

**United Kingdom-Leatherhead: Gas appliance maintenance services**

OJ S 30/2015 12/02/2015

Contract notice

Services

Directive 2004/18/EC

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Mount Green Housing Association

Postal address: 1st Johns Close,

Town: Leatherhead

Postal code: KT22 8UN

Country: United Kingdom

For the attention of: Karen Cooper

Telephone: +44 1372379555

**Internet address(es):**Address of the buyer profile: [http://www.mytenders.org/search/Search\\_AuthProfile.aspx?ID=AA12961](http://www.mytenders.org/search/Search_AuthProfile.aspx?ID=AA12961)**Additional information can be obtained from:**

Official name: Faithorn Farrell Timms LLP

Postal address: Central Court, 1 Knoll Rise

Town: Orpington

Postal code: BR6 0JA

Country: United Kingdom

For the attention of: Jennifer Jones

E-mail: [mghaprocurement@effefftee.co.uk](mailto:mghaprocurement@effefftee.co.uk)

Telephone: +44 1689885080

Internet address: [www.effefftee.co.uk](http://www.effefftee.co.uk)**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

Official name: Faithorn Farrell Timms LLP

Postal address: Central Court, 1 Knoll Rise

Town: Orpington

Postal code: BR6 0JA

Country: United Kingdom

For the attention of: Jennifer Jones

E-mail: [mghaprocurement@effefftee.co.uk](mailto:mghaprocurement@effefftee.co.uk)

Telephone: +44 1689885080

Internet address: [www.effefftee.co.uk](http://www.effefftee.co.uk)**Tenders or requests to participate must be submitted:** Official name: Faithorn Farrell Timms LLP

Postal address: Central Court, 1 Knoll Rise

Town: Orpington

Postal code: BR6 0JA

Country: United Kingdom

For the attention of: Jennifer Jones

E-mail: [mghaprocurement@effefftee.co.uk](mailto:mghaprocurement@effefftee.co.uk)

Telephone: +44 1689885080  
Internet address: [www.effefftee.co.uk](http://www.effefftee.co.uk)

**I.2. Type of the contracting authority**

Body governed by public law

**I.3. Main activity**

Housing and community amenities

**I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: no

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**Section II: Object of the contract**

**II.1. Description**

**II.1.1. Title attributed to the contract by the contracting authority**

Gas servicing, maintenance, repairs and associated work contract for Mount Green Housing Association.

**II.1.2. Type of contract and place of performance or delivery**

Services

Service category No 1: Maintenance and repair services

Main site or place of performance: Surrey.

NUTS code UKJ23 Surrey

**II.1.3. Information about a framework agreement or a dynamic purchasing system**

The notice involves a public contract

**II.1.4. Information about framework agreement**

**II.1.5. Short description of the contract or purchase(s)**

Mount Green Housing Association (MGHA) wishes to appoint an experienced and qualified contractor in connection with delivering their Gas servicing, maintenance, repairs and associated works to domestic properties. MGHA provides a range of housing and support services in the Surrey area. The contract will service approximately 500 units (subject to change as the Contracting Authority acquires and disposes of stock) consisting of the provision of a comprehensive 24 hour, 365 day call out heating service. Applicants are advised that the works will comprise of a single contract and the successful Applicant will therefore be awarded all works as a single Contract.

Note: To register your interest in this notice and obtain any additional information please visit the myTenders Web Site at [http://www.myTenders.org/Search/Search\\_Switch.aspx?ID=148291](http://www.myTenders.org/Search/Search_Switch.aspx?ID=148291)

**II.1.6. CPV code(s)**

50531200 Gas appliance maintenance services, 50531100 Repair and maintenance services of boilers, 50720000 Repair and maintenance services of central heating

**II.1.7. Information about the Government Procurement Agreement (GPA)**

**II.1.8. Lots**

This contract is divided into lots: no

**II.1.9. Information about variants**

Variants will be accepted: no

## **II.2. Scope of the procurement**

### **II.2.1. Total quantity or scope**

The contract will be to provide Gas Servicing, maintenance, repairs and associated works to properties within the Surrey area, with an annual estimated value of works of 125 000 GBP.

The approximate number of properties is currently 500.

Estimated value excluding VAT: 625 000 GBP

### **II.2.2. Information about options**

Options: yes

Description of options: At this stage the Contracting Authority anticipates that the Gas servicing, maintenance, repairs and associated works contract will have a duration of 5 years with the option to extend for a further 5 years on an annual renewable basis. The duration of the Contract will be dependent on measured performance in a number of areas including quality, meeting required high levels of delivery and continuous improvement.

Provisional timetable for recourse to these options:  
in months: 60 (from the award of the contract)

### **II.2.3. Information about renewals**

This contract is subject to renewal: yes

Number of possible renewals: 5

## **II.3. Duration of the contract or time limit for completion**

Start 1.9.2015. Completion 1.9.2020

## **Section III: Legal, economic, financial and technical information**

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### **III.1. Conditions related to the contract**

#### **III.1.1. Deposits and guarantees required**

#### **III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

#### **III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

#### **III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: no

### **III.2. Conditions for participation**

#### **III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: All prospective Applicants must hold valid/current Gas Safe Registration Certification and NICEIC Certification/Registered Status or approved equivalents.

Please see the pre-qualification questionnaire for all other relevant requirements.

#### **III.2.2. Economic and financial ability**

List and brief description of conditions: Please see the pre-qualification questionnaire for all relevant requirements.

### **III.2.3. Technical and professional ability**

List and brief description of conditions:

Please see the pre-qualification questionnaire for all relevant requirements.

### **III.2.4. Information about reserved contracts**

#### **III.3. Conditions specific to services contracts**

#### **III.3.1. Information about a particular profession**

Execution of the service is reserved to a particular profession: yes

Reference to the relevant law, regulation or administrative provision: All prospective Applicants must hold valid/current Gas Safe Registration Certification and NICEIC Certification /Registered Status or approved equivalents.

#### **III.3.2. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: yes

## **Section IV: Procedure**

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### **IV.1. Type of procedure**

#### **IV.1.1. Type of procedure**

Restricted

#### **IV.1.2. Information about the limits on the number of candidates to be invited**

Envisaged minimum number 5: and Maximum number 10

#### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

### **IV.2. Award criteria**

#### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **IV.2.2. Information about electronic auction**

An electronic auction will be used: no

### **IV.3. Administrative information**

#### **IV.3.1. File reference number attributed by the contracting authority**

#### **IV.3.2. Previous publication concerning this procedure**

#### **IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

Time limit for receipt of requests for documents or for accessing documents: 2.3.2015

#### **IV.3.4. Time limit for receipt of tenders or requests to participate**

16.3.2015 - 17:00

#### **IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

1.4.2015

**IV.3.6. Languages in which tenders or requests to participate may be submitted**  
English.

**IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

**IV.3.8. Conditions for opening of tenders**

## **Section VI: Complementary information**

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**VI.1. Information about recurrence**

**VI.2. Information about European Union funds**

**VI.3. Additional information**

Please note that the Contracting Authority reserves the right to cancel this procurement process at any point and may decide to award parts of the contract or not to award the contract at all upon completion of this procurement process.

To obtain a copy of the pre-qualification questionnaire (PQQ), please e-mail Jennifer Jones: [mghaprourement@effefftee.co.uk](mailto:mghaprourement@effefftee.co.uk) Alternatively please use the 'Note your interest' facility on the myTenders website and a copy of the PQQ will be emailed to the registered e-mail address.

(MT Ref: 148291).

**VI.4. Procedures for review**

**VI.4.1. Review body**

Official name: Royal Courts of Justice

Postal address: The Stand

Town: London

Postal code: WC2 2LL

Country: United Kingdom

Telephone: +44 2079476000

**Body responsible for mediation procedures**

Official name: Royal Courts of Justice

Postal address: The Stand

Town: London

Postal code: WC2 2LL

Country: United Kingdom

Telephone: +44 2079476000

**VI.4.2. Review procedure**

Precise information on deadline(s) for review procedures: The Contracting Authority shall comply with the requirements of Regulation 29A and 32 of the Public Contracts Regulations 2006 (which incorporates Directive 2004/12/EC into English Law) as amended to incorporate the requirements of the Remedies Directive (2007/66/EC) when notifying economic operators of the outcome of this procurement.

**VI.4.3. Service from which information about the review procedure may be obtained**

Official name: Cabinet Office

Postal address: 70 Whitehall

Town: London

Postal code: SW1A 2AS

Country: United Kingdom  
Telephone: +44 2072763000

**VI.5. Date of dispatch of this notice**  
9.2.2015