

UK-Aylesbury: software package and information systems

OJ S 32/2012 16/02/2012

Contract notice

Supplies

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Aylesbury Vale District Council

Postal address: 66 High Street

Town: Aylesbury

Postal code: HP20 1SD

Country: United Kingdom

Contact person: John Barter. Aylesbury Vale District Council

For the attention of: As above

E-mail: jbarter@aylesburyvaledc.gov.uk

Internet address(es):

General address of the contracting authority: <http://www.aylesburyvaledc.gov.uk>

Electronic access to information: <http://www.businessportal.southeastiep.gov.uk>

Electronic submission of tenders and requests to participate: <http://www.businessportal.southeastiep.gov.uk>

Additional information can be obtained from:

Official name: John Barter, Aylesbury Vale District Council

Postal address: 66 High Street

Town: Aylesbury

Postal code: HP20 1SD

Country: United Kingdom

Contact person: South East Business Portal

E-mail: enquiries@southeastiep.gov.uk

Internet address: <http://www.businessportal.southeastiep.gov.uk>

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

Official name: John Barter

Postal address: 66 High Street

Town: Aylesbury

Postal code: HP20 1SD

Country: United Kingdom

E-mail: enquiries@southeastiep.gov.uk

Internet address: <http://www.businessportal.southeastiep.gov.uk>

Tenders or requests to participate must be submitted: Official name: John Barter

Postal address: 66 High Street

Town: Aylesbury

Postal code: HP20 1SD

Country: United Kingdom

E-mail: enquiries@southeastiep.gov.uk

Internet address: <http://businessportal.southeastiep.gov.uk>

I.2. Type of the contracting authority

Regional or local authority

I.3. Main activity

General public services

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: yes

Official name: Chiltern District Council

Postal address: King George V Road, Amersham, Bucks

Town: Amersham

Postal code: HP6 5AW

Country: United Kingdom

Official name: Dacorum Borough Council

Postal address: Civic Centre, Marlowes, Herts

Town: Hemel Hempstead

Postal code: HP1 1HH

Country: United Kingdom

Official name: South Buckinghamshire District Council

Postal address: Capswood, Oxford Road

Town: Denham

Postal code: UB9 4LH

Country: United Kingdom

Official name: Buckinghamshire Fire and Rescue Service

Postal address: Brigade HQ, Stocklade, Bucks

Town: Aylesbury

Postal code: HP20 1BD

Country: United Kingdom

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Integrated Finance, Procurement, Human Resources and Payroll Software Solution or Service.

II.1.2. Type of contract and place of performance or delivery

Supplies

Purchase

Main site or place of performance: The Gateway, Gatehouse Road, Aylesbury, Bucks, HP19 8FF.

NUTS code

II.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

II.1.4. Information about framework agreement

Framework agreement with a single operator

Duration of the framework agreement

Duration in months: 48

Estimated total value of purchases for the entire duration of the framework agreement

Estimated value excluding VAT:

Range: between 400 000,00 and 1 500 000,00 GBP

II.1.5. Short description of the contract or purchase(s)

Aylesbury Vale District Council (further referred to as AVDC) invites expressions of interest and PQQ (Pre-Qualification Questionnaire) completion for this single supplier framework from suitably experienced and qualified suppliers for the provision of a single integrated enterprise business software solution or service that will fully support the management of its finance, procurement, human resources and payroll operations. The software service or solution must be fit for purpose and minimise the overall lifetime management costs (e.g. maintenance and support) as well as being flexible and scalable. AVDC are seeking to harness the benefits which cloud based computing has to offer and as such the Council's preference is for a cloud based 'Software as a Service (SaaS)' solution. The software solution or service must be fully integrated across all core modules and be capable of delivering a HR, Finance and Payroll solution that allows the council to offer these individual elements to other authorities. The solution must be able to be implemented by 31.12.12. The contract will be for a period of 4 years in accordance with the Public Contract Regulations 2006 for Framework Agreements. Tenders will be invited using the restricted OJEU procedure.

Suppliers will be invited to tender if successful in the Pre-Qualifying Questionnaire, which needs to be completed by Wednesday 21st March at 12 noon.

Please note:

Chiltern District Council, Dacorum Borough Council, South Bucks District Council and Bucks Fire and Rescue currently do not have a requirement for this service but are undertaking an assessment of internal procedures and practices and have expressed a formal interest to AVDC in this procurement and are therefore named as parties to which the resulting arrangement is open to. The Authorities' have a mixture of requirements for all or some of the elements as described in the scope by AVDC.

Therefore the successful contractor may have the opportunity to provide services to these Councils, should they wish to use the arrangement resulting from the tender as here advertised. This means the successful contractor may be expected to provide this service to one or more of the named authorities during the life of the contract. In accordance with the Local Authorities (Goods and Services) Act (1970) and the regulations made under that act, all permitted organisations as named in this notice shall be entitled to place orders under the Contract and the contractor shall comply therewith at the same rates and prices and call-offs orders are subject to the same conditions as are applicable to the lead order and contract that AVDC is looking to place as result of this tender process.

Further details will be made available in the PQQ available to download on the e-tendering portal Pro Contract. Suppliers who express an interest will have to ensure themselves that they download the PQQ and return this within the timelines.

II.1.6. CPV code(s)

48000000 Software package and information systems, 72000000 IT services: consulting, software development, Internet and support

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

Single Supplier Framework Agreement for Aylesbury Vale District Council for a period of 4 years. Four other authorities will have access to this contract should they require all or an element of this solution: Dacorum Borough Council, Chiltern District Council, South Bucks District Council and Bucks Fire and Rescue.

II.2.2. Information about options

Options: no

II.2.3. Information about renewals

This contract is subject to renewal: no

II.3. Duration of the contract or time limit for completion

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

As agreed in the terms and conditions at tender stage.

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: yes

Description of particular conditions: The conditions of contract with which the successful contractor will be required to comply will be set out in the tender documentation.

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: All persons expressing an interest in this procurement will be required to complete a pre qualifying questionnaire and to provide information with regard to their personal situation, economic and financial capacity and technical capacity.

III.2.2. Economic and financial ability

III.2.3. Technical and professional ability

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

III.3.2. Information about staff responsible for the performance of the contract

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Restricted

IV.1.2. Information about the limits on the number of candidates to be invited

Envisaged minimum number 5: and Maximum number 7

Objective criteria for choosing the limited number of candidates: As stated in the PQQ:

Finance: 10 %; References: 5 %; Technical Ability: 40 %; Business Activity: 25 %; Business Continuity: 5 %; Quality Assurance: 5 %; Health and Safety: 5 %; Equal Opportunities: 5 %.

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Criteria below

1. Price. Weighting 40
2. Quality. Weighting 30
3. Technical ability. Weighting 20
4. Support & reliability. Weighting 10

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

21.3.2012 - 12:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

IV.3.8. Conditions for opening of tenders

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

VI.3. Additional information

Pro Contract Reference (South East Business Portal): DNWA-8RCMGK.

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

13.2.2012