

**NO-Kristiansand: Office equipment except furniture**  
**OJ S 32/2013 14/02/2013**  
**Contract award notice**  
**Supplies**

**Directive 2004/18/EC**

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Knutepunkt Sørlandet - Innkjøp v/Kristiansand kommune

Postal address: Postboks 417 Lund, Kirkegata 11B, 1. etg. 4610 Kristiansand

Town: Kristiansand

Postal code: 4604

Country: Norway

Contact person: Innkjøpstjenesten

For the attention of: Gunnvor Juell Sørvig

E-mail: [gunnvor.juell.sorvig@kristiansand.kommune.no](mailto:gunnvor.juell.sorvig@kristiansand.kommune.no)

Telephone: +47 38075057

**Internet address(es):**

Address of the buyer profile: [http://www.doffin.no//search/Search\\_AuthProfile.aspx?ID=AA3024](http://www.doffin.no//search/Search_AuthProfile.aspx?ID=AA3024)

**I.2. Type of the contracting authority**

Regional or local agency/office

**I.3. Main activity**

General public services

**I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: yes

Official name: KnS-i includes Søgne, Songdalen, Vennesla, Lillesand, Birkenes and Kristiansand municipalities

**Section II: Object of the contract**

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**II.1. Description**

**II.1.1. Title**

Agreement regarding office supplies, independent school materials, etc.

**II.1.2. Type of contract and place of performance or delivery**

Supplies

Purchase

Main site or place of performance: Kristiansand, Søgne, Songdalen, Vennesla, Birkenes and Lillesand municipalities, Norway.

NUTS code

**II.1.3. Information about a framework agreement or a dynamic purchasing system (DPS)**

The procurement involves the establishment of a framework agreement

**II.1.4. Short description of the contract or purchase(s)**

The Awarding Authority requests tenders for delivery of office supplies, independent school

materials, computer accessories and envelopes. Toner is considered as computer accessories, except toners for network printers which will be procured through framework agreements for delivery of IT equipment. Memory sticks are included in the framework agreement for IT equipment. Envelopes to Kristiansand municipality shall be delivered with municipal logo - see annex 7. The remaining municipalities requests tenders for envelopes without print.

Coffee, tea, coffee filters and associated accessories for use in the employees' small kitchenettes. It is requested that these products are fair-trade products. Other procurements of these products to nursing homes, canteens, cafes and similar units are included in the framework agreement for purchase of food from wholesaler. These products will not be included in the evaluation and the tender is not considered incomplete if these products are not included. However, the products must follow the same price model as for priced assortment, compare the products and price form. Overview of assortment with prices shall be submitted the tender.

The tenderer must as a minimum offer the requested products in accordance with products and price form as well as accompanying products in the product groups included in the tender invitation.

See part 2 for further information of the procurement.

All units at the Awarding Authority are included in the agreement. It shall also be possible for other municipal entities, including all official legal bodies and corporations established by one or several of the participating municipalities. Compare the definition given in the Public Procurement Act § 2 regarding entering into an agreement. The legal contracting party will be each individual municipality. Estimated value, excluding VAT is approx. 8 800 000 NOK.

Product Groups:

A. Office and computer accessories, as well as envelopes. Value 5 295 000 NOK;

B. Independent school materials. Value 3 560 000 NOK.

See further description of the products given in the attached product form.

The given value is not binding for the Awarding Authority or gives the supplier any rights.

The supplier must take into account that the given value is for annual call-offs and subject to considerable uncertainty. It is regarded as an indication of the size and scope of the contract.

The Awarding Authority reserves the right to enter into agreements with one supplier or several. The tenderers are invited to submit tenders for one or several product groups.

Additional division will not be accepted. Use of sub-suppliers is allowed, but if the suppliers chose to engage such, the supplier will be liable and considered the contracting party towards the participating municipalities.

#### **II.1.5. CPV code(s)**

30191000 Office equipment except furniture, 30192700 Stationery, 30197000 Small office equipment, 39162110 Teaching supplies

#### **II.1.6. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

#### **II.2. Total value of the contract/lot**

##### **II.2.1. Total value of the contract/lot**

### **Section IV: Procedure**

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#### **IV.1. Type of procedure**

##### **IV.1.1.**

## **Type of procedure**

Open

### **IV.2. Award criteria**

#### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of

1. Price. Weighting 50
2. The quality of the products. Weighting 30
3. Environment. Weighting 20

#### **IV.2.2. Information about electronic auction**

### **IV.3. Administrative information**

#### **IV.3.1. File reference number attributed by the contracting authority**

201201161.

#### **IV.3.2. Previous publication concerning this procedure**

##### **Contract notice**

Notice number in the OJ S: [2012/S 131-218130](#) of 11.7.2012

## **Section V: Award of contract**

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Contract No: 201201161

Lot title: Framework agreement, office and computer supplies as well as envelopes - Independent school materials

#### **V.1. Date of conclusion of the contract**

30.11.2012

#### **V.2. Information about tenders**

Number of tenders received: 2

#### **V.3. Name and address of the contractor**

Official name: Staples Norway As

Postal address: Per Krohgs Vei 1

Town: Oslo

Postal code: 1065

Country: Norway

Internet address: [www.staplesadvantage.no](http://www.staplesadvantage.no)

#### **V.4. Information on value of the contract/lot**

#### **V.5. Information about subcontracting**

## **Section VI: Complementary information**

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#### **VI.1. Information about European Union funds**

#### **VI.2. Additional information**

(NT Ref:282579)

#### **VI.3. Procedures for review**

##### **VI.3.1. Review body**

**VI.3.2. Review procedure**

**VI.3.3. Service from which information about the review procedure may be obtained**

**VI.4. Date of dispatch of this notice**

11.2.2013