

Norway-Oslo: Various office equipment and supplies

OJ S 28/2016 10/02/2016

Contract notice

Supplies

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Norges forskningsråd (The Research Council of Norway)

National registration number: 970 141 669

Postal address: Drammensveien 288

Town: Oslo

Postal code: 0283

Country: Norway

For the attention of: Rannveig Burdahl

E-mail: rbu@rcn.no

Telephone: +47 22037000

Fax: +47 22037001

Internet address(es):General address of the contracting authority: <http://www.forskningsradet.no>Address of the buyer profile: <https://kgv.doffin.no/ctm/Supplier/CompanyInformation/Index/1032>Electronic access to information: <https://kgv.doffin.no/ctm/Supplier/Documents/Folder/140439>**Additional information can be obtained from:**

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address**I.2. Type of the contracting authority**

Body governed by public law

I.3. Main activity

Other: research

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description**II.1.1. Title attributed to the contract by the contracting authority**

Open tender contest for office supplies.

II.1.2. Type of contract and place of performance or delivery

Supplies

Purchase

Main site or place of performance: Oslo.

NUTS code NO011 Oslo

II.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

II.1.4. Information about framework agreement

Framework agreement with a single operator

Duration of the framework agreement

Duration in years: 4

Estimated total value of purchases for the entire duration of the framework agreement

Estimated value excluding VAT: 3 200 000 NOK

II.1.5. Short description of the contract or purchase(s)

The Research Council of Norway c/o Administration/Operations, invites tenderers to an open tender contest for a contract for office supplies.

The following product groups/categories are relevant for this procurement:

- Various office supplies;
- Envelopes;
- Hygiene articles (For SCA dispensers);
- Copypaper.

II.1.6. CPV code(s)

30190000 Various office equipment and supplies, 30192700 Stationery, 30199230 Envelopes, 39831600 Toilet cleaners, 30197000 Small office equipment

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

The estimated annual contract amount is approx. 800 000 NOK per annum including VAT. The volume is only an estimate and it is not binding for the Research Council of Norway.

Estimated value excluding VAT: 3 200 000 NOK

II.2.2. Information about options

Options: no

II.2.3. Information about renewals

This contract is subject to renewal: yes

Number of possible renewals: 2

In the case of renewable supplies or service contracts, estimated timeframe for subsequent contracts:

in months: 12 (from the award of the contract)

II.3. Duration of the contract or time limit for completion

Start 11.4.2016. Completion 10.4.2018

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: Tenderers shall be a legally established company

Documentation requirement:

— Norwegian companies: Company Registration Certificate.

— Foreign companies: Documentation proving that the company is registered in a trade or business register as prescribed by the law of the country where the tenderer is established.

III.2.2. Economic and financial ability

List and brief description of conditions: Tenderers must have sufficient financial capacity to be able to fulfil the contract obligations.

Documentation requirement:

— Credit appraisal/rating, not older than one year, and which is based on the last known fiscal figures. The rating shall be carried out by an officially certified credit rating institution. The Research Council of Norway also wishes to obtain own credit assessments where appropriate.

III.2.3. Technical and professional ability

List and brief description of conditions:

Tenderers must have:

— Extremely good implementation ability and capacity to carry out the requested services;

— A good, well-functioning quality assurance system is required.

Documentation requirement:

— A brief description of the tenderer's implementation ability (for relevant assignments) and capacity shall be enclosed;

— A statement of the company's quality assurance routines.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: no

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

16/325

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

21.3.2016 - 12:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

Irish.

Other: Norwegian.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

until: 2.5.2016

IV.3.8. Conditions for opening of tenders

Date: 21.3.2016 - 12:30

Place:

Postal address: Drammensveien 288

Town: 1227

Postal code: Lysaker

Country: Norway For the attention of: Rannveig Burdahl

Persons authorised to be present at the opening of tenders: no

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

VI.3. Additional information

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

Precise information on deadline(s) for review procedures: 11/4 2016.

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

9.2.2016