

UK-London: Content management software package
OJ S 34/2013 16/02/2013
Contract award notice
Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: University of Westminster
Postal address: Cavendish House, 101 New Cavendish Street
Town: London
Postal code: W1W 6XH
Country: United Kingdom
Contact person: Head of Procurement
For the attention of: Mitch Dalglish
E-mail: procurement@westminster.ac.uk

I.2. Type of the contracting authority

Body governed by public law

I.3. Main activity

Education

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description

II.1.1. Title

Operation and Support of an Enterprise Content Management System (ECMS)

II.1.2. Type of contract and place of performance or delivery

Services
Service category No 7: Computer and related services
Main site or place of performance: London UK.
NUTS code UKI London

II.1.3. Information about a framework agreement or a dynamic purchasing system (DPS)

II.1.4. Short description of the contract or purchase(s)

The University of Westminster currently operates and supports a number of web-based services; one of these is an Alfresco Enterprise Content Management System (ECMS). The service is used by staff at the University to store a wide range of documents, many of which are business-critical. The University now wishes to reduce the administrative and technical burden involved in providing an "Alfresco Share" service to end users, by transitioning from operating a service, with some support from external organisations, to purchasing a managed service. This service must be robust, reliable, and secure, and have appropriate service level guarantees.

We invite suitably experienced suppliers to tender for the supply. A successful procurement will, by January 2013, deliver:

- a stable, robust Alfresco Share service with at least 99 % availability,
- a fully supported service that requires no server-side technical intervention from University staff to maintain,
- a secure environment which ensures the confidentiality and integrity of University data,
- a service that represents good value for money,
- expertise to review and deploy custom workflows developed by the University,
- expertise to guide University developers when developing custom workflows.

The estimated total cost of the contract for the whole three year period is between GBP 600 K and GBP 1 000 000.

II.1.5. CPV code(s)

48783000 Content management software package, 72416000 Application service providers

II.1.6. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

II.2. Total value of the contract/lot

II.2.1. Total value of the contract/lot

Value: 1 050 000 GBP

Including VAT. VAT rate (%) 20

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of

1. Quality of service level agreement. Weighting 20
2. Security. Weighting 20
3. Experience of providing software as a service. Weighting 10
4. Technical competence. Weighting 10
5. Proposal for project management and implementation. Weighting 20
6. Overall cost. Weighting 20

IV.2.2. Information about electronic auction

An electronic auction has been used: yes

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

12/26.

IV.3.2. Previous publication concerning this procedure

Contract notice

Notice number in the OJ S: [2012/S 142-237623](#) of 26.7.2012

Section V: Award of contract

V.1. Date of conclusion of the contract

19.11.2012

V.2. Information about tenders

Number of tenders received: 2

V.3. Name and address of the contractor

Official name: Zaizi Ltd

Postal address: 222 Westbourne Studios, 242 Acklam Road

Town: London

Postal code: W105JJ

Country: United Kingdom

V.4. Information on value of the contract/lot

Initial estimated total value of the contract/lot:

Value: 600 000 GBP

excluding VAT

Total value of the procurement:

Value: 1 050 000 GBP

Including VAT. VAT rate (%) 20

V.5. Information about subcontracting

The contract is likely to be subcontracted: no

Section VI: Complementary information

VI.1. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:

no

VI.2. Additional information

VI.3. Procedures for review

VI.3.1. Review body

VI.3.2. Review procedure

VI.3.3. Service from which information about the review procedure may be obtained

VI.4. Date of dispatch of this notice

13.2.2013