

**UK-Wolverhampton: social work services with accommodation**

OJ S 33/2012 17/02/2012

Contract notice

Services

Directive 2004/18/EC

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Wolverhampton City Council, Corporate Procurement

Postal address: Civic Centre, St Peter's Square

Town: Wolverhampton

Postal code: WV1 1RL

Country: United Kingdom

Contact person: <http://www.blackcountrybusiness.co.uk/>For the attention of: All correspondence must be directed through <http://www.blackcountrybusiness.co.uk/>**Internet address(es):**General address of the contracting authority: [www.wolverhampton.gov.uk](http://www.wolverhampton.gov.uk)Electronic access to information: <http://www.blackcountrybusiness.co.uk/>Electronic submission of tenders and requests to participate: <http://www.blackcountrybusiness.co.uk/>**Additional information can be obtained from:**

the abovementioned address

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

the abovementioned address

**Tenders or requests to participate must be submitted:** the abovementioned address**I.2. Type of the contracting authority**

Regional or local authority

**I.3. Main activity**

General public services

**I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: no

**Section II: Object of the contract**

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**II.1. Description****II.1.1. Title attributed to the contract by the contracting authority**

Young people supported lodgings framework and housing support &amp; social inclusion.

**II.1.2. Type of contract and place of performance or delivery**

Services

Service category No 25: Health and social services

Main site or place of performance: UKG35.

NUTS code

### **II.1.3. Information about a framework agreement or a dynamic purchasing system**

The notice involves a public contract

### **II.1.4. Information about framework agreement**

#### **II.1.5. Short description of the contract or purchase(s)**

Lot 1 - supported lodgings for care leavers.

I) The aim of this service is to provide those ready to leave care settings with a safe and supported environment and the opportunity to develop necessary skills for living a successful and independent life;

II) These supported lodgings will provide care leavers with a room in a home environment, and the support and guidance of an adult or adults living there. Support and guidance can cover a huge range of areas, from helping young people develop life skills, through to simply allowing them to experience the ups and downs of living in a family group. All support and guidance should have the focus on enabling the young person to gain the skills necessary to live independently;

III) Supported Lodgings shall be delivered by 'Host' families who are willing and able to:

- Provide a room in their own home and support a young person aged 16-18,
- Support the young person to settle in and maintain their placement in line with the children (Leaving Care) Act 2000,
- Work with relevant agencies to support the young person to develop independent living skills,
- Participate in developing and reviewing the Young Persons placement and their pathway plans and support plans with the young person and other relevant agencies,
- Provide practical assistance in supporting the young person in line with their support plan,
- Attend training and development sessions,
- Attend regular supervision meetings with the supported lodgings provider,
- Inform the supported lodgings provider immediately of any changes in the young persons circumstances and when the young person has breached the house rules,
- Ensure that their accommodation is properly equipped with furnishings and fittings as appropriate and maintained in good physical condition, meeting health & safety standards and have evidence of full house and contents insurance.

Lot 2 - young people at risk accommodation (stage 1 - high).

- Accommodation based service for young people at risk including one unit ring fenced for young offenders,
- Direct access accommodation for young people at risk,
- Training flat,
- 24 hours a day, seven days a week.

This service forms part of a three-stage service model. Therefore, this service should work in partnership with services at stage 2 and stage 3 in order to ensure service users are able to safely and effectively move through the services as their independence increases or needs change.

Lot 3 - young people at risk accommodation (stage 2 - medium).

- Accommodation based service for young people at risk,
- Hours to be delivered flexibly over seven days a week,
- The service will deliver support that has an education, employment and training focus.

Lot 4 - young people at risk accommodation (stage 3 - low).

- Accommodation based service for young people at risk,
- Monday to Friday at times to meet the needs of the client group.

Lot 5 – floating support service for young people at risk.

- Across the city of Wolverhampton,
- Monday to Friday at times to meet the needs of the client group,
- Providers must be able to meet specialist needs including those of care leavers, substance misusers and young offenders,
- This service shall work in partnership with the other housing related support services for young people in the City of Wolverhampton to ensure that young people are able to safely and effectively access and move between services as their support needs change.

**II.1.6. CPV code(s)**

85311000 Social work services with accommodation, 85312000 Social work services without accommodation

**II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: no

**II.1.8. Lots**

This contract is divided into lots: yes

Tenders may be submitted for one or more lots

**II.1.9. Information about variants**

Variants will be accepted: no

**II.2. Scope of the procurement**

**II.2.1. Total quantity or scope**

Estimated value excluding VAT: 4 947 404,00 GBP

**II.2.2. Information about options**

Options: no

**II.2.3. Information about renewals**

This contract is subject to renewal: no

**II.3. Duration of the contract or time limit for completion**

Start 1.12.2012. Completion 30.11.2019

Information about lots

Lot No: 1

Lot title: Supported lodgings for care leavers

**1) Short description**

I) The aim of this service it to provide those ready to leave care settings with a safe and supported environment and the opportunity to develop necessary skills for living a successful and independent life;

II) These supported lodgings will provide care leavers with a room in a home environment, and the support and guidance of an adult or adults living there. Support and guidance can cover a huge range of areas, from helping young people develop life skills, through to simply allowing them to experience the ups and downs of living in a family group. All support and guidance should have the focus on enabling the young person to gain the skills necessary to live independently;

III) Supported Lodgings shall be delivered by 'Host' families who are willing and able to:

- Provide a room in their own home and support a young person aged 16-18,
- Support the young person to settle in and maintain their placement in line with the children (Leaving Care) Act 2000,
- Work with relevant agencies to support the young person to develop independent living

skills,

- Participate in developing and reviewing the young persons placement and their pathway plans and support plans with the young person and other relevant agencies,
- Provide practical assistance in supporting the young person in line with their support plan,
- Attend training and development sessions,
- Attend regular supervision meetings with the supported lodgings provider,
- Inform the supported lodgings provider immediately of any changes in the Young Persons circumstances and when the young person has breached the house rules,
- Ensure that their accommodation is properly equipped with furnishings and fittings as appropriate and maintained in good physical condition, meeting health & safety standards and have evidence of full house and contents insurance.

IV) The service will provide at least 8 supported lodgings for care leavers aged 16-18. At the start of the contract, a price will be agreed for any additional supported lodgings required by the local authority over and above the 8 supported lodgings that will be block purchased;

V) In exceptional circumstances the service can be delivered beyond the age of 18 and up to a maximum of age 25. Any exceptional circumstances shall be in agreement with Wolverhampton City Council;

VI) The Service provider will be responsible for ensuring suitable host families are available to deliver this service as described in this service specification. The service provider will be responsible for recruiting, assessing, supervising, supporting, training and developing the host families.

**2) CPV code(s)**

85311000 Social work services with accommodation, 85312000 Social work services without accommodation

**3) Quantity or scope**

Estimated value excluding VAT: 560 000,00 GBP

**4) Indication about different time frame or duration**

**5) Additional information about lots**

Lot No: 2

Lot title: Young people at risk accommodation (stage 1)

**1) Short description**

Service name young people at risk stage 1.

Type of service accommodation based.

Services provided - accommodation based service for young people at risk including one unit ring fenced for young offenders.

- Direct access accommodation for young people at risk,
- Training flat.

Service delivery location across the city of Wolverhampton.

Service availability 24 hours a day, 7 days a week.

Level of support variable according to need.

Target duration of support - accommodation based service – short (a target of 3 months but up to one year).

- Training flat – short (a target of 6 weeks).

Primary service user group young people.

Age ranges for primary service user group 16 to 25 and over.

Secondary service user group care leavers.

Age ranges for secondary service user group 16 to 25 and over.

Ethnic/culturally specific group(s) supported as required.

Language(s) supported as required.

Religion(s) supported as required.

Household groups supported single people.

Referral routes accepted by service referrals will be coordinated by the Wolverhampton young peoples accommodation forum.

Referrals will be made by:

- Statutory agencies,
- Voluntary agencies,
- Community organisations,
- Self referring individuals,
- Family/carers.

Service users excluded exclusions made on a case by case basis.

Number of people supported at least 27.

Additional information.

This service forms part of a 3-stage service model. Therefore, this service should work in partnership with services at stage 2 and stage 3 in order to ensure service users are able to safely and effectively move through the services as their independence increases or needs change.

Young people have identified that they would like the opportunity to form friendships with other young people accessing the service. Therefore, service providers who could facilitate this, either by setting up a new arrangement or by linking into an existing peer support scheme, are encouraged to add value to the service they offer by including how they would do this in their tender application.

**2) CPV code(s)**

85311000 Social work services with accommodation, 85312000 Social work services without accommodation

**3) Quantity or scope**

Estimated value excluding VAT: 2 056 614,00 GBP

**4) Indication about different time frame or duration**

**5) Additional information about lots**

Lot No: 3

Lot title: Young people at risk accommodation (stage 2)

**1) Short description**

Service description.

Service name young people at risk stage 2.

Type of service accommodation based.

Services provided accommodation based service for young people at risk.

Service delivery location across the city of Wolverhampton.

Service availability Hours to be delivered flexibly over 7 days a week.

Level of support variable according to need.

Target duration of support short – a target of 6 months but up to 2 years.

Primary service user group young people.

Age ranges for primary service user group 16 to 25 and over.

Secondary service user group care leavers.

Age ranges for secondary service user group 16 to 25 and over.

Ethnic or culturally specific group(s) supported as required.

Language(s) supported as required.

Religion(s) supported as required.

Household groups supported single people.

Referral routes accepted by service Referrals will be coordinated by the Wolverhampton young peoples accommodation forum.

Referrals will be made by:

- Statutory agencies,
- Voluntary agencies,
- Community organisations,
- Self referring individuals,
- Family/carers.

Service users excluded exclusions made on a case by case basis.

Number of people supported at least 26.

Additional information.

The service will deliver support that has an education, employment and training focus.

This service forms part of a 3-stage service model. Therefore, this service should work in partnership with services at stage 1 and stage 3 in order to ensure service users are able to safely and effectively move through the services as their independence increases or needs change.

Young people have identified that they would like the opportunity to form friendships with other young people accessing the service. Therefore, service providers who could facilitate this, either by setting up a new arrangement or by linking into an existing peer support scheme, are encouraged to add value to the service they offer by including how they would do this in their tender application.

## 2) CPV code(s)

85311000 Social work services with accommodation, 85312000 Social work services without accommodation

## 3) Quantity or scope

Estimated value excluding VAT: 1 457 309,00 GBP

## 4) Indication about different time frame or duration

## 5) Additional information about lots

Lot No: 4

Lot title: Young people at risk accommodation (stage 3)

### 1) Short description

Service description.

Service name young people at risk stage 3.

Type of service accommodation based.

Services provided accommodation based service for young people at risk.

Service delivery location across the city of Wolverhampton.

Service availability (times) Monday to Friday at times to meet the needs of the client group.

Level of support low.

Target duration of support short – a target of one year but up to 2 years.

Primary service user group young people.

Age ranges for primary service user group 16 to 25 and over.

Secondary service user group care leavers.

Age ranges for secondary service user group 16 to 25 and over.

Ethnic or culturally specific group(s) supported as required.

Language(s) supported as required.

Religion(s) supported as required.

Household groups supported single people.

Referral routes accepted by service Referrals will be coordinated by the Wolverhampton young peoples accommodation forum (WYPAF).

Referrals will be made by:

- Statutory agencies,
- Voluntary agencies,
- Community organisations,
- Self referring individuals,
- Family/carers.

Service users excluded exclusions will be made on a case by case basis.

Number of people supported at least 26.

Additional information.

This service forms part of a 3-stage service model. Therefore, this service should work in partnership with services at stage 1 and stage 2 in order to ensure service users are able to safely and effectively move through the services as their independence increases or needs change.

Young people have identified that they would like the opportunity to form friendships with other young people accessing the service. Therefore, service providers who could facilitate this, either by setting up a new arrangement or by linking into an existing peer support scheme, are encouraged to add value to the service they offer by including how they would do this in their tender application.

## 2) CPV code(s)

85311000 Social work services with accommodation, 85312000 Social work services without accommodation

## 3) Quantity or scope

Estimated value excluding VAT: 635 236,00 GBP

## 4) Indication about different time frame or duration

## 5) Additional information about lots

Lot No: 5

Lot title: Floating support service for young people at risk

### 1) Short description

Service description.

Service name floating support service for young people at risk.

Type of service floating support.

Service provision ID to be assigned.

Services provided floating support for young people at risk.

Service delivery location across the city of Wolverhampton.

Service availability (times) Monday to Friday at times to meet the needs of the client group.

Level of support variable.

Target duration of support short – up to 2 years.

Primary service user group young people.

Age ranges for primary service user group 16 to 25 and over.

Secondary service user group care leavers.

Age ranges for secondary service user group 16 to 25 and over.

Ethnic/culturally-specific group(s) supported as required.

Language(s) supported as required.

Religion(s) supported as required.

Household groups supported - single people.

— Couples,

— Families.

Referral routes accepted by service referrals will be coordinated by the Wolverhampton young peoples accommodation forum.

Referrals will be made by:

Statutory agencies.

Voluntary agencies.

Community organisations.

Self-referring individuals.

Family/carers.

Service users excluded exclusions made on a case by case basis.

Number of people supported at least 15.

Additional information.

Providers must be able to meet specialist needs including those of care leavers, substance misusers and young offenders.

This service shall work in partnership with the other housing related support services for young people in the City of Wolverhampton to ensure that young people are able to safely and effectively access and move between services as their support needs change.

**2) CPV code(s)**

85311000 Social work services with accommodation, 85312000 Social work services without accommodation

**3) Quantity or scope**

Estimated value excluding VAT: 238 245,00 GBP

**4) Indication about different time frame or duration**

**5) Additional information about lots**

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**Section III: Legal, economic, financial and technical information**

**III.1. Conditions related to the contract**

**III.1.1. Deposits and guarantees required**

Details of the deposits and bonds required by the council will be set out in the contract documents.

**III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

Details of the main terms and conditions of financing and payment will be set out in the contract documents.

**III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

Jointly and severally liable.

**III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: no

## **III.2. Conditions for participation**

### **III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: All bidders will be asked to confirm in the pre-qualification questionnaire that none of the conditions set out in Article 45 of Directive 2004/18/EC apply to their organisation or expression of interest.

### **III.2.2. Economic and financial ability**

List and brief description of conditions: Bidders will be required to complete a pre-qualification questionnaire consistent with the provisions of Directive 2004/18/EC with standards being "As set out in the ITT".

### **III.2.3. Technical and professional ability**

List and brief description of conditions:

Bidders will be required to complete a pre-qualification questionnaire consistent with the provisions of Directive 2004/18/EC with standards being "As set out in the ITT".

### **III.2.4. Information about reserved contracts**

#### **III.3. Conditions specific to services contracts**

##### **III.3.1. Information about a particular profession**

Execution of the service is reserved to a particular profession: no

##### **III.3.2. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

## **Section IV: Procedure**

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### **IV.1. Type of procedure**

#### **IV.1.1. Type of procedure**

Restricted

#### **IV.1.2. Information about the limits on the number of candidates to be invited**

Envisaged minimum number 5: and Maximum number 10

Objective criteria for choosing the limited number of candidates: As described in the PQQ.

#### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

### **IV.2. Award criteria**

#### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **IV.2.2. Information about electronic auction**

An electronic auction will be used: no

### **IV.3. Administrative information**

#### **IV.3.1.**

**File reference number attributed by the contracting authority**

CS033

**IV.3.2. Previous publication concerning this procedure**

no

**IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

Time limit for receipt of requests for documents or for accessing documents: 15.3.2012 - 17:00

Payable documents: no

**IV.3.4. Time limit for receipt of tenders or requests to participate**

16.3.2012 - 15:00

**IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

23.4.2012

**IV.3.6. Languages in which tenders or requests to participate may be submitted**

English.

**IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

**IV.3.8. Conditions for opening of tenders**

**Section VI: Complementary information**

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**VI.1. Information about recurrence**

This is a recurrent procurement: no

**VI.2. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:

no

**VI.3. Additional information**

The council reserves the right to cancel the procurement and not to proceed with the contract. The Council also reserves the right not to award a contract or to award a contract for parts or part of the services only. The Council will not, under any circumstances, reimburse any expense incurred by bidders in preparing their Tender submission. The Council notes that the award of the contract may involve a transfer of employment undertakings pursuant to the Transfer of Undertakings (Protection of Employment) Regulations 2006, and will clarify the position with the applicants during the tender process. This is a voluntary contract notice for a part B contract.

**VI.4. Procedures for review**

**VI.4.1. Review body**

**VI.4.2. Review procedure**

**VI.4.3. Service from which information about the review procedure may be obtained**

**VI.5. Date of dispatch of this notice**

15.2.2012