

United Kingdom-Leeds: Floor-covering work

OJ S 33/2016 17/02/2016

Contract notice

Supplies

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: North Eastern Universities Purchasing Consortium

Postal address: The Leeds Innovation Centre, 103 Clarendon Road

Town: Leeds

Postal code: LS2 9DF

Country: United Kingdom

Contact person: <http://in-tendhost.co.uk/neupc/>

For the attention of: Dominic Roebuck

E-mail: d.h.roebuck@leeds.ac.uk**Internet address(es):**General address of the contracting authority: <http://www.neupc.ac.uk/>Address of the buyer profile: <http://in-tendhost.co.uk/neupc/>**Additional information can be obtained from:**

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address**I.2. Type of the contracting authority**

Body governed by public law

I.3. Main activity

Education

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: yes

Official name: The framework agreement will be made available for use by all members of LUPC, NEUPC and some members of SUPC. Membership of this community may be subject to change due to the strategic realignment or the inclusion of new members. A complete list of current members of each consortium can be found via the relevant links: <http://www.lupc.ac.uk/list-of-members.html> — <http://www.neupc.ac.uk/our-members> — <http://supc.ac.uk/about-us/our-members/our-members>**Section II: Object of the contract**

II.1. Description**II.1.1. Title attributed to the contract by the contracting authority**

The Supply and Fit of Floor Coverings.

II.1.2. Type of contract and place of performance or delivery

Supplies
Purchase
NUTS code UK United Kingdom

II.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

II.1.4. Information about framework agreement

Framework agreement with several operators

Maximum number envisaged maximum number of participants to the framework agreement
: 36

Duration of the framework agreement

Duration in years: 4

Estimated total value of purchases for the entire duration of the framework agreement

Estimated value excluding VAT:

Range: between 1 000 000 and 4 000 000 GBP

II.1.5. Short description of the contract or purchase(s)

Framework Scope.

NEUPC is aiming to establish a new framework agreement with flooring contractors for the supply and fit of a range of floor coverings to higher and further education institutions across the UK. Expenditure analysis undertaken has estimated that likely expenditure through this is agreement will be within the range 1 000 000 GBP — 4 000 000 GBP. NEUPC cannot guarantee that these contract values will be met or exceeded.

The following floor coverings are an example of those which are to be available in the delivery of the framework agreement:

Vinyl Sheets and Tiles;

Linoleum;

Rubber Flooring;

Cork Tiles;

Sheet Carpet;

Sheet Carpet Tiles;

Laminate Flooring;

Timber Flooring.

A more comprehensive list of the types of floor coverings which will be covered under this agreement can be found in Section Ten to Section Twenty One of the guide in the link below.

The fitting and supply of any floor coverings listed under the agreement must adhere to the minimum standards listed in the Contract Flooring Association Guidelines:

<http://www.cfa.org.uk/userfiles/files/CFA%20Guide%20to%20Contract%20Flooring.pdf>

This Framework Agreement is intended to be for the Supply and Fit of Floor Coverings by flooring contractors. Once this Framework Agreement has been launched it is the intention of NEUPC to go out to market for a separate Agreement for the Supply of Floor Coverings which will be available to tender by Floor Covering Manufacturers only. NEUPC intends to make product pricing agreed with Floor Covering Manufacturers available to Flooring Contractors awarded to this framework.

The Framework Agreement will be split into 5 Lots by the following Regions:

Lot 1: North East;

Lot 2: Yorkshire and Humber;

Lot 3: East Midlands;

Lot 4: West Midlands;

Lot 5: London.

A number of these regions will be split into sub-regions as defined in the Tender documentation. Tenderers may bid for one or a number of these regions/sub-regions but must service the entire consortia membership covered within each region.

II.1.6. CPV code(s)

45432130 Floor-covering work

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: yes

Tenders may be submitted for one or more lots

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

Framework Scope.

NEUPC is aiming to establish a new framework agreement with flooring contractors for the supply and fit of a range of floor coverings to higher and further education institutions across the UK. Expenditure analysis undertaken has estimated that likely expenditure through this is agreement will be within the range 1 000 000 GBP — 4 000 000 GBP. NEUPC cannot guarantee that these contract values will be met or exceeded.

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Lot 3: East Midlands;

Lot 4: West Midlands;

Lot 5: London.

A number of these regions will be split into sub-regions as defined in the Tender documentation. Tenderers may bid for 1 or a number of these regions/sub-regions but must service the entire consortia membership covered within each region.

Access to the agreement:

NEUPC will be managing this agreement on behalf of other UK consortia, predominantly in the higher education sector, whose members may access the framework. Membership of this community may be subject to change due to strategic realignment or the inclusion of new members. Consortia members can be identified by following the links and institution location details can be obtained from the individual institutions' websites:

North Eastern Universities Purchasing Consortium (NEUPC)

<http://www.neupc.ac.uk/our-members>

London Universities Purchasing Consortium (LUPC)

<http://www.lupc.ac.uk/list-of-members.html>

Southern Universities Purchasing Consortium (SUPC)

<http://supc.ac.uk/about-us/our-members/our-members>

Please note: an institution may have several buildings within a campus and can also cover a wide geographical area with multiple sites, sometimes across different regions as defined by postcode, and below. At all times, it is at the reasonable discretion of the institution to determine which region or sub-region is the most appropriate to the requirement, and the institutions' decision shall be final.

The Framework Agreement will be made available for use by NEUPC, LUPC and SUPC members regardless of whether or not they are defined as contracting authorities for the purpose of the Public Contract Regulations 2015.

The Framework may be used by the Institutions to make purchases on projects that are fully or part-funded by European Union Funds or Programs including but not limited to:

1. European Regional Development Fund (ERDF) or;
2. European Structural and Investment Fund (ESIF) or;
3. Research Councils UK (RCUK), the strategic partnership of the UK's seven Research Councils.

Agreement users will use their discretion to determine the most appropriate method for calling off contracts from this framework.

Note: Institutions opting out of the Public Contract Regulations and / or their partners that access this agreement are not bound by the call off procedure which applies to Contracting Authorities.

Call off processes include, but may not be limited to:

Awarded Suppliers will be ranked by Region, allowing institutions to direct award to the supplier that scored the best in the framework award, or if that supplier is not capable (for instance, has no resource for installation) then the second highest scorer is chosen and so on.

Further competition by E-Auction: Institutions develop a standard schedule of requirements and all suppliers enter an on-line bidding process to secure the contract to supply.

Further competition by mini-tender: Usually against a set specification which may result in a term contract for particular goods/ services or for a full single source arrangement.

The tender evaluation process will score all tenders and then set them against each other according to Regions that the tenderers have opted to supply to. It is possible, depending upon the level of interest and quality of tender submissions, that award to supply one region /sub-region does not guarantee award to another.

For all lots, NEUPC shall not be bound to accept any Tender and reserves the right not to conclude a Framework Agreement for some or all of the Services for which Tenders are Invited.

Estimated value excluding VAT:
Range: between 1 000 000 and 4 000 000 GBP.

II.2.2. Information about options

Options: yes

Description of options: The initial framework award will be for a duration of 2 years at the conclusion of which NEUPC reserves the right to invoke a maximum of a further 2 one year extensions subject to satisfactory framework performance.

Provisional timetable for recourse to these options:
in months: 24 (from the award of the contract)

II.2.3. Information about renewals

This contract is subject to renewal: yes

Number of possible renewals: 2

II.3. Duration of the contract or time limit for completion

Start 25.4.2016. Completion 24.2.2018

Information about lots

Lot No: 1

Lot title: The Supply and Fit of Floor Coverings — North East

1) Short description

Lot 1 Region — North East.

Covered within this region are the following sub-regions as defined by postcode:

Lot 1A Sub-Region — DH, DL, TS;

Lot 1B Sub-Region — NE, SR.

2) CPV code(s)

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3) Quantity or scope

4) Indication about different time frame or duration

5) Additional information about lots

Lot No: 2

Lot title: The Supply and Fit of Floor Coverings — Yorkshire and Humber

1) Short description

Lot 2 Region — Yorkshire and Humber.

Covered within this region are the following sub-regions as defined by postcode:

Lot 2A Sub-Region: YO;

Lot 2B Sub-Region: HU;

Lot 2C Sub-Region: HD, BD;

Lot 2D Sub-Region: LS;

Lot 2E Sub-Region: S.

2) CPV code(s)

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3) Quantity or scope

4) Indication about different time frame or duration

5) Additional information about lots

Lot No: 3

Lot title: The Supply and Fit of Floor Coverings — East Midlands

1) Short description

Lot 3 Region — East Midlands.

Covered within this region are the following sub-regions as defined by postcode:

Lot 3A Sub-Region: DE/NG;

Lot 3B Sub-Region: LE;

Lot 3C Sub-Region: MK.

2) CPV code(s)

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3) Quantity or scope

4) Indication about different time frame or duration

5) Additional information about lots

Lot No: 4

Lot title: The Supply and Fit of Floor Coverings — West Midlands

1) Short description

Lot 4 Region — West Midlands.

Covered within this region are the following sub-regions as defined by postcode:

Lot 4A Sub-Region: B.

2) CPV code(s)

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3) Quantity or scope

4) Indication about different time frame or duration

5) Additional information about lots

Lot No: 5

Lot title: The Supply and Fit of Floor Coverings — London

1) Short description

Lot 5 Region — London.

2) CPV code(s)

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3) Quantity or scope

4) Indication about different time frame or duration

5) Additional information about lots

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

Guarantees of performance and financial stability.

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

Joint and several liability.

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: Included in tender documentation.

III.2.2. Economic and financial ability

List and brief description of conditions: Included in tender documentation.

Minimum level(s) of standards possibly required: Included in tender documentation.

III.2.3. Technical and professional ability

List and brief description of conditions:

Included in tender documentation.

Minimum level(s) of standards possibly required:

Included in tender documentation.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

III.3.2. Information about staff responsible for the performance of the contract

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

EFM2011 NE

IV.3.2. Previous publication concerning this procedure

Prior information notice

Notice number in the OJ S: [2015/S 236-427185](#) of 5.12.2015

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Time limit for receipt of requests for documents or for accessing documents: 30.3.2016 - 11:59

Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

30.3.2016 - 12:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

Duration in days: 90 (from the date stated for receipt of tender)

IV.3.8. Conditions for opening of tenders

Date: 30.3.2016 - 12:00

Persons authorised to be present at the opening of tenders: yes

Information about authorised persons and opening procedure: Dominic Roebuck, Procurement Management Graduate, NEUPC;

Mark Hayter, Senior Procurement Manager, NEUPC;

Rob Allan, Procurement Category Manager, University of York.

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: yes

Estimated timing for further notices to be published: 24 months.

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:

no

VI.3. Additional information

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

15.2.2016