

**B-Brussels: programming services of application software**  
**OJ S 31/2012 15/02/2012**  
**Contract notice – utilities**  
**Services**

**Directive 2004/17/EC**

**Section I: Contracting entity**

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**I.1. Name and addresses**

Official name: International Post Corporation SCRL

National registration number: 436.501.681

Postal address: Avenue du Bourget 44

Town: Brussels

Postal code: 1130

Country: Belgium

Contact person: Anne-Marie de Buck

For the attention of: Helen Scurfield

E-mail: [anne-marie.debuck@ipc.be](mailto:anne-marie.debuck@ipc.be)

Telephone: +32 27247212

Fax: +32 27247104

**Internet address(es):**

General address of the contracting entity: <http://www.ipc.be>

**Additional information can be obtained from:**

the abovementioned address

**Specifications and additional documents (including documents for a dynamic purchasing system) can be obtained from:** the abovementioned address

**Tenders or requests to participate must be submitted:** the abovementioned address

**I.2. Main activity**

Postal services

**I.3. Contract award on behalf of other contracting entities**

The contracting entity is purchasing on behalf of other contracting entities: no

**Section II: Object of the contract**

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**II.1. Description**

**II.1.1. Title attributed to the contract by the contracting entity**

KPG landed cost calculator.

**II.1.2. Type of contract and place of performance or delivery**

Services

Service category No 7: Computer and related services

Main site or place of performance: Brussels.

NUTS code BE1 Région de Bruxelles-Capitale/Brussels Hoofdstedelijk Gewest

**II.1.3. Information about a framework agreement or a dynamic purchasing system**

The notice involves a public contract

**II.1.4. Information about framework agreement**

#### **II.1.5. Short description of the contract or purchase(s)**

Development and support of software for a landed cost solution including access to harmonisation codes, calculation of a partial landed cost and the provision of information to users concerning import and export documentation.

#### **II.1.6. CPV code(s)**

72212000 Programming services of application software

#### **II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: no

#### **II.1.8. Information about lots**

This contract is divided into lots: no

#### **II.1.9. Information about variants**

Variants will be accepted: no

### **II.2. Scope of the procurement**

#### **II.2.1. Total quantity or scope**

Contract for development and support with an initial period of 36 months and the possibility of one renewal.

Estimated value excluding VAT

Range: between 1 200 000,00 and 1 500 000,00 USD

#### **II.2.2. Information about options**

Options: no

#### **II.2.3. Information about renewals**

This contract is subject to renewal: yes

Number of possible renewals: 1

In the case of renewable contracts, estimated time-frame for subsequent calls for competition:

in months: 24 (from the award of the contract)

### **II.3. Duration of the contract or time limit for completion**

Duration in months: 36 (from the award of the contract)

## **Section III: Legal, economic, financial and technical information**

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### **III.1. Conditions related to the contract**

#### **III.1.1. Deposits and guarantees required**

#### **III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

As shown in the contract documents.

#### **III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

Incorporated company.

#### **III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: no

## **III.2. Conditions for participation**

### **III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: The technical capacity of the candidates will be assessed on the basis of experience in supplying landed cost solutions. The legal position and financial situation will be assessed. The information provided by the candidates will cover the preceding and will include current and certified copies of by-laws, board membership and trade registry excerpt.

### **III.2.2. Economic and financial ability**

List and brief description of conditions: Current credit rating report (experian or similar); group and/or company structure; balance sheets for the entire group and/or the company for at least the three most recent years; attestation from the social security, VAT and direct tax authorities certifying that there are no social security or tax arrears.

### **III.2.3. Technical and professional ability**

List and brief description of conditions: Evidence of successful development and operation of similar solutions or comparable experience and expertise effected by the candidate during the past 5 years, with scope, dates and clients.

### **III.2.4. Information about reserved contracts**

## **III.3. Conditions specific to services contracts**

### **III.3.1. Information about a particular profession**

Execution of the service is reserved to a particular profession: no

### **III.3.2. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

## **Section IV: Procedure**

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### **IV.1. Type of procedure**

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Negotiated

Some candidates have already been selected (if appropriate under certain types of negotiated procedures): no

### **IV.2. Award criteria**

#### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Criteria below

1. Fit with requirements. Weighting 60
2. Contract terms. Weighting 20
3. Assurance of supply. Weighting 15
4. Innovation. Weighting 4
5. Supplier's corporate social responsibility policy. Weighting 1

#### **IV.2.2. Information about electronic auction**

An electronic auction will be used: no

### **IV.3. Administrative information**

#### **IV.3.1. File reference number attributed by the contracting entity**

#### **IV.3.2. Previous publication concerning this procedure**

no

#### **IV.3.3. Conditions for obtaining specifications and additional documents**

(except for a DPS)

Payable documents: no

#### **IV.3.4. Time limit for receipt of tenders or requests to participate**

21.3.2012 - 14:00

#### **IV.3.5. Languages in which tenders or requests to participate may be submitted**

English.

#### **IV.3.6. Minimum time frame during which the tenderer must maintain the tender**

#### **IV.3.7. Conditions for opening of tenders**

### **Section VI: Complementary information**

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#### **VI.1. Information about recurrence**

This is a recurrent procurement: no

#### **VI.2. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:

no

#### **VI.3. Additional information**

#### **VI.4. Procedures for review**

##### **VI.4.1. Review body**

Official name: (Chairman of the) Court of First Instance

Postal address: Place Poelaart 1

Town: Bussels

Postal code: 1000

Country: Belgium

##### **VI.4.2. Review procedure**

Precise information on deadline(s) for review procedures: In accordance with Belgian procedural laws. Within 15 days following the notification of information on the award decision.

##### **VI.4.3. Service from which information about the review procedure may be obtained**

#### **VI.5. Date of dispatch of this notice**

13.2.2012