

United Kingdom-Hengoed: Food, beverages, tobacco and related products

OJ S 29/2016 11/02/2016

Contract notice

Supplies

**Legal Basis:**

Directive 2014/24/EU

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**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Caerphilly County Borough Council

Postal address: Penallta House, Tredomen Park, Ystrad Mynach

Town: Hengoed

NUTS code: UKL16 Gwent Valleys

Postal code: CF82 7PG

Country: United Kingdom

E-mail: [JamesRM1@caerphilly.gov.uk](mailto:JamesRM1@caerphilly.gov.uk)

Telephone: +44 1443863161

Fax: +44 1443863167

**Internet address(es):**

Main address: [www.caerphilly.gov.uk](http://www.caerphilly.gov.uk)

Address of the buyer profile: [http://www.sell2wales.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA0272](http://www.sell2wales.gov.uk/search/Search_AuthProfile.aspx?ID=AA0272)

**I.1. Name and addresses**

Official name: Grwp Gwalia Cyf

Postal address: Ty Gwalia, 7-13 The Kingsway

Town: Swansea

NUTS code: UKL Wales

Postal code: SA1 5JN

Country: United Kingdom

Contact person: Thomas Cadwallader

E-mail: [procurementhelpdesk@gwalia.com](mailto:procurementhelpdesk@gwalia.com)

Telephone: +44 1792460609

**Internet address(es):**

Main address: [www.gwalia.wales](http://www.gwalia.wales)

**I.2. Information about joint procurement**

The contract involves joint procurement

**I.3. Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://supplierlive.proactisp2p.com/Account/Login>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: <https://supplierlive.proactisp2p.com/Account/Login>

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at: <https://supplierlive.proactisp2p.com/Account/Login>

#### **I.4. Type of the contracting authority**

Regional or local authority

#### **I.5. Main activity**

General public services

### **Section II: Object**

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#### **II.1. Scope of the procurement**

##### **II.1.1. Title**

Framework Agreement for the Supply and Distribution of Groceries, Provisions and Frozen Foods.

Reference number: CCBC/1401/16/RJ

##### **II.1.2. Main CPV code**

15000000 Food, beverages, tobacco and related products

##### **II.1.3. Type of contract**

Supplies

##### **II.1.4. Short description**

Caerphilly County Borough Council invites tenders to set up a Framework Agreement for the Supply and Distribution of Groceries, Provisions and Frozen Foods to participating establishments within Caerphilly CBC and Gwalia Housing Service. This tender will be administered by Caerphilly County Borough Council and will be set up as a framework agreement.

Note: To register your interest in this notice and obtain any additional information, please visit the Sell2Wales web site at: [http://www.sell2wales.gov.uk/Search/Search\\_Switch.aspx?ID=40459](http://www.sell2wales.gov.uk/Search/Search_Switch.aspx?ID=40459)

##### **II.1.5. Estimated total value**

Value excluding VAT: 1 900 000,00 GBP

##### **II.1.6. Information about lots**

This contract is divided into lots: yes

Tenders may be submitted for all lots

#### **II.2. Description**

##### **II.2.1. Title**

Caerphilly Education and Civic Sites

Lot No: 1

##### **II.2.2. Additional CPV code(s)**

15000000 Food, beverages, tobacco and related products, 15890000 Miscellaneous food products and dried goods, 15893100 Food mixes, 15894000 Processed food products, 15250000 Seafood, 15800000 Miscellaneous food products, 15220000 Frozen fish, fish fillets and other fish meat, 15221000 Frozen fish, 15229000 Frozen fish products, 15251000 Frozen crustaceans, 15311000 Frozen potatoes, 15311100 Chips or french fries, 15311200 Diced, sliced and other frozen potatoes, 15331100 Fresh or frozen vegetables, 15331170 Frozen

vegetables, 15896000 Deep-frozen products, 15100000 Animal products, meat and meat products, 15110000 Meat, 15119000 Various meats, 15500000 Dairy products, 15550000 Assorted dairy products

### **II.2.3. Place of performance**

NUTS code: UKL16 Gwent Valleys

### **II.2.4. Description of the procurement**

Caerphilly County Borough Council invites tenders to set up a Framework Agreement for the Supply and Distribution of Groceries, Provisions and Frozen Foods to participating Schools and Civic establishments within Caerphilly CBC that fall under the control of Caerphilly Catering Services.

### **II.2.5. Award criteria**

Criteria below

Quality criterion - Name: Quality / Weighting: 60

Cost criterion - Name: Cost / Weighting: 40

### **II.2.6. Estimated value**

Value excluding VAT: 1 100 121,00 GBP

### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Start: 01/05/2016 End: 30/04/2019

This contract is subject to renewal: yes

Description of renewals:

The Council reserves the right, subject to satisfactory service provision and member satisfaction, to extend the contract for a period of up to 1 year until 30.4.2020 with the participating Members.

### **II.2.10. Information about variants**

Variants will be accepted: yes

### **II.2.11. Information about options**

Options: no

### **II.2.12. Information about electronic catalogues**

Tenders must be presented in the form of electronic catalogues or include an electronic catalogue

### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

### **II.2.14. Additional information**

#### **II.2. Description**

##### **II.2.1. Title**

Caerphilly Social Services and Other Sites

Lot No: 2

##### **II.2.2. Additional CPV code(s)**

15000000 Food, beverages, tobacco and related products, 15890000 Miscellaneous food products and dried goods, 15893100 Food mixes, 15894000 Processed food products, 15250000 Seafood, 15800000 Miscellaneous food products, 15220000 Frozen fish, fish fillets

and other fish meat, 15221000 Frozen fish, 15229000 Frozen fish products, 15251000 Frozen crustaceans, 15311000 Frozen potatoes, 15311100 Chips or french fries, 15311200 Diced, sliced and other frozen potatoes, 15331100 Fresh or frozen vegetables, 15331170 Frozen vegetables, 15896000 Deep-frozen products, 15100000 Animal products, meat and meat products, 15110000 Meat, 15119000 Various meats, 15500000 Dairy products, 15550000 Assorted dairy products

### **II.2.3. Place of performance**

NUTS code: UKL16 Gwent Valleys

### **II.2.4. Description of the procurement**

Caerphilly County Borough Council invites tenders to set up a Framework Agreement for the Supply and Distribution of Groceries, Provisions and Frozen Foods to participating Social Services and other establishments within Caerphilly CBC that fall outside the control of its internal catering services department.

### **II.2.5. Award criteria**

Criteria below

Quality criterion - Name: Quality / Weighting: 60

Cost criterion - Name: Cost / Weighting: 40

### **II.2.6. Estimated value**

Value excluding VAT: 328 425,00 GBP

### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Start: 01/05/2016 End: 30/04/2019

This contract is subject to renewal: yes

Description of renewals:

The Council reserves the right, subject to satisfactory service provision and member satisfaction, to extend the contract for a period of up to 1 year until 30.4.2020 with the participating Members.

### **II.2.10. Information about variants**

Variants will be accepted: yes

### **II.2.11. Information about options**

Options: no

### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

### **II.2.14. Additional information**

#### **II.2. Description**

##### **II.2.1. Title**

Gwalia Housing Association

Lot No: 3

##### **II.2.2. Additional CPV code(s)**

15000000 Food, beverages, tobacco and related products, 15890000 Miscellaneous food products and dried goods, 15893100 Food mixes, 15894000 Processed food products, 15250000 Seafood, 15800000 Miscellaneous food products, 15220000 Frozen fish, fish fillets

and other fish meat, 15221000 Frozen fish, 15229000 Frozen fish products, 15251000 Frozen crustaceans, 15311000 Frozen potatoes, 15311100 Chips or french fries, 15311200 Diced, sliced and other frozen potatoes, 15331100 Fresh or frozen vegetables, 15331170 Frozen vegetables, 15896000 Deep-frozen products, 15100000 Animal products, meat and meat products, 15110000 Meat, 15119000 Various meats, 15500000 Dairy products, 15550000 Assorted dairy products

### **II.2.3. Place of performance**

NUTS code: UKL Wales

### **II.2.4. Description of the procurement**

Caerphilly County Borough Council invites tenders to set up a Framework Agreement for the Supply and Distribution of Groceries, Provisions and Frozen Foods to participating establishments within Gwalia Housing Service.

This tender will be administered by Caerphilly County Borough Council on behalf of Gwalia Housing and will be set up as a framework agreement.

The list of participating bodies above includes their successors in the exercise of their statutory functions, including (but not limited to) any new body created by the merger or re-organisation of any of them.

### **II.2.5. Award criteria**

Criteria below

Quality criterion - Name: Quality / Weighting: 60

Cost criterion - Name: Cost / Weighting: 40

### **II.2.6. Estimated value**

Value excluding VAT: 380 692,00 GBP

### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Start: 01/05/2016 End: 30/04/2019

This contract is subject to renewal: yes

Description of renewals:

The Council reserves the right, subject to satisfactory service provision and member satisfaction, to extend the contract for a period of up to 1 year until 30.4.2020 with the participating Members.

### **II.2.10. Information about variants**

Variants will be accepted: yes

### **II.2.11. Information about options**

Options: no

### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

### **II.2.14. Additional information**

## **Section III: Legal, economic, financial and technical information**

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### **III.1. Conditions for participation**

#### **III.1.2.**

## **Economic and financial standing**

Selection criteria as stated in the procurement documents

### **III.1.3. Technical and professional ability**

Selection criteria as stated in the procurement documents

## **III.2. Conditions related to the contract**

### **III.2.3. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

## **Section IV: Procedure**

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### **IV.1. Description**

#### **IV.1.1. Type of procedure**

Open procedure

#### **IV.1.3. Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement  
Framework agreement with several operators Envisaged maximum number of participants to the framework agreement: 15

#### **IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

### **IV.2. Administrative information**

#### **IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 15/03/2016 Local time: 12:00

#### **IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

#### **IV.2.4. Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6. Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)

#### **IV.2.7. Conditions for opening of tenders**

Date: 15/03/2016 Local time: 13:30

Place:

Ty Penallta, Tredomen Business Park, Ystrad Mynach, Hengoed, CF82 7PG.

Information about authorised persons and opening procedure: As per Caerphilly County Borough Council Standing Orders for Contracts.

## **Section VI: Complementary information**

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### **VI.1. Information about recurrence**

This is a recurrent procurement: yes

Estimated timing for further notices to be published:

Further notices will be published in advance of the contract expiry date. (This will be dependant on the contract extension period being taken up).

## **VI.2. Information about electronic workflows**

- Electronic ordering will be used
- Electronic invoicing will be accepted
- Electronic payment will be used

## **VI.3. Additional information**

As part of the process, the tender will be undertaken utilising Caerphilly CBC's Proactis Plaza e-tendering system.

Therefore, companies are invited to follow the directions below to register on the system:

1. Log in to the Proactis Plaza E-Sourcing Portal at <https://www.proactisplaza.com>
2. Click the 'Sign Up' button.
3. Enter your details such as organisation name, details and primary contact details.
4. Please make a note of the Organisation ID and login name, then click Register.
5. You may then receive an email from the system asking you to Click here to Activate Your Account. This takes you to Enter Organisation Details or you may be redirected straight to your account home page, depending on your browser.
6. Please enter the information requested, click Next and follow the instructions ensuring that you enter all applicable details.
7. In the Enter Product Classification screen, please ensure that you select the Product Classification Codes (CPV Codes) that appear in the tender notice.
8. Accept the Terms and Conditions and then click Next. This takes you in to the Welcome window.
9. In the Welcome window please enter your Organisation name, Organisation ID and User Name (User ID). You now need to create your unique password. Please ensure that you make a note of this along with the other information already recorded.
10. Now click Done and you will enter the Supplier Home page.
11. From the Home Page, go to the 'Opportunities' area, where you can search for this Opportunity. Click on the 'Show Me Arrow' of the relevant opportunity and then click to register your interest on the relevant button.
12. Click the Opportunities Icon on the left of the page so that the page is refreshed, then, click on the 'Show Me Arrow' of the relevant contract again and this will take you into the create a response section of the portal.
13. Note the closing date for completion of the relevant project. Please review the tabs at the top of the page as there will be information relating to the project held here.
14. You can now either continue to fill out this area and create a response or if the project is not of interest to you Decline this opportunity by clicking the 'Decline' button at the top of the page.

Tenderers shall express an interest in tendering for this arrangement by registering their interest on the Proactis Plaza System as stated above and then completing the online e-tender submission.

(WA Ref:40459).

Under the terms of this contract the successful supplier(s) will be required to deliver Community Benefits in support of the authority's economic and social objectives. Accordingly, contract performance conditions may relate in particular to social and environmental considerations. The Community Benefits included in this contract are:

Tenderers are required to submit a Community Benefits Plan with their completed Method Statement, however this section will not be scored as part of the evaluation. See Continuous Improvement Statement for further details.

Targeted Recruitment and Training opportunities.

Outline how you will maximise opportunities to recruit and train long term economically inactive persons as part of the workforce delivering this contract, directly and indirectly through your supply chain.

Maximise Supply Chain opportunities for SMEs, Third Sector Organisations and Supported Businesses.

Outline how you will review your supply chain and consider opportunities for SMEs, third sector organisations and supported businesses to bid for supply chain opportunities arising from this work (this should include advertising sub-contracting opportunities on Sell2Wales and using the Welsh Assembly Government's Supplier Development Service to identify appropriate sub-contractors).

#### **VI.4. Procedures for review**

##### **VI.4.1. Review body**

Official name: Caerphilly County Borough Council

Postal address: Penallta House, Tredomen Park, Ystrad Mynach

Town: Hengoed

Postal code: CF82 7PG

Country: United Kingdom

Telephone: +44 1443863161

Fax: +44 1443863167

Internet address: [www.caerphilly.gov.uk](http://www.caerphilly.gov.uk)

##### **VI.5. Date of dispatch of this notice**

10/02/2016