of professional services across buildings services and advisory services.

The first framework focuses on Building Services while the second framework focuses on Advisory Services. These two frameworks are complementary to each other and will, where possible, follow the same tender timescales and procedures. However each framework is stand alone, with a separate OJEU Contract Notice and separate PQQ and ITT responses required. Therefore where a supplier wishes to participate in both frameworks, two separate responses will be required from the supplier, one for Building Services and one for Advisory Services.

This OJEU notice relates to the second framework - Advisory Services, which consists of 3 lots:

A. Environmental Management and Sustainability Specialist Services.

B. Health, Safety and Statutory Compliance.

C. Strategic Consultancy and Health Planning.

LPP is setting up this Framework Agreement on behalf of its members and King's College London. A link to LPP's list of its current membership is set out below. This list is regularly updated to reflect any change in membership from time to time.

[http://lpp.nhs.uk/page\\_sa.asp?fldKey=12](http://lpp.nhs.uk/page_sa.asp?fldKey=12)

It is expected that multiple contracts will be awarded under the framework. The value of any one of these contracts may range from GBP 1 to GBP 5,000,000 per project.

The framework will be established for 2 years with the option to extend for a further 2 x 12 month periods.

#### **II.1.6. CPV code(s)**

90713000 Environmental issues consultancy services, 71317210 Health and safety consultancy services, 79400000 Business and management consultancy and related services, 71314300 Energy-efficiency consultancy services, 71321400 Ventilation consultancy services, 71315200 Building consultancy services, 71317000 Hazard protection and control consultancy services, 71800000 Consulting services for water-supply and waste consultancy, 71315210 Building services consultancy services

#### **II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

#### **II.1.8. Lots**

This contract is divided into lots: yes

Tenders may be submitted for one or more lots

#### **II.1.9. Information about variants**

Variants will be accepted: yes

### **II.2. Scope of the procurement**

#### **II.2.1. Total quantity or scope**

Lot A contains 11 sub-lots, Lot B contains 10 sub-lots and Lot C contains 6 sub-lots. Bidders may bid for some or all sub-lots within one or more lots. Subcontracting is permitted under this framework. Bidders are permitted to bid for both this framework and the Buildings and FM professional services framework - Building Services at the same time.

#### **II.2.2. Information about options**

#### **II.2.3. Information about renewals**

This contract is subject to renewal: no

### **II.3. Duration of the contract or time limit for completion**

Information about lots

Lot No: 1

Lot title: A. Environmental Management & Sustainability Specialist Services

#### **1) Short description**

Lot A. Environmental Management and Sustainability Specialist Services includes the following sub-lots:

A1: Air Tightness Inspections,

A2: Air Quality Consultancy Services,

A3: BREAM Assessors,

A4: Building Thermal Imaging Services,

A5: Carbon Emissions and Emissions Specialist Services,

A6: CRC (and EU ETS),

A7: Energy Consultancy,

A8: Ground Penetrating Radar Investigation and Report,

A9: Procurement Review,

A10: Lighting Consultancy,

A11: Specialist Service for Environmental Impact Condition Monitoring and Reporting.

**2) CPV code(s)**

90713000 Environmental issues consultancy services, 71314300 Energy-efficiency consultancy services, 71321400 Ventilation consultancy services

**3) Quantity or scope**

There is a cap of GBP 5,000,000 on any single project awarded under the framework, for professional services. There is provision for limited subsequent works to be carried out under this framework.

**4) Indication about different time frame or duration**

**5) Additional information about lots**

The framework conditions will be set out in the ITT. It is the intention to include certain contractual provisions regarding a management charge, which may be applied to purchases made under the framework awarded. Further details will be made available via the framework documentation and information released during the course of the tender process.

The information and/or documents for this opportunity are available on <https://www.delta-esourcing.com/delta>

You must register on this site to respond. If you are already registered you will not need to register again, simply use your existing username and password. Please note there is a password reminder link on the homepage.

Suppliers must log in, go to your Response Manager and add the following Access Code: U9A23TJ937. Please ensure you follow any instruction provided to you here.

The deadline for submitting your response(s) is 12:00 pm on 14.3.2014. Please ensure that you allow yourself plenty of time when responding to this invite prior to the closing date and time, especially if you have been asked to upload documents.

If you experience any technical difficulties please contact the Delta eSourcing Helpdesk on call +44 8452707050 or email mailto: [helpdesk@delta-esourcing.com](mailto:helpdesk@delta-esourcing.com)

Lot No: 2

Lot title: B. Health, Safety & Statutory Compliance

**1) Short description**

Lot B. Health, Safety and Statutory Compliance includes the following sub-lots:

B1: Building Condition Reporting Services,

B2. Electrical Regulations Consultancy,

B3. Fire Consultancy (Active and Passive),

B4. Food Safety Specialist Services (Including nutrition advice),

B5. Lift & Controlled Access Specialist Consultancy (Including Rope Access),

B6. Quality Control Audit and Risk Resilience Services,

B7. Security Consultancy Services (Including Access Control),

B8. Specialist Pest Environmental Management Advice,

B9. Waste Survey and Expert Witness Reporting,

B10. Water Treatment and Legionella Risk Assessment and Treatment Services.

**2) CPV code(s)**

71317210 Health and safety consultancy services, 71315200 Building consultancy services, 71317000 Hazard protection and control consultancy services, 71800000 Consulting services for water-supply and waste consultancy

### 3) Quantity or scope

There is a cap of GBP 5,000,000 on any single project awarded under the framework, for professional services. There is provision for limited subsequent works to be carried out under this framework.

### 4) Indication about different time frame or duration

### 5) Additional information about lots

The framework conditions will be set out in the ITT. It is the intention to include certain contractual provisions regarding a management charge, which may be applied to purchases made under the framework awarded. Further details will be made available via the framework documentation and information released during the course of the tender process.

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Lot No: 3

Lot title: C. Strategic Consultancy & Health Planning

#### 1) Short description

Lot C. Strategic Consultancy and Health Planning includes the following sub-lots:

C1: Asset Data Capture and Management, Life Cycle Planning and Management and Tactical Asset Transaction Management,

C2: DDA Consultancy,

C3: Estates Strategy, Outsourcing, Building Integration Consultancy, Built Environment Consultancy & Improvement and FM and Building Operations Consultancy,

C4: Insurance Claim Investigation and Management,

C5: Rent and Rates Review,

C6: Workplace Transformation Consultancy.

#### 2) CPV code(s)

79400000 Business and management consultancy and related services, 71315210 Building services consultancy services

### 3) Quantity or scope

There is a cap of £5,000,000 on any single project awarded under the framework, for professional services. There is provision for limited subsequent works to be carried out under this framework.

### 4) Indication about different time frame or duration

### 5) Additional information about lots

The framework conditions will be set out in the ITT. It is the intention to include certain contractual provisions regarding a management charge, which may be applied to purchases

made under the framework awarded. Further details will be made available via the framework documentation and information released during the course of the tender process.

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## **Section III: Legal, economic, financial and technical information**

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### **III.1. Conditions related to the contract**

#### **III.1.1. Deposits and guarantees required**

#### **III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

#### **III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

Joint and several liability.

#### **III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: yes

Description of particular conditions: Please refer to PQQ Instructions and/ or full Invitation to Tender.

### **III.2. Conditions for participation**

#### **III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: The Authority will apply all the offences listed in Article 45(1) of Directive 2004/18/EC (implemented as Regulation 23(1) of the Public Contract Regulations (PCR) 2006 in the UK) and all of the professional misconducts listed at Article 45 (2) of Directive 2004/18/EC (see also Regulation 23(2) in the PCR 2006) to the decision of whether a Candidate is eligible to be invited to tender.

A full list of the Regulation 23(1) and 23(2) criteria are at <http://www.delta-esourcing.com/delta/project/reasonsForExclusion.html#pcr>

Candidates will be required to answer these questions as part of the qualification process. For candidates who are registered overseas, you will need to declare if you have any offences /misconduct under your own countries laws, where these laws are equivalent to the Regulation 23 lists.

Candidates who have been convicted of any of the offences under Article 45(1) are ineligible and will not be selected to bid, unless there are overriding requirements in the general interest for doing so.

Candidates who are guilty of any of the offences, circumstances or misconduct under Article 45 (2) may be excluded from being selected to bid at the discretion of the Authority.

### **III.2.2. Economic and financial ability**

List and brief description of conditions: (a) Appropriate statements from banks or, where appropriate, evidence of relevant professional risk indemnity insurance.

(b) The presentation of balance-sheets or extracts from the balance-sheets, where publication of the balance-sheet is required under the law of the country in which the economic operator is established.

(c) A statement of the undertaking's overall turnover and, where appropriate, of turnover in the area covered by the contract for a maximum of the last three financial years available, depending on the date on which the undertaking was set up or the economic operator started trading, as far as the information on these turnovers is available.

### **III.2.3. Technical and professional ability**

List and brief description of conditions:

(b) A list of the principal deliveries effected or the main services provided in the past three years, with the sums, dates and recipients, whether public or private, involved. Evidence of delivery and services provided shall be given: - where the recipient was a contracting authority, in the form of certificates issued or countersigned by the competent authority, - where the recipient was a private purchaser, by the purchaser's certification or, failing this, simply by a declaration by the economic operator.

(c) An indication of the technicians or technical bodies involved, whether or not belonging directly to the economic operator's undertaking, especially those responsible for quality control and, in the case of public works contracts, those upon whom the contractor can call in order to carry out the work.

(d) A description of the technical facilities and measures used by the supplier or service provider for ensuring quality and the undertaking's study and research facilities.

(e) Where the products or services to be supplied are complex or, exceptionally, are required for a special purpose, a check carried out by the contracting authorities or on their behalf by a competent official body of the country in which the supplier or service provider is established, subject to that body's agreement, on the production capacities of the supplier or the technical capacity of the service provider and, if necessary, on the means of study and research which are available to it and the quality control measures it will operate.

(f) The educational and professional qualifications of the service provider or contractor and/or those of the undertaking's managerial staff and, in particular, those of the person or persons responsible for providing the services or managing the work.

(g) For public works contracts and public services contracts, and only in appropriate cases, an indication of the environmental management measures that the economic operator will be able to apply when performing the contract.

(h) A statement of the average annual manpower of the service provider or contractor and the number of managerial staff for the last three years.

(i) A statement of the tools, plant or technical equipment available to the service provider or contractor for carrying out the contract.

(j) An indication of the proportion of the contract which the services provider intends possibly to subcontract.

### **III.2.4. Information about reserved contracts**

## **III.3. Conditions specific to services contracts**

### **III.3.1. Information about a particular profession**

Execution of the service is reserved to a particular profession: no

### **III.3.2. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: yes

## **Section IV: Procedure**

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### **IV.1. Type of procedure**

#### **IV.1.1. Type of procedure**

Restricted

#### **IV.1.2. Information about the limits on the number of candidates to be invited**

Envisaged minimum number 50

#### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

### **IV.2. Award criteria**

#### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **IV.2.2. Information about electronic auction**

An electronic auction will be used: no

### **IV.3. Administrative information**

#### **IV.3.1. File reference number attributed by the contracting authority**

L0039

#### **IV.3.2. Previous publication concerning this procedure**

no

#### **IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

Time limit for receipt of requests for documents or for accessing documents: 13.3.2014 - 12:00

Payable documents: no

#### **IV.3.4. Time limit for receipt of tenders or requests to participate**

14.3.2014 - 12:00

#### **IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

#### **IV.3.6. Languages in which tenders or requests to participate may be submitted**

English.

#### **IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

#### **IV.3.8. Conditions for opening of tenders**

## **Section VI: Complementary information**

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### **VI.1. Information about recurrence**

This is a recurrent procurement: no

### **VI.2. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: no

### **VI.3. Additional information**

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement, and the contract will be awarded on the basis of the most economically advantageous tender.

A Supplier Conference will be held on the 26.2.2014 from 14:30 pm to 17:30 pm at the Governor's Hall, St Thomas' Hospital, Westminster Bridge Road, London SE1 7EH. Any supplier interested in receiving further information regarding this framework are invited to attend and requested to confirm their attendance at <https://www.eventbrite.co.uk/e/nhs-lpp-professional-services-framework-supplier-conference-tickets-10423082721>

It is not mandatory to attend this conference in order to express an interest in this framework, nor will attendance form any part of the evaluation process. All outputs from this meeting will be shared on the LPP website ([www.lpp.nhs.uk](http://www.lpp.nhs.uk)) shortly after the 26.2.2014. Suppliers must read through this set of instructions and follow the process to respond to this opportunity:

LPP has adopted Constructionline, the UK government certification service for construction-related contractors, consultants and material suppliers to reduce the administrative burden on suppliers wishing to apply for this opportunity.

If you are already registered with Constructionline, you will not need to complete our full PQQ – simply supply your Constructionline membership number and complete the LPP specific questions of the PQQ.

Please ensure you log-in to your Constructionline profile and confirm the information they hold on your company is accurate and that you are registered for the correct work categories that you would like to bid for. You must do this by 11.3.2014 to ensure any changes can be made to your information prior to the closing date of this notice. Please contact Andy Preston on +44 7584703352 or [andrew.preston@capita.co.uk](mailto:andrew.preston@capita.co.uk) for assistance.

Applications not registered with Constructionline are encouraged to do so as this will simplify the pre-qualification process. To register in relation to this contract notice please contact Tom Jackson on +44 7712391082 or [thomas.jackson@capita.co.uk](mailto:thomas.jackson@capita.co.uk)

You will need to start the registration process as soon as possible and ensure that you achieve a fully registered status by 7.3.2014

Suppliers not registered with Constructionline will not be precluded from expressing an interest in this contract notice but will need to demonstrate that they meet the pre-qualification requirements, through the completion of a full questionnaire.

The information and/or documents for this opportunity are available on <https://www.delta-esourcing.com/delta>

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For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://www.delta-esourcing.com/tenders/UK-UK-London:-Environmental-issues-consultancy-services./U9A23TJ937>

To respond to this opportunity, please click here:

<https://www.delta-esourcing.com/respond/U9A23TJ937>

GO Reference: GO-201421-PRO-5429953

#### **VI.4. Procedures for review**

##### **VI.4.1. Review body**

Official name: Guy's and St Thomas' NHS Foundation Trust (as host of the London Procurement Partnership)

Postal address: Guy's Hospital Great Maze Pond London SE1 9RT, St Thomas' Hospital Westminster Bridge Road London SE17EH

Telephone: +44 2071887188

Internet address: [www.gusyandstthomasnhs.uk](http://www.gusyandstthomasnhs.uk)

##### **Body responsible for mediation procedures**

Official name: Guy's and St Thomas' NHS Foundation Trust (as host of the London Procurement Partnership)

Postal address: Guy's Hospital Great Maze Pond London SE1 9RT, St Thomas' Hospital Westminster Bridge Road London SE17EH

Telephone: +44 2071887188

Internet address: [www.gusyandstthomasnhs.uk](http://www.gusyandstthomasnhs.uk)

##### **VI.4.2. Review procedure**

##### **VI.4.3. Service from which information about the review procedure may be obtained**

Official name: Guy's and St Thomas' NHS Foundation Trust (as host of the London Procurement Partnership)

Postal address: Guy's Hospital Great Maze Pond London SE1 9RT, St Thomas' Hospital Westminster Bridge Road London SE17EH

Telephone: +44 2071887188

Internet address: [www.gusyandstthomasnhs.uk](http://www.gusyandstthomasnhs.uk)

#### **VI.5. Date of dispatch of this notice**

1.2.2014