

UK-Wakefield: health services

OJ S 30/2012 14/02/2012

Contract notice

Services

Directive 2004/18/EC

## Section I: Contracting authority

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### I.1. Name and addresses

Official name: Wakefield District PCT

Postal address: White Rose House, West Parade

Town: Wakefield

Postal code: WF1 1LT

Country: United Kingdom

For the attention of: Dave Warsop

E-mail: [david.warsop@wdpct.nhs.uk](mailto:david.warsop@wdpct.nhs.uk)

Telephone: +44 1924317746

#### Internet address(es):

General address of the contracting authority: <https://yhpcp.bravosolution.co.uk>

#### Additional information can be obtained from:

the abovementioned address

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

the abovementioned address

**Tenders or requests to participate must be submitted:** the abovementioned address

### I.2. Type of the contracting authority

Ministry or any other national or federal authority, including their regional or local subdivisions

### I.3. Main activity

Health

### I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

## Section II: Object of the contract

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### II.1. Description

#### II.1.1. Title attributed to the contract by the contracting authority

Substance Misuse Parents and Carers Service.

#### II.1.2. Type of contract and place of performance or delivery

Services

Main site or place of performance: Wakefield District.

NUTS code UK United Kingdom

#### II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

#### II.1.4. Information about framework agreement

## **Duration of the framework agreement**

Duration in years: 3

### **II.1.5. Short description of the contract or purchase(s)**

The service will be based in a defined geographical community and prison location. Its purpose is to provide a high quality, individually centred, effective and efficient support service for parents and carers of people who have substance misuse or alcohol problems.

To provide a service that is in line with the national drug strategy 2010 and seeks to promote and safeguard the physical and emotional health and wellbeing of parents and carers.

To provide advice, support and information about all aspects of substance misuse, information relating to treatment services, the range of helping agencies, welfare advice etc.

To provide training to parents and carers around dealing with substance misuse, coping strategies and self help.

To provide community based support groups, one-to-one counselling, one-to-one drop in sessions, and 24 hour helpline.

To provide support groups which are accessible to a range of carers and family members.

To provide some alternative therapies such as reflexology, aromatherapy, stress management etc.

To refer to other services which provide support to families, parents, carers.

To signpost to opportunities for periods of respite, attendance at relevant conferences etc.

To provide outreach services/home visits as appropriate.

To provide support to parents and carers of people with substance misuse or alcohol problems within HMP Wakefield and HMP & YOI New Hall.

To work in partnership with other organisations in and around the substance misuse field.

### **II.1.6. CPV code(s)**

85100000 Health services

### **II.1.7. Information about the Government Procurement Agreement (GPA)**

### **II.1.8. Lots**

This contract is divided into lots: no

### **II.1.9. Information about variants**

## **II.2. Scope of the procurement**

### **II.2.1. Total quantity or scope**

This is a voluntary notice for the purpose of advertising this tender. As the procurement falls under Part B of Schedule 3 of the Public Contracts Regulations 2006, it is only mandatory for the procurement to comply with Regulation 5 (2).

Accordingly neither the publication nor content of this Notice shall be taken to mean that the Contracting Authority intends operating the process in accordance with or to be bound by any of the Regulations other than Regulation 5 (2). Information concerning the process will be contained in the tender documentation.

Estimated value excluding VAT:

Range: between 195 000 and 225 000 GBP

### **II.2.2. Information about options**

### **II.2.3. Information about renewals**

## **II.3. Duration of the contract or time limit for completion**

Duration in months: 36 (from the award of the contract)

## Section III: Legal, economic, financial and technical information

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### III.1. Conditions related to the contract

#### III.1.1. Deposits and guarantees required

#### III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

#### III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

Joint and several liability.

#### III.1.4. Contract performance conditions

### III.2. Conditions for participation

#### III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: Suppliers Instructions How to Express Interest in this Tender:

1. Register your company on the eSourcing portal (this is only required once):

— browse to the eSourcing Portal: <https://yhpcpc.bravosolution.co.uk> and click the link to register,

— accept the terms and conditions and click “continue”,

— enter your correct business and user details,

— note the username you chose and click “Save” when complete,

— you will shortly receive an email with your unique password (please keep this secure).

2. Express an Interest in the tender

— login to the portal with the username/password,

— click the “PQQs / ITTs Open To All Suppliers” link. (These are Pre-Qualification Questionnaires or Invitations to Tender open to any registered supplier),

— click on the relevant PQQ/ ITT to access the content,

— click the “Express Interest” button in the “Actions” box on the left-hand side of the page,

— this will move the PQQ /ITT into your “My PQQs/ My ITTs” page. (This is a secure area reserved for your projects only),

— you can now access any attachments by clicking the “Settings and Buyer Attachments” in the “Actions” box.

3. Responding to the tender:

— you can now choose to “Reply” or “Reject” (please give a reason if rejecting),

— you can now use the ‘Messages’ function to communicate with the buyer and seek any clarification,

— note the deadline for completion, then follow the onscreen instructions to complete the PQQ/ ITT,

— there may be a mixture of online & offline actions for you to perform (there is detailed online help available).

You must then publish your reply using the publish button in the “Actions” box on the left-hand side of the page. If you require any further assistance please consult the online help, or contact the eTendering help desk.

A PQQ document is required to be completed as part of the expressions of interest and selection to tender process. This document can be found on the Bravo eTendering system (by

following the instructions detailed above). This information will be used to limit the number of economic operators selected and invited to tender.

### **III.2.2. Economic and financial ability**

List and brief description of conditions: Information and formalities for evaluating are fully detailed in the PQQ document.

A PQQ document is required to be completed as part of the expressions of interest and selection to tender process. This document can be found on the Bravo eTendering system (by following the instructions detailed above).

### **III.2.3. Technical and professional ability**

List and brief description of conditions:

Information and formalities for evaluating are fully detailed in the PQQ document.

A PQQ document is required to be completed as part of the expressions of interest and selection to tender process. This document can be found on the Bravo eTendering system (by following the instructions detailed above).

### **III.2.4. Information about reserved contracts**

#### **III.3. Conditions specific to services contracts**

##### **III.3.1. Information about a particular profession**

Execution of the service is reserved to a particular profession: no

##### **III.3.2. Information about staff responsible for the performance of the contract**

## **Section IV: Procedure**

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### **IV.1. Type of procedure**

#### **IV.1.1. Type of procedure**

Restricted

#### **IV.1.2. Information about the limits on the number of candidates to be invited**

Envisaged minimum number 5: and Maximum number 10

#### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

### **IV.2. Award criteria**

#### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **IV.2.2. Information about electronic auction**

An electronic auction will be used: no

### **IV.3. Administrative information**

#### **IV.3.1. File reference number attributed by the contracting authority**

#### **IV.3.2. Previous publication concerning this procedure**

no

#### **IV.3.3.**

## **Conditions for obtaining specifications and additional documents or descriptive document**

Payable documents: no

### **IV.3.4. Time limit for receipt of tenders or requests to participate**

9.3.2012 - 17:00

### **IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

10.4.2012

### **IV.3.6. Languages in which tenders or requests to participate may be submitted**

English.

### **IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

Duration in days: 90 (from the date stated for receipt of tender)

### **IV.3.8. Conditions for opening of tenders**

## **Section VI: Complementary information**

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### **VI.1. Information about recurrence**

This is a recurrent procurement: no

### **VI.2. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

### **VI.3. Additional information**

The Contracting Authority intends to use an eTendering system in this procurement exercise and reserves the right to use a reverse auction.

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Information concerning the process will be contained in the tender documentation.

### **VI.4. Procedures for review**

#### **VI.4.1. Review body**

#### **VI.4.2. Review procedure**

#### **VI.4.3. Service from which information about the review procedure may be obtained**

### **VI.5. Date of dispatch of this notice**

8.2.2012