

**United Kingdom-Lerwick: Civil engineering consultancy services**  
**OJ S 21/2020 30/01/2020**  
**Contract notice – utilities**  
**Services**

**Legal Basis:**

Directive 2014/25/EU

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**Section I: Contracting entity**

**I.1. Name and addresses**

Official name: Shetland Islands Council (Utilities)

Postal address: Town Hall

Town: Lerwick

NUTS code: UKM66 Shetland Islands

Postal code: ZE1 0HB

Country: United Kingdom

Contact person: Colin Black

E-mail: [contract.admin@shetland.gov.uk](mailto:contract.admin@shetland.gov.uk)

Telephone: +44 1595744595

**Internet address(es):**

Main address: <http://www.shetland.gov.uk>

Address of the buyer profile: [https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA27103](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA27103)

**I.3. Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: [www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: [www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

**I.6. Main activity**

Port-related activities

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**Section II: Object**

**II.1. Scope of the procurement**

**II.1.1. Title**

Marine Civil Engineering Consultancy Services — Small Ports and Ferry Terminals

**II.1.2. Main CPV code**

71311000 Civil engineering consultancy services

**II.1.3. Type of contract**

Services

**II.1.4. Short description**

The scope encompasses a range of multi-disciplinary marine civil engineering and technical consultancy services used by the Council. The supplier may be required to undertake a wide range of activities related to the services.

#### **II.1.5. Estimated total value**

#### **II.1.6. Information about lots**

This contract is divided into lots: no

### **II.2. Description**

#### **II.2.3. Place of performance**

NUTS code: UKM66 Shetland Islands

Main site or place of performance: Various locations throughout Shetland and as otherwise required by the contracting authority.

#### **II.2.4. Description of the procurement**

An open procedure is being followed in accordance with the Utilities Contracts (Scotland) Regulations 2016.

#### **II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6. Estimated value**

#### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 48

This contract is subject to renewal: yes

Description of renewals:

Option of extension for up to four 12 month periods.

#### **II.2.10. Information about variants**

Variants will be accepted: no

#### **II.2.11. Information about options**

Options: no

#### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: no

#### **II.2.14. Additional information**

### **Section III: Legal, economic, financial and technical information**

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#### **III.1. Conditions for participation**

##### **III.1.2. Economic and financial standing**

Minimum level(s) of standards possibly required:

3 years accounts and business reports for the contracting entity.

A current bank reference report to a minimum of 250 000 GBP.

Evidence of current employers and public liability insurances to a minimum of 10 000 000 GBP and 5 000 000 GBP respectively.

Evidence of current professional indemnity insurances.

The Council will carry out an Equifax check where a bank reference cannot be obtained and this will form part of the economic and financial evaluation of economic operators.

### **III.1.3. Technical and professional ability**

Minimum level(s) of standards possibly required:

Evidence of same/similar services in the last 3 years.

Professional and other qualifications of the proposed employees.

Details of a minimum of 3 existing clients to approach for references.

Details of existing clients and extent of services being provided to those clients.

### **III.1.7. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

Interim certified payments.

### **III.1.8. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

Joint and several liability.

## **III.2. Conditions related to the contract**

### **III.2.3. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

## **Section IV: Procedure**

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### **IV.1. Description**

#### **IV.1.1. Type of procedure**

Open procedure

#### **IV.1.3. Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with a single operator

#### **IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

### **IV.2. Administrative information**

#### **IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 27/02/2020 Local time: 12:00

#### **IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

#### **IV.2.4. Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7. Conditions for opening of tenders**

Date: 27/02/2020 Local time: 12:00

## **Section VI: Complementary information**

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### **VI.1.**

## **Information about recurrence**

This is a recurrent procurement: yes

Estimated timing for further notices to be published:

Options for renewal are detailed in the invitation to tender.

## **VI.2. Information about electronic workflows**

Electronic invoicing will be accepted

Electronic payment will be used

## **VI.3. Additional information**

Section III The economic, financial and technical information detailed must be submitted in addition to any other information detailed in the European Single Procurement Document (ESPD) with any Tender that is submitted.

The ESPD must be fully completed, including all information concerning the bidder and exclusion grounds.

Tenderers unable to meet this essential requirement may be rejected.

GBP means Great British Pounds.

The Council will carry out an Equifax check where a bank reference cannot be obtained and this will form part of the economic and financial evaluation of economic operators.

The contract shall be subject to Scots Law and the jurisdiction of the Scottish Courts.

Note: to register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Website at [https://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=555153](https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=555153)

The buyer has indicated that it will accept electronic responses to this notice via the postbox facility. A user guide is available at [https://www.publiccontractsscotland.gov.uk/sitehelp/help\\_guides.aspx](https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx)

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems. (SC Ref:555153)

## **VI.4. Procedures for review**

### **VI.4.1. Review body**

Official name: Lerwick Sheriff Court

Postal address: King Erik Street

Town: Lerwick

Postal code: ZE1 0HD

Country: United Kingdom

E-mail: [lerwick@scotcourts.gov.uk](mailto:lerwick@scotcourts.gov.uk)

Telephone: +44 1595693914

### **VI.4.3. Review procedure**

Precise information on deadline(s) for review procedures:

Section VI.1.4) — Procedures for Review - Regulation 101 of The Utilities Contracts (Scotland) Regulations 2016 applies. Any proceedings to be raised must be brought in the Sheriff Court or Court of Session in accordance with that regulation.

## **VI.5. Date of dispatch of this notice**

27/01/2020