

United Kingdom-Cardiff: Information technology services

OJ S 26/2017 07/02/2017

Contract notice

Services

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: Finance Wales

Postal address: 1 Capital Quarter, Tyndall Street

Town: Cardiff

NUTS code: UKL Wales

Postal code: CF10 4BZ

Country: United Kingdom

E-mail: procurement@financewales.co.uk

Telephone: +44 2920338100

Fax: +44 2920338101

Internet address(es):

Main address: www.financewales.co.uk

Address of the buyer profile: http://www.sell2wales.gov.wales/search/Search_AuthProfile.aspx?ID=AA0555

I.2. Information about joint procurement

The contract is awarded by a central purchasing body

I.3. Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at: <http://www.etenderwales.bravosolution.co.uk>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: <http://www.etenderwales.bravosolution.co.uk>

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at: <http://www.etenderwales.bravosolution.co.uk>

I.4. Type of the contracting authority

Body governed by public law

I.5. Main activity

Economic and financial affairs

Section II: Object

II.1. Scope of the procurement

II.1.1. Title

The provision of a Loan Administration System.

II.1.2. Main CPV code

72222300 Information technology services

II.1.3. Type of contract

Services

II.1.4. Short description

Finance Wales ('FW') wishes to procure a Loan Administration System which it can use for all its products across all group members and funds to provide a consolidated view of exposure and enhanced automated credit control functionality, ensuring compliance with BACS regulations and all other relevant regulations, legislation and code of practice.

For further information about FW's requirements please see Section 11.2.4 below.

The tender will be undertaken through the FW electronic tendering profile at www.etenderwales.bravosolution.co.uk.

Full instructions on access the eTender can be found in Section V1.3 of this notice.

II.1.5. Estimated total value

Value excluding VAT: 1 000 000,00 GBP

II.1.6. Information about lots

This contract is divided into lots: no

II.2. Description

II.2.2. Additional CPV code(s)

66150000 Financial markets administration services, 66122000 Corporate finance and venture capital services

II.2.3. Place of performance

NUTS code: UK United Kingdom

II.2.4. Description of the procurement

FW was set up by the Welsh Government in 2001 and has now grown to include a group of 20 subsidiary companies and 5 limited partnerships. The accounting and loan administration systems currently operated by the FW group are run centrally by FW and cover the fund operating activities of all FW group members involved in fund operating activities. Users are spread across the FW group members and throughout the offices of the FW group members and this will remain the case for the new Loan Administration System. FW's head office is based in Cardiff however it has multiple offices across Wales and England. Access will be required at each office location. Currently FW offices are located in: Cardiff, Llanelli, Newtown, St Asaph, Liverpool, Manchester, Newcastle upon Tyne, Preston and Billingham (Tees Valley). The funds administered by FW and the members of its group are either in investment mode or realisation mode. FW delivers a pivotal role by leveraging public and private support to enable Welsh businesses to access the finance they need to deliver sustainable growth and jobs. FW also provides a fund management service to funds operating in a similar fashion in the North of England, and manages the Help to Buy — Wales scheme (HTBW) through its subsidiary Help to Buy Wales Limited which issues shared equity loans to purchasers of new homes in Wales.

FW wishes to procure a Loan Administration System which users across FW's group can use for all of the products and services available from FW group members so as to provide a consolidated view of exposure and enhanced automated credit control functionality, ensuring in particular compliance with BACS regulations.

Organisations tendering to deliver the services will be required to meet minimum financial and technical selection criteria. Those minimum criteria will be set out in the Qualification Questionnaire Guidance and related documents and suppliers should consider very carefully whether or not they can meet the same before participating in the procurement process.

Further information regarding FW's requirements and the procurement process is set out in the Qualification Questionnaire Guidance, the ITT and associated documents for this procurement process, which are available at www.etenderwales.bravosolution.co.uk.

Any organisations interested in participating in the procurement process should access the documentation on www.etenderwales.bravosolution.co.uk and those organisations which consider that they are able to meet FW requirements detailed in the Qualification Questionnaire Guidance, ITT and related documentation should submit a tender response by the date set out in section IV.2.2 below.

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 60

This contract is subject to renewal: yes

Description of renewals:

The contract shall run for a period of 5 years with an option to extend thereafter on a rolling year by year basis for up to 3 further 1 year periods.

II.2.9. Information about the limits on the number of candidates to be invited

Maximum number: 5 Objective criteria for choosing the limited number of candidates:

As detailed in the Qualification Questionnaire Guidance.

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

Section III: Legal, economic, financial and technical information

III.1. Conditions for participation

III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions:

For FW's specific requirements, please see the information contained within the Qualification Questionnaire, the ITT and related documents, copies of which can be accessed in accordance with the instructions in sections II.1.4 and VI.3.

III.1.2. Economic and financial standing

List and brief description of selection criteria:

Organisations tendering to deliver the services will be required to meet minimum economic and financial standing criteria.

Those minimum criteria will be set out in the Qualification Questionnaire Guidance, ITT and related documents and organisations interested in participating in the procurement process should consider very carefully whether or not they can meet the same.

The Qualification Questionnaire Guidance, ITT and related documents can be accessed in accordance with the instructions in sections II.1.4 and VI.3.

III.1.3. Technical and professional ability

List and brief description of selection criteria:

Organisations tendering to deliver the services will be required to meet minimum technical financial selection criteria.

Those minimum criteria are set out in the Qualification Questionnaire Guidance, the ITT and related documents and organisations interested in participating in the procurement process should consider very carefully whether or not they can meet the same.

The Qualification Questionnaire Guidance, the ITT and related documents can be accessed in accordance with the instructions in sections II.1.4 and VI.3.

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Restricted procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

IV.2. Administrative information

IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 06/03/2017 Local time: 12:00

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

Date: 13/03/2017

IV.2.4. Languages in which tenders or requests to participate may be submitted

English

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about electronic workflows

- Electronic ordering will be used
- Electronic invoicing will be accepted
- Electronic payment will be used

VI.3. Additional information

The Invitation to Tender (ITT) documentation can be accessed via <https://etenderwales.bravosolution.co.uk>.

- The first person from your Organisation to use the Platform will be required to register on behalf of the Organisation.
- Registration involves accepting a User Agreement, and providing basic information about your Organisation and about the User performing the Registration.
- The User who performs the Registration becomes the Super User for the Organisation.
- On registering on the Platform the Super User will select a username and will receive a password.
- The Password will be sent by e-mail to the e-mail address that was specified in the User Details section of the Registration page.
- In order to log-in to the Platform please enter your Username and Password.
- Note: If you forget your Password then visit the homepage and click 'Forgot your password?'
- Registration should only be performed once for each Organisation.
- If you think that someone in your Organisation may have already registered on this Platform then you must not register again.
- Please contact the person who Registered (i.e. the Super User) in order to arrange access to the Platform.
- Contact the Helpdesk immediately if you are unable to contact the Super User (for example if they have left your Organisation).

How to Find the ITT:

- Once logged in you must click on 'ITTs Open to all Suppliers'.
- The etender references for this framework are:

[itt_35249] Loan Administration System Mandatory ITT

A tender response which is compliant with the requirements of the ITT must be submitted by all Tenderers:

[itt_35249]- Click on the title to access summary details of the ITT. If you are still interested in submitting a tender, click the 'Express an Interest button'.

This will move the ITT from the 'Open to all Suppliers' area to the 'My ITT's' on the home page.

- You will then see the full details of the ITT in the qualification and technical envelopes along with any relevant documents in the 'Attachments' area.

If you have any queries regarding the requirements please message using the e-tenderwales message portal. If you are seeking help on using the e-tenderwales system please email the bravo solutions helpdesk at help@bravosolution.co.uk or 0800 3684852

If you require the documentation in an alternative format, please use the 'Messages' area to contact the buyer directly, who will be able to provide a more suitable format. For example, Braille, Large Print, Word Document or Audio format.

Neither the Welsh Ministers (NPS), FW nor any of their agents or advisers will be responsible for, or liable for, any costs and expenses incurred by organisations participating in the procurement process and responding to the ITT. FW reserves the right at any time without notice and without liability to any bidder to: (i) withdraw from and/or abandon and/or defer the procurement process; and (ii) not to award any contract as a result of the procurement process.

Note: The authority is using eTenderwales to carry out this procurement process. To obtain further information record your interest on Sell2Wales at http://www.sell2wales.gov.wales/search/search_switch.aspx?ID=61489

(WA Ref:61489)

The buyer considers that this contract is suitable for consortia.

VI.4. Procedures for review

VI.4.1. Review body

Official name: Finance Wales

Postal address: 1 Capital Quarter, Tyndall Street

Town: Cardiff

Postal code: CF10 4BZ

Country: United Kingdom

Telephone: +44 2920338100

Fax: +44 2920338101

Internet address: www.financewales.co.uk

VI.4.3. Review procedure

Precise information on deadline(s) for review procedures:

FW will incorporate a minimum standstill period in compliance with the timescales within the Public Contracts Regulations 2015.

VI.5. Date of dispatch of this notice

03/02/2017