

UK-Leeds: Internal audit services
OJ S 28/2013 08/02/2013
Contract notice
Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: NHS Commissioning Board
Postal address: Quarry House, Quarry Hill
Town: Leeds
Postal code: LS2 7UE
Country: United Kingdom
Contact person: NHS Business Services Authority, Stella House, Goldcrest Way, Newburn Riverside, Newcastle Upon Tyne , NE15 8NY
For the attention of: Michelle Coleman
E-mail: michelle.coleman1@nhs.net
Telephone: +44 1912446451

Internet address(es):

General address of the contracting authority: www.nhsbsa.nhs.uk
Address of the buyer profile: <https://nhsbsa.bravosolution.co.uk>

Additional information can be obtained from:

Official name: NHS Business Services Authority
Postal address: Stella House, Goldcrest Way, Newburn Riverside
Town: Newcastle upon Tyne
Postal code: NE15 8NY
Country: United Kingdom
For the attention of: Michelle Coleman
E-mail: michelle.coleman1@nhs.net
Telephone: +44 1912446451
Internet address: <https://nhsbsa.bravosolution.co.uk/web/login.shtml>

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

Official name: NHS Business Services Authority
Postal address: Stella House, Goldcrest Way, Newburn Riverside
Town: Newcastle upon Tyne
Postal code: NE15 8NY
Country: United Kingdom
For the attention of: Michelle Coleman
E-mail: michelle.coleman1@nhs.net
Telephone: +44 1912446451
Internet address: <https://nhsbsa.bravosolution.co.uk/web/login.shtml>

Tenders or requests to participate must be submitted: Official name: NHS Business Services Authority

Postal address: Stella House, Goldcrest Way, Newburn Riverside
Town: Newcastle upon Tyne
Postal code: NE15 8NY

Country: United Kingdom
For the attention of: Michelle Coleman
E-mail: michelle.coleman1@nhs.net
Telephone: +44 1912446451
Internet address: <https://nhsbsa.bravosolution.co.uk/web/login.shtml>

I.2. Type of the contracting authority

Ministry or any other national or federal authority, including their regional or local subdivisions

I.3. Main activity

Health

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: yes

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Internal Audit Services for the NHS Commissioning Board

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 9: Accounting, auditing and bookkeeping services

Main site or place of performance: UK.

NUTS code UK United Kingdom

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

In the case of framework agreements, provide justification for any duration exceeding 4 years:
N/A.

II.1.5. Short description of the contract or purchase(s)

NHS CB will take up its full statutory duties and responsibilities on 1.4.2013 and will play a key role in the UK Government's vision to modernise the NHS with the key aim of securing the best possible health outcomes for patients by prioritising them in every decision it makes. The NHS CB will take on initial statutory responsibilities, the most notable of which are the authorisation of Clinical Commissioning Groups, which are the drivers of the new, clinically-led commissioning system introduced by the Health and Social Care Act 2012.

The NHS CB requires a comprehensive internal audit service to help meet its role and responsibilities, whilst maintaining the necessary level of professional independence.

The aim of this procurement exercise is to appoint a single provider of assurance services to the NHS CB. These services shall include (but are not limited to) internal audit, governance, risk management, counter fraud services, and other specialist assurance services.

II.1.6. CPV code(s)

79212200 Internal audit services, 79210000 Accounting and auditing services, 79212400 Fraud audit services, 79212000 Auditing services, 79212100 Financial auditing services, 79212300 Statutory audit services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

N/A.

Estimated value excluding VAT:

Range: between 3 000 000 and 55 000 000 GBP

II.2.2. Information about options

Options: yes

Description of options: The contract will be let for an initial period of 3 years and contains an option to extend for a further period of 2 years on an annual basis.

II.2.3. Information about renewals

II.3. Duration of the contract or time limit for completion

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

Participants will be advised if this is necessary during the procurement. Parent company and /or other guarantees of performance and financial liability may be required by NHS CB if considered appropriate.

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

As specified in the tender documents.

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

The NHSB CB reserves the right to require groupings of contractors to take a particular legal form or to require a single contractor to take primary liability or to require that each party undertakes joint and several liability.

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: In accordance with Articles 45 to 50 of Directive 2004 /18/EC and Regulations 23 to 25 of the Public Contracts Regulations 2006 and as set out in

the tender documents which can be accessed from the NHSBSA eSourcing portal (<https://nhsbsa.bravosolution.co.uk>). The tender documents must be completed and submitted via this route.

Supplier Instructions How to Express Interest in this Tender:

1. Register your company on the eSourcing portal (this is only required once)
 - Browse to the eSourcing Portal: <https://nhsbsa.bravosolution.co.uk>
 - Select the “Click here to register link”;
 - Accept the terms and conditions and select “continue”;
 - Enter your correct business and user details;
 - Note the username you chose and select “save” when complete;
 - You will shortly receive an email with your unique password (please keep this secure).
 2. Express an Interest in the tender:
 - Login to the portal with the username/password.
 - Select the “Open Access PQQs” link. (These are PQQs open to any registered supplier).
 - Click on the relevant PQQ to access the content.
 - Select the “Express Interest” button in the “Actions” box on the left-hand side of the page.
 - This will move the PQQ into your “My PQQs” page. (This is a secure area reserved for your projects only).
 - Select the PQQ code. You can now access any attachments by selecting the “Settings and Buyer Attachments” in the “Actions” box.
 3. Responding to the tender:
 - You can now choose to “Reply” or “Reject” (please state your reasons where rejecting);
 - You can now use the ‘Messages’ function to communicate with the buyer and seek any clarification;
 - Note the deadline for completion, then follow the onscreen instructions to complete the tender documents;
 - There may be a combination of online and offline actions for you to perform (there is detailed online help available).
- If you require any further assistance please consult the online help, or contact the e-tendering help desk.

III.2.2. Economic and financial ability

List and brief description of conditions: 1. Suppliers must meet the requirements set out in Regulation 24 of the Public Contracts Regulations 2006, as further described in the invitation to tender.

Minimum level(s) of standards possibly required: 2. As described in the tender documentation.

III.2.3. Technical and professional ability

List and brief description of conditions:

In accordance with Articles 48 of Directive 2004/18/EC and Regulation 25 of the Public Contracts Regulations and as set out in the tender documents which is available from the address stated at III.2.1.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: yes

Reference to the relevant law, regulation or administrative provision: The execution of the service is reserved for contractors with suitably recognised accountancy and auditing qualifications.

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: yes

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

Objective criteria for choosing the limited number of candidates: N/A.

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

12_11_04_MC Internal audit services for the NHS Commissioning Board.

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

IV.3.4. Time limit for receipt of tenders or requests to participate

18.3.2013 - 10:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

4.2.2013

IV.3.6. Languages in which tenders or requests to participate may be submitted

English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

IV.3.8. Conditions for opening of tenders

Section VI: Complementary information

VI.1. Information about recurrence

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

VI.3. Additional information

The estimated value II.2.1 comprises two elements. Firstly the core internal audit services estimated at GBP 1 m per year contributing to the range GBP 3 m to GBP 5 m depending on whether the option to extend the contract is exercised. Secondly there is the potential under the contract to require the provision of certain additional services, primarily counter fraud work at the NHS CB 's discretion. The potential value of all such work that may be required by the NHS CB is GBP 10 m pa. There is no guarantee that all or any such work will be ordered under the proposed contract but the value is included in case this is required.

This contract is also for the benefit of the NHS Commissioning Support Units (and any future successors to this organisation).

The NHS CB intends to use an e-tendering system for this procurement exercise.

A supplier open day will be held on 12.2.2013, details of which can be found in the invitation to tender documents.

The estimated procurement timescale ie from placing the OJEU notice through to contract award is 120 days.

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

Precise information on deadline(s) for review procedures: In accordance with Regulation 32 (Information about contract award procedure and the application of standstill period prior to contract award) and Regulation 47 (Enforcement of Obligations) of the Public Contracts Regulations 2006.

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

5.2.2013