

UK-Northampton: repair, maintenance and associated services related to personal computers, office equipment, telecommunications and audio-visual equipment

OJ S 30/2012 14/02/2012

Contract notice

Services

Directive 2004/18/EC

## Section I: Contracting authority

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### I.1. Name and addresses

Official name: Northamptonshire Police

Postal address: Cornwell Business Park, 27-29 Salthouse Rd, Brackmills Ind. Estate

Town: Northampton

Postal code: NN4 7EX

Country: United Kingdom

Contact person: Central Procurement

For the attention of: Tender Administrator

E-mail: [central.procurement@northants.police.uk](mailto:central.procurement@northants.police.uk)

Telephone: +44 3000111222-7432

Fax: +44 1604888659

#### Internet address(es):

General address of the contracting authority: <http://www.northants.police.uk/>

#### Additional information can be obtained from:

the abovementioned address

#### Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

**Tenders or requests to participate must be submitted:** the abovementioned address

### I.2. Type of the contracting authority

Body governed by public law

### I.3. Main activity

Public order and safety

### I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: yes

Official name: Leicestershire Constabulary

Postal address: Force Headquarters, St Johns, Enderby

Town: Leicester

Postal code: LE19 2BX

Country: United Kingdom

Official name: Nottinghamshire Police

Postal address: Sherwood Lodge, Arnold

Town: Nottigham

Postal code: NG5 8PP

Country: United Kingdom

## Section II: Object of the contract

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## **II.1. Description**

### **II.1.1. Title attributed to the contract by the contracting authority**

Provision of repair and maintenance of servers, personal computers, printers and associated equipment.

### **II.1.2. Type of contract and place of performance or delivery**

Services

Service category No 7: Computer and related services

Main site or place of performance: Various sites as part of the estate of Leicestershire Constabulary, Nottinghamshire Police and Northamptonshire Police.

NUTS code UKF East Midlands (England)

### **II.1.3. Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

### **II.1.4. Information about framework agreement**

Framework agreement with a single operator

#### **Duration of the framework agreement**

Duration in years: 4

#### **Estimated total value of purchases for the entire duration of the framework agreement**

Estimated value excluding VAT:

Range: between 500 000,00 and 1 200 000,00 GBP

### **II.1.5. Short description of the contract or purchase(s)**

Northamptonshire Police, Leicestershire Constabulary and Nottinghamshire Police require a repair and maintenance service to cover all servers, personal computer, printers and associated equipment located within each authority's locations.

### **II.1.6. CPV code(s)**

50300000 Repair, maintenance and associated services related to personal computers, office equipment, telecommunications and audio-visual equipment, 50320000 Repair and maintenance services of personal computers

### **II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

### **II.1.8. Lots**

This contract is divided into lots: no

### **II.1.9. Information about variants**

Variants will be accepted: no

## **II.2. Scope of the procurement**

### **II.2.1. Total quantity or scope**

Northamptonshire Police, Leicestershire Constabulary and Nottinghamshire Police require a repair and maintenance service to cover all servers, personal computers, printers and associated equipment located within each authority's The successful provider will be required to assist each of the local ICT Support functions to meet their SLAs, which includes 24 hour, 7 day a week cover.

The maintenance contract may be split between 2 levels of service:

— Service A – full service - repair and maintenance of inventory items plus other services, provided by a seconded, on-site engineer,

— Service B – repair and maintenance only, of selected inventory items, with no seconded engineer.

Each Authority will choose which level of support is to be contracted and which categories of equipment are to be covered, based on the costs and quality of service offered in the bid. The authorities have some requirements that are core to the contract and will apply regardless of which of Service A or Service B is selected.

Where Service A is selected, the service provider should meet not only the core requirements but also those stated in, “Requirements Specific to Service A – full service”.

Where Service B is selected, this will be delivered by the service provider meeting the core requirements.

## **II.2.2. Information about options**

Options: yes

Description of options: Northamptonshire police intention is to award a 2 year contract for the provision of the repair and maintenance of Hardware, with the option for 3 x 12 months extensions, other participating authorities may choose to extend their individual contract.

Provisional timetable for recourse to these options:  
in months: 36 (from the award of the contract)

## **II.2.3. Information about renewals**

This contract is subject to renewal: no

## **II.3. Duration of the contract or time limit for completion**

Start 1.7.2012. Completion 30.6.2014

## **Section III: Legal, economic, financial and technical information**

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### **III.1. Conditions related to the contract**

#### **III.1.1. Deposits and guarantees required**

#### **III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

Detailed within invitation to tender documents.

#### **III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

#### **III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: no

### **III.2. Conditions for participation**

#### **III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: Any supplier may be disqualified who:

Information and formalities necessary for evaluating if requirements are met:

Directive 2004/18/EC and Regulation 23 of the Public Contracts Regulations 2006 Statutory Instrument 2006 No 5 and are set out within the invitation to tender document which is available in Section 5.

#### **III.2.2. Economic and financial ability**

List and brief description of conditions: Directive 2004/18/EC and Regulation 24 of the Public Contracts Regulations 2006 Statutory Instrument 2006 No 5 and are set out within the invitation to tender document which is available in Section 5.

### **III.2.3. Technical and professional ability**

List and brief description of conditions:

Directive 2004/18/EC and Regulation 25 of the Public Contracts Regulations 2006 Statutory Instrument 2006 No 5 and are set out within the invitation to tender document which is available in Section 5.

### **III.2.4. Information about reserved contracts**

#### **III.3. Conditions specific to services contracts**

#### **III.3.1. Information about a particular profession**

Execution of the service is reserved to a particular profession: no

#### **III.3.2. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

## **Section IV: Procedure**

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### **IV.1. Type of procedure**

#### **IV.1.1. Type of procedure**

Open

#### **IV.1.2. Information about the limits on the number of candidates to be invited**

#### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

### **IV.2. Award criteria**

#### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **IV.2.2. Information about electronic auction**

An electronic auction will be used: no

### **IV.3. Administrative information**

#### **IV.3.1. File reference number attributed by the contracting authority**

NPA00560

#### **IV.3.2. Previous publication concerning this procedure**

no

#### **IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

Payable documents: no

#### **IV.3.4. Time limit for receipt of tenders or requests to participate**

26.3.2012 - 12:00

**IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

**IV.3.6. Languages in which tenders or requests to participate may be submitted**  
English.

**IV.3.7. Minimum time frame during which the tenderer must maintain the tender**  
Duration in days: 90 (from the date stated for receipt of tender)

**IV.3.8. Conditions for opening of tenders**

Date: 26.3.2012 - 13:00

Place:

Cornwell Business Park, 27-29 Salthouse Rd, Brackmills Ind. Estate, Northampton, NN4 7EX, UNITED KINGDOM.

Persons authorised to be present at the opening of tenders: yes

Information about authorised persons and opening procedure: Authorised officers of the Authority.

## **Section VI: Complementary information**

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**VI.1. Information about recurrence**

This is a recurrent procurement: no

**VI.2. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

**VI.3. Additional information**

**VI.4. Procedures for review**

**VI.4.1. Review body**

Official name: Northamptonshire Police

Postal address: Cornwell Business Park, 27-29 Salthouse Road, Brackmills

Town: Northampton

Postal code: NN4 7EX

Country: United Kingdom

E-mail: [barbara.cairney@northants.police.uk](mailto:barbara.cairney@northants.police.uk)

Telephone: +44 3000111222

Fax: +44 1604888659

**VI.4.2. Review procedure**

**VI.4.3. Service from which information about the review procedure may be obtained**

**VI.5. Date of dispatch of this notice**

10.2.2012