

UK-Strabane: training-film and video-tape production

OJ S 31/2012 15/02/2012

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Strabane District Council

Postal address: 47 Derry Road, Co. Tyrone

Town: Strabane

Postal code: BT82 8DY

Country: United Kingdom

Contact person: Culture Arts & Leisure

For the attention of: Philip McShane

E-mail: pmcshane@strabanedc.com

Telephone: +44 2871384444

Fax: +44 2871381348

Internet address(es):

General address of the contracting authority: <http://www.strabanedc.com>

Address of the buyer profile: http://www.mytenders.org/search/Search_AuthProfile.aspx?ID=AA24947

Additional information can be obtained from:

Official name: Strabane District Council

Postal address: 47 Derry Road, Co. Tyrone

Town: Strabane

Postal code: BT82 8DY

Country: United Kingdom

Contact person: Culture Arts & Leisure

For the attention of: Philip McShane

E-mail: pmcshane@strabanedc.com

Telephone: +44 2871384444

Fax: +44 2871381348

Internet address: <http://www.strabanedc.com>

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

Official name: Strabane District Council

Postal address: 47 Derry Road, Co. Tyrone

Town: Strabane

Postal code: BT82 8DY

Country: United Kingdom

Contact person: Culture Arts & Leisure

For the attention of: Philip McShane

E-mail: pmcshane@strabanedc.com

Telephone: +44 2871384444

Fax: +44 2871381348

Internet address: <http://www.strabanedc.com>

Tenders or requests to participate must be submitted: Official name: Strabane District Council
Postal address: 47 Derry Road, Co. Tyrone
Town: Strabane
Postal code: BT82 8DY
Country: United Kingdom
Contact person: Culture, Arts & Leisure
For the attention of: Philip McShane
E-mail: pmcshane@strabanedc.com
Telephone: +44 2871384444
Fax: +44 2871381348
Internet address: <http://www.strabanedc.com>

I.2. Type of the contracting authority

Regional or local authority

I.3. Main activity

General public services

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Explore More-Explore Strabane - Tour Guide Films.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 27: Other services

Main site or place of performance: Northern Ireland.

NUTS code UK United Kingdom

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

Tour Guide Films.

Strabane District Council requires the production of a number of short films for the purposes of training and promotion.

Project Summary.

These short films will feature as part of a wider Rural Development Programme project entitled 'Explore More – Explore Strabane and the Sperrins'. This project has been designed to develop a tour guiding product for Strabane District, utilising the natural, cultural and historical assets of the local area. The tour guiding product will be an authentic, memorable and enjoyable experience providing an illustration of stories, myths and legends unique to this place.

Project Delivery.

Strabane District Council will secure a script writer / director to create the tour guiding product.

It is envisaged that local six stories, themes and/or characters will be selected for development

by the scriptwriter/ director.

Upon compilation of appropriate scripts up to 20 people will be trained in the delivery of the tour guiding product. They will receive instruction in terms of the script, movement and delivery of the guiding product. It is envisaged that these stories will take approximately 15 minutes for the tour guide to deliver.

Your Role.

The Alley is seeking quotations from suitably qualified and experienced individuals to direct, record, edit and produce a training DVD and a series of promotional films for this project. You may be required to undertake filming at different locations within Strabane District.

The Product.

We require the provision of the following:

— training DVD: A training resource incorporating the ideal delivery of the tour guiding product including director's notes and relevant branding. We will require 15 copies of the training film in DVD format,

— promotional films: A series of promotional films based on the six selected stories in a docudrama format, to include the tour guiding product, suitable locations, appropriate narration and relevant branding. It is envisaged that these six films will be approximately 5–10 minutes in length and will be internet ready.

The Timetable.

The final version of both the training DVD and the promotional films must be submitted by Friday 23.3.2012.

Quotation Format.

Your quotation should detail the following:

- relevant qualifications and experience,
- methodology – how will you deliver this project? Including proposed schedule,
- full and final costs, including all travel and subsistence.

Quotation Deadline.

Quotations must be received by Friday 17.2.2012 at 5pm. Quotations should be returned to: Mr Philip McShane.

Tourism Officer.

Alley Arts Centre.

Railway Street.

Strabane.

Co. Tyrone.

BT82 8EF.

pmcshane@strabanedc.com

NOTE: To register your interest in this notice and obtain any additional information please visit the myTenders Web Site at http://www.myTenders.org/Search/Search_Switch.aspx?ID=85615.

II.1.6. CPV code(s)

92111100 Training-film and video-tape production

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

Estimated value excluding VAT: 9 550 GBP

II.2.2. Information about options

Options: no

II.2.3. Information about renewals

This contract is subject to renewal: no

II.3. Duration of the contract or time limit for completion

Duration in months: 1 (from the award of the contract)

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

Delivery Payment. This is payment for accepted supplies or services (including partial deliveries).

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: (1) All candidates will be required to produce a certificate or declaration demonstrating that they are not bankrupt or the subject of an administration order, are not being wound-up, have not granted a trust deed, are not the subject of a petition presented for sequestration of their estate, have not had a receiver, manager or administrator appointed and are not otherwise apparently insolvent.

(2) All candidates must comply with the requirements of the State in which they are established, regarding registration on the professional or trade register.

(3) Any candidate found to be guilty of serious misrepresentation in providing any information required, may be declared ineligible and not selected to continue with this procurement process.

(4) All candidates will have to demonstrate that they are licensed, or a member of the relevant organisation, in the State where they are established, when the law of that State prohibits the provision of the services, described in this notice, by a person who is not so licensed or who is not a member of the relevant organisation.

(5) All candidates will be required to produce a certificate or declaration demonstrating that they have fulfilled obligations relating to the payment of social security contributions under the law of any part of the United Kingdom or of the relevant State in which the candidate is established.

(6) All candidates will be required to produce a certificate or declaration demonstrating that they have fulfilled obligations relating to the payment of taxes under the law of any part of the United Kingdom or of the relevant State in which the economic operator is established.

III.2.2. Economic and financial ability

List and brief description of conditions: (1) All candidates will be required to provide evidence of relevant professional risk indemnity insurance.

III.2.3. Technical and professional ability

List and brief description of conditions:

(1) Details of the educational and professional qualifications of their managerial staff; and those of the person(s) who would be responsible for providing the services or carrying out the work or works under the contract.

(2) A statement of the candidate's technical facilities; measures for ensuring quality; and their study and research facilities.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: yes

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

Lowest price

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

IV.3.2. Previous publication concerning this procedure

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

IV.3.4.

Time limit for receipt of tenders or requests to participate

17.2.2012 - 17:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

IV.3.8. Conditions for opening of tenders

Date: 28.2.2012 - 12:00

Place:

Alley Arts & Conference Centre, Strabane, Co. Tyrone, Northern Ireland.

Section VI: Complementary information

VI.1. Information about recurrence

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:

yes

Identification of the project: Rural Development Programme.

VI.3. Additional information

(MT Ref:85615).

VI.4. Procedures for review

VI.4.1. Review body

Official name: Strabane District Council

Postal address: 47 Derry Road

Town: Strabane

Postal code: BT82 8DY

Country: United Kingdom

E-mail: pmcshane@strabanedc.com

Telephone: +44 2871384444

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

10.2.2012