

**United Kingdom-Camberley: Horticultural services**

OJ S 23/2018 02/02/2018

Contract notice

Supplies

**Legal Basis:**

Directive 2014/24/EU

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Surrey Heath Borough Council  
Postal address: Surrey Heath House, Knoll Road  
Town: Camberley  
NUTS code: UKJ25 West Surrey  
Postal code: GU15 3HD  
Country: United Kingdom  
Contact person: Julia Woodbridge  
E-mail: [Julia.Woodbridge@surreyheath.gov.uk](mailto:Julia.Woodbridge@surreyheath.gov.uk)  
**Internet address(es):**  
Main address: [www.Surreyheath.gov.uk](http://www.Surreyheath.gov.uk)

**I.3. Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://www.delta-esourcing.com/delta/viewNotice.html?noticeId=300088101>  
Additional information can be obtained from the abovementioned address  
Tenders or requests to participate must be submitted electronically via: <https://www.delta-esourcing.com/delta/viewNotice.html?noticeId=300088101>  
Tenders or requests to participate must be submitted to the abovementioned address

**I.4. Type of the contracting authority**

Regional or local authority

**I.5. Main activity**

General public services

**Section II: Object**

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**II.1. Scope of the procurement****II.1.1. Title**

Parks and Grounds Maintenance Services

**II.1.2. Main CPV code**

77300000 Horticultural services

**II.1.3. Type of contract**

Supplies

**II.1.4. Short description**

This contract will include the following areas:

- An all-encompassing park warden service for our flagship sites including groundsmen,
- Pavilion Maintenance and cleaning,
- Cleaning of the Borough's public conveniences,
- Maintenance and inspections of our playgrounds, skate parks and outdoor gyms,
- Sports pitch upkeep and maintenance:
  - 3G pitch,
  - Grass football pitches,
  - Rugby pitch,
  - Bowls greens,
  - Cricket squares and outfielders,
  - 9-hole miniature golf course,
- Grass, landscape and ornamental area maintenance,
- Ornamental Ponds and Water Areas,
- Weed control,
- Grass verges and roundabout maintenance on highways,
- Ground level tree work including shrub and hedge maintenance,
- Tree Inspections.

#### **II.1.5. Estimated total value**

Value excluding VAT: 3 525 000,00 GBP

#### **II.1.6. Information about lots**

This contract is divided into lots: yes

Tenders may be submitted for all lots

Maximum number of lots that may be awarded to one tenderer: 4  
The contracting authority reserves the right to award contracts combining the following lots or groups of lots:

Lot 1 — All encompassing (Lot 2, 3 and 4).

Lot 2 — Parks and Countryside Grounds Maintenance Contract.

Lot 3 — Pavilion and public convenience cleaning.

Lot 4 — Tree Inspection works.

## **II.2. Description**

### **II.2.1. Title**

All Encompassing Contract that includes all the Available Lots

Lot No: 1

### **II.2.2. Additional CPV code(s)**

77314000 Grounds maintenance services

### **II.2.3. Place of performance**

NUTS code: UKJ25 West Surrey

Main site or place of performance: West Surrey.

### **II.2.4. Description of the procurement**

This contract will include the following areas:

- An all-encompassing park warden service for our flagship sites including groundsmen,
- Pavilion Maintenance and cleaning,
- Cleaning of the Borough's public conveniences,
- Maintenance and inspections of our playgrounds, skate parks and outdoor gyms,
- Sports pitch upkeep and maintenance:
  - 3G pitch,

- Grass football pitches,
- Rugby pitch,
- Bowls greens,
- Cricket squares and outfielders,
- 9-hole miniature golf course,
- Grass, landscape and ornamental area maintenance,
- Ornamental Ponds and Water Areas,
- Weed control,
- Grass verges and roundabout maintenance on highways,
- Ground level tree work including shrub and hedge maintenance,
- Tree Inspections.

**II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.6. Estimated value**

Value excluding VAT: 3 525 000,00 GBP

**II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 60

This contract is subject to renewal: yes

Description of renewals:

Potential for a 2 x 2 year extension.

**II.2.9. Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 5 Objective criteria for choosing the limited number of candidates :

The objective criteria for choosing the limited number of candidate is set out in the PQQ instructions.

**II.2.10. Information about variants**

Variants will be accepted: yes

**II.2.11. Information about options**

Options: no

**II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: no

**II.2.14. Additional information**

**II.2. Description**

**II.2.1. Title**

Grounds Maintenance

Lot No: 2

**II.2.2. Additional CPV code(s)**

77314000 Grounds maintenance services

**II.2.3. Place of performance**

NUTS code: UKJ25 West Surrey

Main site or place of performance: West Surrey.

#### **II.2.4. Description of the procurement**

This contract will include the following areas:

- An all-encompassing park warden service for our flagship sites including groundsman,
- Maintenance and inspections of our playgrounds, skate parks and outdoor gyms,
- Sports pitch upkeep and maintenance:
  - 3G pitch,
  - Grass football pitches,
  - Rugby pitch,
  - Bowls greens,
  - Cricket squares and outfielders,
  - 9-hole miniature golf course,
- Grass, landscape and ornamental area maintenance,
- Ornamental Ponds and Water Areas,
- Weed control,
- Grass verges and roundabout maintenance on highways,
- Ground level tree work including shrub and hedge maintenance.

#### **II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6. Estimated value**

Value excluding VAT: 3 250 000,00 GBP

#### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 60

This contract is subject to renewal: yes

Description of renewals:

Potential for a 2 x 2 year extension.

#### **II.2.9. Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 5  
Objective criteria for choosing the limited number of candidates :

The objective criteria for choosing the limited number of candidate is set out in the PQQ instructions.

#### **II.2.10. Information about variants**

Variants will be accepted: yes

#### **II.2.11. Information about options**

Options: no

#### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

#### **II.2.14. Additional information**

##### **II.2. Description**

##### **II.2.1. Title**

Pavilion and Public Toilet Cleaning Services

Lot No: 3

**II.2.2. Additional CPV code(s)**

90900000 Cleaning and sanitation services, 90910000 Cleaning services

**II.2.3. Place of performance**

NUTS code: UKJ25 West Surrey

Main site or place of performance: West Surrey.

**II.2.4. Description of the procurement**

This contract will include the following areas:

- Pavilion maintenance and cleaning,
- Cleaning of the Borough's public conveniences.

**II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.6. Estimated value**

Value excluding VAT: 200 000,00 GBP

**II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 60

This contract is subject to renewal: yes

Description of renewals:

Potential for a 2 x 2 year extension.

**II.2.9. Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 5 Objective criteria for choosing the limited number of candidates :

The objective criteria for choosing the limited number of candidate is set out in the PQQ instructions.

**II.2.10. Information about variants**

Variants will be accepted: yes

**II.2.11. Information about options**

Options: no

**II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: no

**II.2.14. Additional information**

**II.2. Description**

**II.2.1. Title**

Tree Inspections Contract

Lot No: 4

**II.2.2. Additional CPV code(s)**

03452000 Trees

**II.2.3. Place of performance**

NUTS code: UKJ25 West Surrey  
Main site or place of performance: West Surrey.

**II.2.4. Description of the procurement**

Tree Inspections.

**II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.6. Estimated value**

Value excluding VAT: 75 000,00 GBP

**II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 60

This contract is subject to renewal: yes

Description of renewals:

Potential for a 2 x 2 year extension.

**II.2.9. Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 5  
Objective criteria for choosing the limited number of candidates :

The objective criteria for choosing the limited number of candidate is set out in the PQQ instructions.

**II.2.10. Information about variants**

Variants will be accepted: yes

**II.2.11. Information about options**

Options: no

**II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

**II.2.14. Additional information**

**Section III: Legal, economic, financial and technical information**

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**III.1. Conditions for participation**

**III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions:

British Association of Landscape Industries (BALI) Accreditation.

Arboricultural Association — Approved Contractor.

LANTRA — Approved contractor.

Contractor Health and Safety scheme (CHAS) — Accredited contractor.

Institute of Groundsmanship (IOG).

UKAS ISO 90001 and 140001.

Royal society prevention of accidents (RoSPA) accreditation.

Investors in People.

Or equivalent suitable alternative professional achievement.

### **III.1.2. Economic and financial standing**

Selection criteria as stated in the procurement documents

### **III.1.3. Technical and professional ability**

Selection criteria as stated in the procurement documents

## **III.2. Conditions related to the contract**

### **III.2.2. Contract performance conditions**

The Council may require the winning bidder to provide a form of guarantee (e.g. parent company guarantee) which will be discussed with bidders during the ITT.

### **III.2.3. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

## **Section IV: Procedure**

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### **IV.1. Description**

#### **IV.1.1. Type of procedure**

Restricted procedure

#### **IV.1.3. Information about a framework agreement or a dynamic purchasing system**

#### **IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: no

### **IV.2. Administrative information**

#### **IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 06/03/2018 Local time: 17:00

#### **IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

Date: 26/03/2018

#### **IV.2.4. Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6. Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)

## **Section VI: Complementary information**

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### **VI.1. Information about recurrence**

This is a recurrent procurement: no

### **VI.3. Additional information**

You will be required to download the instructions, complete and submit online the PQQ by the deadline specified in section IV2.2. The Council will not shortlist any supplier to tender where any of the reasons detailed in the public contract regulations 2015 are deemed to apply. The council will not have any liability for any costs, fees or charges (including third party charges) by those expressing interest in and/or pre-qualifying for and /or tendering for his opportunity. No contract (whether implied or otherwise) shall exist between any bidder and the

Council until such time as a contract is awarded to a successful bidder. The Council reserves the right to make any changes to the procurement as it may require at any time with no liability on its part (including a change, suspend, stop or terminate the process and not award a contract and/or to reject any or all bids at any time).

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://www.delta-esourcing.com/tenders/UK-UK-Camberley:-Horticultural-services./9M8K47476V>

To respond to this opportunity, please click here:

<https://www.delta-esourcing.com/respond/9M8K47476V>

GO Reference: GO-2018131-PRO-11817167.

#### **VI.4. Procedures for review**

##### **VI.4.1. Review body**

Official name: High Court of England and Wales

Town: London

Country: United Kingdom

##### **VI.4.3. Review procedure**

Precise information on deadline(s) for review procedures:

The Council will incorporate a minimum 10 calendar days standstill period (or 15 where non-electronic methods are used) at the point that an award, including the characteristics and relative advantages, the name and score of the successful tenderer; and will specify when the standstill period is expected to end or the date before which the council will not conclude the contract. If an appeal regarding the award of a contract has not been successfully resolved, the Public Contract Regulations 2015 set out the time frame within which aggrieved parties who have been harmed or are at risk of a breach of the rules may take action in the High Court (England, Wales and northern Ireland). Any such action must be brought within 30 days from the date when the economic operator first knew or ought to have known that grounds for the bringing of proceedings had arisen.

#### **VI.5. Date of dispatch of this notice**

31/01/2018