

Denmark-Copenhagen: Provision of office supplies and stationery products to the European Environment Agency

OJ S 30/2016 12/02/2016

Contract notice

Supplies

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: EEA Procurement Services

Postal address: Kongens Nytorv 6

Town: Copenhagen K

NUTS code: DK011 Byen København

Postal code: 1050

Country: Denmark

Contact person: Olivier Cornu

E-mail: procurement@eea.europa.eu

Telephone: +45 33367246

Fax: +45 33367199

Internet address(es):Main address: <http://www.eea.europa.eu>**I.3. Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://etendering.ted.europa.eu/cft/cft-display.html?cftId=1273>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted to the abovementioned address

I.4. Type of the contracting authority

European institution/agency or international organisation

I.5. Main activity

Environment

Section II: Object

II.1. Scope of the procurement**II.1.1. Title**

Provision of office supplies and stationery products to the European Environment Agency.

Reference number: EEA/ADS/16/001

II.1.2. Main CPV code

30192000 Office supplies

II.1.3. Type of contract

Supplies

II.1.4. Short description

The European Environment Agency (EEA) intends to award a framework supply contract, under which it will purchase a wide range of general office supplies and stationery products including paper, toner and printer consumables for its offices at Kongens Nytorv 6 and 8, 1050 Copenhagen K, DENMARK.

II.1.5. Estimated total value

Value excluding VAT: 240 000,00 EUR

II.1.6. Information about lots

This contract is divided into lots: no

II.2. Description

II.2.2. Additional CPV code(s)

30197200 Ring binders and paper clips, 30194320 Drafting papers, 30197620 Writing paper, 30197630 Printing paper, 30125100 Toner cartridges, 30192123 Fibre pens, 30199200 Envelopes, letter cards and plain postcards

II.2.3. Place of performance

NUTS code: DK011 Byen København

Main site or place of performance: European Environment Agency, Kongens Nytorv 6, 1050 Copenhagen K, DENMARK.

II.2.4. Description of the procurement

The European Environment Agency (EEA) intends to award a framework supply contract, under which it will purchase a wide range of general office supplies and stationery products including paper, toner and printer consumables for its offices at Kongens Nytorv 6 and 8, 1050 Copenhagen K, DENMARK.

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value

Value excluding VAT: 240 000,00 EUR

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 48

This contract is subject to renewal: yes

Description of renewals:

The contract will be concluded for an initial period of 12 months, with the possibility of maximum 3 renewals for a period of 12 months each.

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

Section III: Legal, economic, financial and technical information

III.1. Conditions for participation

III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions:

As specified in Sections 10.1 and 10.2.1 of Annex I, tender specifications.

III.1.2. Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3. Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Open procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with a single operator

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

IV.2. Administrative information

IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 15/03/2016 Local time: 16:00

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.2.4. Languages in which tenders or requests to participate may be submitted

English, Bulgarian, Danish, German, Greek, Estonian, Finnish, French, Irish, Croatian, Hungarian, Italian, Latvian, Lithuanian, Maltese, Dutch, Polish, Portuguese, Romanian, Slovak, Slovenian, Spanish, Swedish, Czech

IV.2.6. Minimum time frame during which the tenderer must maintain the tender

Duration in months: 6 (from the date stated for receipt of tender)

IV.2.7. Conditions for opening of tenders

Date: 23/03/2016 Local time: 10:00

Place:

EEA premises at Kongens Nytorv 6, 1050 Copenhagen K, DENMARK.

Information about authorised persons and opening procedure: Representatives of tenderers (1 per tenderer) are allowed to participate in the opening session. They are requested to inform EEA's procurement services in advance and at the latest by 21.3.2016 (10:00) by e-mail at procurement@eea.europa.eu or by fax number +45 33367199.

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.3. Additional information

Tenderers can download the tender documents and any additional information from the e-tendering website provided in Section I.1.

This website will be updated regularly and it is the tenderer's responsibility to check for updates and modifications during the tendering period.

VI.4. Procedures for review

VI.4.1. Review body

Official name: General Court

Postal address: rue du Fort Niedergrünewald

Town: Luxembourg

Postal code: 2925

Country: Luxembourg

E-mail: generalcourt.registry@curia.europa.eu

Telephone: +352 4303-1

Fax: +352 4303-2100

Internet address: <http://curia.europa.eu>

VI.4.2. Body responsible for mediation procedures

Official name: European Ombudsman

Postal address: 1 avenue du Président Robert Schuman

Town: Strasbourg

Postal code: 67001

Country: France

E-mail: eo@ombudsman.europa.eu

Telephone: +33 388172313

Fax: +33 388179062

Internet address: <http://www.ombudsman.europa.eu>

VI.4.4. Service from which information about the review procedure may be obtained

Official name: General Court

Postal address: rue du Fort Niedergrünewald

Town: Luxembourg

Postal code: 2925

Country: Luxembourg

E-mail: generalcourt.registry@curia.europa.eu

Telephone: +352 4303-1

Fax: +352 4303-2100

Internet address: <http://curia.europa.eu>

VI.5. Date of dispatch of this notice

02/02/2016