

United Kingdom-London: Cleaning services

OJ S 31/2014 13/02/2014

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: The Hyde Group

Postal address: 30 Park Street

Town: London

Postal code: SE1 9EQ

Country: United Kingdom

Contact person: Procurement Helpdesk - London

E-mail: procurementhelpdesk@hyde-housing.co.uk**Internet address(es):**General address of the contracting authority: <http://www.hyde-housing.co.uk>Address of the buyer profile: www.delta-esourcing.comElectronic access to information: www.delta-esourcing.comElectronic submission of tenders and requests to participate: www.delta-esourcing.com**Additional information can be obtained from:**

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address**I.2. Type of the contracting authority**

Body governed by public law

I.3. Main activity

Housing and community amenities

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description**II.1.1. Title attributed to the contract by the contracting authority**

Facilities Management Services.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 14: Building-cleaning services and property management services

NUTS code UK United Kingdom

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

Cleaning services. Office cleaning services. Repair and maintenance services. Security services. Repair and maintenance services of security equipment. Building and facilities management services. Facilities management services. The Hyde Group (THG) has recently undertaken a review of the way in which facilities management services are provided to our offices and community buildings. These services are currently fragmented and provided by a wide range of individual contractors. As a result, THG are seeking to put in place longer term arrangements with a selected number of key partners, to better reflect our evolving needs, requirements and recent market trends.

THG's office portfolio, managed by the in-house Facilities team, currently comprises of 14 offices, which require cleaning, maintenance and security services. Additionally, our Hyde Plus team manages approximately 13 community centres, where cleaning services will be required plus various other community rooms, etc., where cleaning services may also be required.

The tender will consist of the following Lots:

- Lot 1: Cleaning and Associated Services (one contractor, maximum)
- Lot 2: Repairs and Maintenance Services (one contractor, maximum)
- Lot 3: Security (one contractor, maximum)
- Lot 4: Facilities Management Services (Combined requirements Lot 1,2 and 3), (one contractor, maximum)

Note:

THG may award either a combination of Lots 1, 2 and 3 (or parts thereof) or Lot 4 only.

THG will be seeking a maximum of one contractor for each Lot.

Further information on the scope and the Lots will be made available within the PQQ and ITT documentation.

TUPE may apply to some of the services and further details will be made known at ITT stage.

The combined estimated value for all Lots is 4.7m GBP - 5.7m GBP (total contract value).

The contract duration will be for 3 years, with an option to extend for a further 2 years.

II.1.6. CPV code(s)

90910000 Cleaning services, 90919200 Office cleaning services, 50000000 Repair and maintenance services, 79710000 Security services, 50610000 Repair and maintenance services of security equipment, 79993000 Building and facilities management services, 79993100 Facilities management services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

II.1.8. Lots

This contract is divided into lots: yes

Tenders may be submitted for one or more lots

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

Supplied within the PQQ documentation.

Estimated value excluding VAT:

Range: between 4 700 000 and 5 700 000 GBP

II.2.2. Information about options

Options: no

II.2.3. Information about renewals

This contract is subject to renewal: no

II.3. Duration of the contract or time limit for completion

Duration in months: 36 (from the award of the contract)

Information about lots

Lot No: 1

Lot title: Cleaning and Associated Services

1) Short description

Delivery of end-to-end cleaning services for THG office portfolio and community buildings. The scope of services required include:

- All building cleaning, including provision of cleaning consumables:
- Scheduled cleaning.
- Responsive cleaning.
- Windows (internal and external).
- Carpets.
- Entrance mats.
- Washroom services including provision of: sanitary bins / nappy bins / sharps bin / vending / air freshener / hand gel dispensers.
- Waste; general and recycling.
- Grounds maintenance and landscaping.
- Pest control.

2) CPV code(s)

90910000 Cleaning services, 90919200 Office cleaning services

3) Quantity or scope

Estimated value excluding VAT:

Range: between 2 000 000 and 2 300 000 GBP

4) Indication about different time frame or duration

Duration in months: 36 (from the award of the contract)

5) Additional information about lots

Access of the PQQ will be via the Delta ePortal, using the following link and Access Code:

<https://www.delta-esourcing.com>.

Access Code:

Lot 1: 2E8ZTS2MWA – Cleaning and Associated Services

Lot 2: 6UUWB47BS7 – Repairs and Maintenance

Lot 3: PD2VNQV3K7 – Security Services

Lot 4: 7Y22778U65 – Facilities Management Services (Combined requirements Lot 1, 2 and 3)

You will need to register as a supplier in the first instance.

Submissions for each Lot will require completion of a separate PQQ. Please ensure that you complete the correct PQQ for the Lot that you wish to be considered for.

Spend figures quoted are total contract value (3 years).

Lot No: 2

Lot title: Repairs and Maintenance Services

1)

Short description

Delivery of end-to-end repairs and maintenance services for THG office portfolio. The scope of services required include:

- Planned preventative maintenance to all plant and equipment and building fabric, as required.
- Reactive maintenance.
- Project work and internal and external refurbishment, including floor planning.
- Building compliance (e.g. PAT testing, 5 yr testing, routine H&S tests).
- Hot water boiler maintenance.

Further information on the scope of services required will be provided within the PQQ and tender documentation.

2) CPV code(s)

50000000 Repair and maintenance services

3) Quantity or scope

Estimated value excluding VAT:

Range: between 2 100 000 and 2 300 000 GBP

4) Indication about different time frame or duration

5) Additional information about lots

Access of the PQQ will be via the Delta ePortal, using the following link and Access Code:

<https://www.delta-esourcing.com>.

Access Code:

Lot 1: 2E8ZTS2MWA – Cleaning and Associated Services.

Lot 2: 6UUWB47BS7 – Repairs and Maintenance.

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Lot 4: 7Y22778U65 – Facilities Management Services (Combined requirements Lot 1, 2 and 3).

You will need to register as a supplier in the first instance.

Submissions for each Lot will require completion of a separate PQQ. Please ensure that you complete the correct PQQ for the Lot that you wish to be considered for.

Spend figures quoted are total contract value (3 years).

Lot No: 3

Lot title: Security Services

1) Short description

Delivery of end-to-end security services for THG office portfolio and community buildings. The scope of services required include:

- Manned Guarding.
- Lock/unlock services.
- Keyholding.
- Out of hours call out.
- Intruder and fire alarm maintenance, panic alarms.
- Central monitoring.
- access control, access cards and CCTV.
- Fire Equipment maintenance.

Further information on the scope of services required will be provided within the PQQ and tender documentation.

2) CPV code(s)

79710000 Security services, 50610000 Repair and maintenance services of security equipment

3) Quantity or scope

Estimated value excluding VAT:

Range: between 900 000 and 1 000 000 GBP

4) Indication about different time frame or duration

Duration in months: 36 (from the award of the contract)

5) Additional information about lots

Access of the PQQ will be via the Delta ePortal, using the following link and Access Code:

<https://www.delta-esourcing.com>,

Access Code:

Lot 1: 2E8ZTS2MWA – Cleaning and Associated Services.

Lot 2: 6UUWB47BS7 – Repairs and Maintenance.

Lot 3: PD2VNQV3K7 – Security Services.

Lot 4: 7Y22778U65 – Facilities Management Services (Combined requirements Lot 1, 2 and 3).

You will need to register as a supplier in the first instance.

Submissions for each Lot will require completion of a separate PQQ. Please ensure that you complete the correct PQQ for the Lot that you wish to be considered for.

Spend figures quoted are total contract value (3 years).

Lot No: 4

Lot title: Facilities Management Services (Combined requirements Lot 1, 2 and 3)

1) Short description

Management and delivery of all facilities services as detailed in Lots 1, 2, and 3.

2) CPV code(s)

79993000 Building and facilities management services, 79993100 Facilities management services

3) Quantity or scope

Estimated value excluding VAT:

Range: between 4 700 000 and 5 700 000 GBP

4) Indication about different time frame or duration

5) Additional information about lots

Access of the PQQ will be via the Delta ePortal, using the following link and Access Code:

<https://www.delta-esourcing.com>.

Access Code:

Lot 1: 2E8ZTS2MWA – Cleaning and Associated Services.

Lot 2: 6UUWB47BS7 – Repairs and Maintenance.

Lot 3: PD2VNQV3K7 – Security Services.

Lot 4: 7Y22778U65 – Facilities Management Services (Combined requirements Lot 1, 2 and 3).

You will need to register as a supplier in the first instance.

Submissions for each Lot will require completion of a separate PQQ. Please ensure that you complete the correct PQQ for the Lot that you wish to be considered for.

Spend figures quoted are total contract value (3 years).

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

A performance bond or guarantee may be required. Appropriate levels of insurance will also be required. Further information will be provided within the PQQ and tender documentation.

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

All financing conditions and payment arrangements will be set out in the PQQ and tender documentation.

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

No legal form is required. If the candidate is a joint venture or consortium, the Contracting Authority shall require members to accept joint and several liability.

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: yes

Description of particular conditions: Contractors may be required to participate in the achievement of social or environmental policy objectives relating to recruitment, training, and supply chain initiatives. Accordingly contract performance conditions may relate to the social and environmental considerations.

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: Candidates are referred to Regulation 23 of the Public Contracts Regulations 2006 (as amended). Further information will be provided in the PQQ and Tender documentation generally.

III.2.2. Economic and financial ability

List and brief description of conditions: (1) All candidates will be required to provide evidence of relevant professional risk indemnity insurance.

(2) All candidates will be required to provide financial information.

Candidates are referred to Regulation 24 of the Public Contracts Regulations 2006 (as amended). Further information will be provided in the PQQ and Tender documentation generally.

Minimum level(s) of standards possibly required: Candidates may be subject to an independent financial check. Further information will be provided in the PQQ and Tender documentation generally.

III.2.3. Technical and professional ability

List and brief description of conditions:

Candidates are referred to Regulation 25 of the Public Contracts Regulations 2006 (as amended). Further information will be provided in the PQQ and Tender documentation.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: no

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Restricted

IV.1.2. Information about the limits on the number of candidates to be invited

Envisaged minimum number 5

Objective criteria for choosing the limited number of candidates: As stated within the PQQ and tender documentation.

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

12.3.2014 - 14:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

IV.3.8. Conditions for opening of tenders

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

VI.3. Additional information

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement, and the contract will be awarded on the basis of the most economically advantageous tender. The Contracting Authority reserves the right to cancel the procurement process at any stage. The Contracting Authority does not accept liability for any cost incurred in tendering.

To respond to this opportunity please use the relevant 'Access Code' within your 'Response Manager' for the lot(s) that you wish to respond to from the list below:

Lot 1: Cleaning and Associated Services: 2E8ZTS2MWA

Lot 2: Repairs and Maintenance: 6UUWB47BS7

Lot 3: Security Services: PD2VNQV3K7

Lot 4: Facilities Management Services (Combined Lot 1,2 and 3): 7Y22778U65

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://www.delta-esourcing.com/tenders/UK-UK-London:-Cleaning-services./2E8ZTS2MWA>.

To respond to this opportunity, please click here: <https://www.delta-esourcing.com/respond/2E8ZTS2MWA>.

GO Reference: GO-2014210-PRO-5451575.

VI.4. Procedures for review

VI.4.1. Review body

Official name: High Court of England and Wales

Postal address: The Strand

Town: London

Postal code: WC2A 2LL

Country: United Kingdom

Telephone: +44 2079476000

Body responsible for mediation procedures

Official name: High Court of England and Wales

Postal address: The Strand

Town: London

Postal code: WC2A 2LL

Country: United Kingdom

Telephone: +44 2079476000

VI.4.2. Review procedure

Precise information on deadline(s) for review procedures: Candidates are referred to the Public Contract Regulations 2006 (as amended).

VI.4.3. Service from which information about the review procedure may be obtained

Official name: The Cabinet Office c/o Efficiency and Reform Group

Postal address: Rosebury Court, St Andrews Business Park

Town: Norwich

Postal code: NR7 0HS

Country: United Kingdom

Telephone: +44 2079476000

VI.5. Date of dispatch of this notice

10.2.2014