

NO-Stavanger: development consultancy services

OJ S 33/2012 17/02/2012

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Petroleumstilsynet (Ptil)

Postal address: Professor Olav Hanssens vei 10, PO Box 599

Town: Stavanger

Postal code: 4003

Country: Norway

Contact person: DriftUtvikling

For the attention of: Gudmund Rydning

E-mail: postboks@ptil.no

Telephone: +47 51876050

Fax: +47 51876080

Internet address(es):

General address of the contracting authority: www.ptil.no

Address of the buyer profile: http://www.doffin.no/search/Search_AuthProfile.aspx?ID=AA5567

Additional information can be obtained from:

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address

I.2. Type of the contracting authority

Ministry or any other national or federal authority, including their regional or local subdivisions

I.3. Main activity

General public services

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Framework agreement for consultancy services within the organisation development field.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 27: Other services

Main site or place of performance: Petroleumstilsynet, Stavanger, Norway.

NUTS code

II.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

II.1.4. Information about framework agreement

Framework agreement with a single operator

Duration of the framework agreement

Duration in years: 3

In the case of framework agreements, provide justification for any duration exceeding 4 years:
3 year contract period with a 1 year option.

Estimated total value of purchases for the entire duration of the framework agreement

Estimated value excluding VAT:

Range: between 2 000 000 and 2 300 000 NOK

II.1.5. Short description of the contract or purchase(s)

The aim is to obtain consultancy services within the organisation development field. This includes mapping the working environment, 360 degree manager profiles, manager development programme, coaching, team development, research experience etc.

The service provider shall assist Ptil with general consultancy services and adaptations within the organisation development field. All organisation development in Ptil shall be activity based. It is therefore important that the service provider and the employees who are dedicated to the contract have basic understanding of public administration and the challenges and needs that an inspectorate has, including an understanding of Ptil's activities, challenges and needs.

The contract involves consultancy and follow up within the following areas:

1. Management and manager development,
2. Working environment and result evaluation,
3. Research and development.

Note: to register your interest in this notice and obtain any additional information please visit the Doffin Web Site at http://www.doffin.no/Search/Search_Switch.aspx?ID=250074.

II.1.6. CPV code(s)

73220000 Development consultancy services, 79411100 Business development consultancy services, 79420000 Management-related services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

3 year contract with a 1 year option.

Estimated value excluding VAT:

Range: between 2 000 000 and 2 200 000 NOK

II.2.2. Information about options

Options: yes

Description of options: 1 year option

II.2.3. Information about renewals

This contract is subject to renewal: yes

Number of possible renewals: 1

In the case of renewable supplies or service contracts, estimated timeframe for subsequent contracts:

in months: 12 (from the award of the contract)

II.3. Duration of the contract or time limit for completion

Duration in months: 36 (from the award of the contract)

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: (1) Company registration certificate.

(2) Value added tax certificate (national requirement).

(3) Company tax certificate (national requirement).

(4) Self-declaration in compliance with Appendix 2 (HSE) of the Norwegian procurement regulations (national requirement).

III.2.2. Economic and financial ability

List and brief description of conditions: (1) The company's most recent annual report including new information of relevance to the company's accounting figures.

(2) Other documentation required (please state below).

The last two years' accounts including the annual report with notes and the auditor's statement.

Credit rating, not older than 1 year, based on the last known accounting figures. The rating shall be carried out by a publicly certified credit rating institution.

Minimum level(s) of standards possibly required: Service providers shall have the financial capacity to fulfil the contract. This means a good economic and financial position.

III.2.3. Technical and professional ability

List and brief description of conditions:

(1) A list of the principal deliveries effected, or main services provided, by the company, in the past three years, with the values, dates and recipients (for supply and service contracts).

The service provider's competence profile. This means a general description of what competence and qualifications the service provider offers.

The service provider's experience profile. This means a general description of what relevant

experience the service provider has.

Overview of relevant manpower at the service provider.

Account of the service provider's quality assurance system/control system and/or a copy of a system certificate issued by an accredited certification organ or equivalent documentation.

Minimum level(s) of standards possibly required:

Service providers shall have high relevant professional competence within, among other things, the following areas:

- Psychology,
- Organisation science,
- Statistics,
- Transfer techniques/transfer of methodological knowledge,
- Training methods.

Service providers shall have relevant experience from equivalent assignments and they shall have knowledge of public entities.

Service providers shall have the ability and capacity to fulfil the contract.

A good and well functioning quality assurance system is required for the service that shall be provided.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

III.3.2. Information about staff responsible for the performance of the contract

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

12/288

IV.3.2. Previous publication concerning this procedure

IV.3.3.

Conditions for obtaining specifications and additional documents or descriptive document

IV.3.4. Time limit for receipt of tenders or requests to participate

28.3.2012 - 12:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

Other: Norwegian.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

until: 31.5.2012

IV.3.8. Conditions for opening of tenders

Date: 28.3.2012 - 13:00

Place:

Petroleumstilsynet, Stavanger, Norway.

Section VI: Complementary information

VI.1. Information about recurrence

VI.2. Information about European Union funds

VI.3. Additional information

See the attached tender documents.

(NT Ref:250131).

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

15.2.2012