

**UK-Smethwick: gas appliance maintenance services**

OJ S 30/2012 14/02/2012

Contract notice

Services

Directive 2004/18/EC

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Sandwell Homes Ltd

Postal address: Purchasing Dept. Investment Division, Church House, 5-14 South Road

Town: Smethwick

Postal code: B67 7BN

Country: United Kingdom

Contact person: Purchasing

For the attention of: Matthew Cotter

E-mail: [matthew\\_cotter@sandwellhomes.org.uk](mailto:matthew_cotter@sandwellhomes.org.uk)

Telephone: +44 1215696088

Fax: +44 1215692981

**Internet address(es):**General address of the contracting authority: <http://www.sandwellhomes.org.uk>Address of the buyer profile: [http://www.sandwellhomestenders.org.uk/search/Search\\_AuthProfile.aspx?ID=AA0021](http://www.sandwellhomestenders.org.uk/search/Search_AuthProfile.aspx?ID=AA0021)**Additional information can be obtained from:**

the abovementioned address

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

the abovementioned address

**Tenders or requests to participate must be submitted:** the abovementioned address**I.2. Type of the contracting authority**

Body governed by public law

**I.3. Main activity**

Housing and community amenities

**I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: no

**Section II: Object of the contract**

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**II.1. Description****II.1.1. Title attributed to the contract by the contracting authority**

Annual Gas Safety Inspections and Servicing of Gas Appliances.

**II.1.2. Type of contract and place of performance or delivery**

Services

Service category No 1: Maintenance and repair services

Main site or place of performance: Metropolitan Borough of Sandwell.

NUTS code UKG34 Dudley and Sandwell

**II.1.3. Information about a framework agreement or a dynamic purchasing system**

The notice involves a public contract

**II.1.4. Information about framework agreement**

**II.1.5. Short description of the contract or purchase(s)**

Expressions of interest are invited from suitably qualified companies to provide annual gas safety inspections and gas servicing to domestic and commercial gas appliances and pipework throughout the Borough of Sandwell in the West Midlands. Works are to be undertaken to approximately 26,300 properties per year. Works are to be undertaken by 2 contractors working within discreet geographical areas based on their ability to perform. The tender will also include works to Void Properties as cover for the Sandwell Homes team undertaking capping off gas supplies.

Note: to register your interest in this notice and obtain any additional information please visit the Sandwell Homes Web Site at [http://www.sandwellhomestenders.org.uk/Search/Search\\_Switch.aspx?ID=5364](http://www.sandwellhomestenders.org.uk/Search/Search_Switch.aspx?ID=5364).

**II.1.6. CPV code(s)**

50531200 Gas appliance maintenance services

**II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

**II.1.8. Lots**

This contract is divided into lots: no

**II.1.9. Information about variants**

Variants will be accepted: no

**II.2. Scope of the procurement**

**II.2.1. Total quantity or scope**

Gas safety inspections are to be undertaken on a service cycle of 11 months between the 2 successful contractors. The volume of works are indicative and are based on achieving the targeted level of performance and are not guaranteed.

**II.2.2. Information about options**

Options: no

**II.2.3. Information about renewals**

This contract is subject to renewal: no

**II.3. Duration of the contract or time limit for completion**

Duration in months: 36 (from the award of the contract)

**Section III: Legal, economic, financial and technical information**

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**III.1. Conditions related to the contract**

**III.1.1. Deposits and guarantees required**

Appropriate levels of finance. Further information in Pre Qualification Questionnaire and Tender Documentation.

### **III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

Details of the financial conditions and payments arrangements will be included in the tender documentation.

### **III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

N/A.

### **III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: yes

Description of particular conditions: Key Performance Indicators to be set out in the tender documents.

## **III.2. Conditions for participation**

### **III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: (1) Bankruptcy, insolvency, etc.

(2) Criminal convictions - mandatory exclusion.

(3) Criminal offence related to business.

(4) Grave misconduct.

(5) Professional or Trade Register.

(6) Serious misrepresentation.

### **III.2.2. Economic and financial ability**

List and brief description of conditions: (1) Statement of Turnover.

In accordance with Regulation 24 of the Public Contract Regulations 2006 (as amended) and as set out in the Pre Qualification Questionnaire.

Minimum level(s) of standards possibly required: As detailed within Pre-Qualification Questionnaire.

### **III.2.3. Technical and professional ability**

List and brief description of conditions:

(1) Average annual manpower.

(2) Quality Assurance.

(3) Services & Supplies Contracts - List of deliveries in the last 3 years.

(4) Technicians or Technical Facilities.

Minimum level(s) of standards possibly required:

Gas Safe Registration or equivalent.

### **III.2.4. Information about reserved contracts**

## **III.3. Conditions specific to services contracts**

### **III.3.1. Information about a particular profession**

Execution of the service is reserved to a particular profession: yes

Reference to the relevant law, regulation or administrative provision: This tender is open only to 'Gas Safe Registered or equivalent' companies in accordance with the Health & Safety at Work Act 1974, with a minimum of 30 qualified gas fitting engineers available to resource this work.

### **III.3.2. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: yes

## **Section IV: Procedure**

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### **IV.1. Type of procedure**

#### **IV.1.1. Type of procedure**

Accelerated restricted

Justification for the choice of accelerated procedure: Previous Contractor has entered into Administration.

#### **IV.1.2. Information about the limits on the number of candidates to be invited**

Envisaged minimum number 5: and Maximum number 8

Objective criteria for choosing the limited number of candidates: Candidates will be selected upon the evaluation of Pre-Qualification Questionnaires that demonstrate:

- technical expertise,
- sufficient resource,
- a suitably qualified and experienced workforce,
- references from previous customers,
- Health & Safety processes & performance,
- a commitment to Sustainability,
- Equality & Diversity objectives and good financial standing.

The successful company must be registered as Gas Safe or equivalent with a minimum of 30 qualified gas fitting engineers registered to the company.

Copy of Gas Safe Certificate or equivalent certificate to be provided at PQQ stage.

Copy of waste carriers certificate to be provided at PQQ stage.

#### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

### **IV.2. Award criteria**

#### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **IV.2.2. Information about electronic auction**

An electronic auction will be used: no

### **IV.3. Administrative information**

#### **IV.3.1. File reference number attributed by the contracting authority**

SHG 7

#### **IV.3.2. Previous publication concerning this procedure**

#### **IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

Time limit for receipt of requests for documents or for accessing documents: 29.2.2012

#### **IV.3.4. Time limit for receipt of tenders or requests to participate**

29.2.2012 - 12:00

**IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

23.3.2012

**IV.3.6. Languages in which tenders or requests to participate may be submitted**

English.

**IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

**IV.3.8. Conditions for opening of tenders**

**Section VI: Complementary information**

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**VI.1. Information about recurrence**

**VI.2. Information about European Union funds**

**VI.3. Additional information**

Closing date for expressions of interest - 29.2.2012.

Return date for PQQ - 7.3.2012.

Tender documents / Green Envelopes sent to Short Listed Companies - 23.3.2012.

Closing date for return of tenders - 20.4.2012.

Award date - 1.6.2012.

Some of the above dates may be susceptible to change.

Please note the contract is for a period of 24 months + a possible 12 month extension period.

(SH Ref:5364).

**VI.4. Procedures for review**

**VI.4.1. Review body**

**VI.4.2. Review procedure**

**VI.4.3. Service from which information about the review procedure may be obtained**

**VI.5. Date of dispatch of this notice**

9.2.2012