

**United Kingdom-Wellingborough: Refuse recycling services**

OJ S 33/2014 15/02/2014

Contract notice

Services

**Directive 2004/18/EC**

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Borough Council of Wellingborough

Postal address: Swanspool House, Doddington Road

Town: Wellingborough

Postal code: NN8 1BP

Country: United Kingdom

Contact person: Wellingborough Norse (the Council's waste collection partner)

For the attention of: John Casserly

E-mail: [john.casserly@ncsgrp.co.uk](mailto:john.casserly@ncsgrp.co.uk)

Telephone: +44 1933234523

**Internet address(es):**

General address of the contracting authority: [www.wellingborough.gov.uk](http://www.wellingborough.gov.uk)

**Additional information can be obtained from:**

the abovementioned address

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

the abovementioned address

**Tenders or requests to participate must be submitted:** the abovementioned address

**I.2. Type of the contracting authority**

Regional or local authority

**I.3. Main activity**

General public services

**I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: no

**Section II: Object of the contract**

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**II.1. Description**

**II.1.1. Title attributed to the contract by the contracting authority**

Collection and recycling of dry recyclable materials.

**II.1.2. Type of contract and place of performance or delivery**

Services

Service category No 16: Sewage and refuse disposal services; sanitation and similar services

Main site or place of performance: The dry recyclables are to be transported from the Council's waste collection partner in Wellingborough, Northamptonshire, to an appropriate recycling facility.

NUTS code UKF23 Northamptonshire

### **II.1.3. Information about a framework agreement or a dynamic purchasing system**

The notice involves a public contract

### **II.1.4. Information about framework agreement**

#### **II.1.5. Short description of the contract or purchase(s)**

The collection and processing of dry recyclables is currently undertaken under contract. For the purpose of this tender it should be assumed that dry recyclable material will be collected from Wellingborough Norse at Trafalgar House, 30 Sanders Park, Sanders Road, Wellingborough NN8 4FR. The requirement is to recycle materials so as to maximize the Council's recycling credits.

Co-mingled recyclables include:

- paper cardboard;
- newspapers, magazines etc.;
- shredded paper;
- card and junk mail;
- container glass (bottles, jars etc.);
- plastic bottles;
- mixed plastics including yoghurt pots, food trays etc.;
- cans and tins;
- steel and aluminium food tins;
- jar lids;
- aerosol cans;
- aluminium foil;
- 'TetraPak' containers;
- plastic bags.

Volumes of Material

The volume of materials sent for treatment over the last 2 years is shown below:

2011/12 7080 tonnes

2012/13 7037 tonnes

These figures are for guidance only as future tonnages may vary. Major house building schemes in the Borough are being planned.

Green waste is not included in this tender.

Waste collections in Wellingborough are undertaken by the Council's waste collection partner, Wellingborough Norse, operating a Tuesday to Friday collection service. Co-mingled waste is collected alternate weekly, alternating with the black bin general waste collection.

#### **II.1.6. CPV code(s)**

90514000 Refuse recycling services

#### **II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

#### **II.1.8. Lots**

This contract is divided into lots: no

#### **II.1.9. Information about variants**

Variants will be accepted: yes

### **II.2. Scope of the procurement**

#### **II.2.1. Total quantity or scope**

The volume of materials sent for treatment over the last 2 years is shown below:

— 2011/12 7080 tonnes

— 2012/13 7037 tonnes

These figures are for guidance only as future tonnages may vary. Major house building schemes in the Borough are being planned.

## **II.2.2. Information about options**

Options: yes

Description of options: The contract will be for an initial period of 3 years, with 2 further options to extend, each for a period of 1 year, making a total possible contract length of 5 years.

Provisional timetable for recourse to these options:  
in months: 36 (from the award of the contract)

## **II.2.3. Information about renewals**

This contract is subject to renewal: no

## **II.3. Duration of the contract or time limit for completion**

Duration in months: 60 (from the award of the contract)

## **Section III: Legal, economic, financial and technical information**

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### **III.1. Conditions related to the contract**

#### **III.1.1. Deposits and guarantees required**

A bond may be required from the contractor or from a parent company.

#### **III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

Payment arrangements will be agreed with the successful contractor.

#### **III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

The Council seeks a main contractor to undertake the service. The main contractor will be responsible for, contract with and manage any subcontractors involved in undertaking the service.

#### **III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: yes

Description of particular conditions: The contractor and his subcontractors will have and will continue to have for the duration of the contract such licences, certifications and permissions as are required by law in relation to the fulfilment of the contract.

### **III.2. Conditions for participation**

#### **III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: Tenderers may be excluded if a director / partner / proprietor is in the state of bankruptcy, has been convicted of a criminal offence related to business or professional conduct, has committed grave misconduct in the course of business, has not fulfilled conditions related to the payment of taxes, or is guilty of misrepresentation in supplying information.

#### **III.2.2. Economic and financial ability**

List and brief description of conditions: Current insurances held by the bidder, including Employers Liability and Public Liability; pre-tax profit or loss incurred by the bidder for each of the past two years; net worth of the company.

Minimum level(s) of standards possibly required: Bidders will be assessed in terms of financial stability, liquidity, and insurance cover. The successful bidder will be expected to carry a minimum of £5,000,000 insurance cover.

### **III.2.3. Technical and professional ability**

List and brief description of conditions:

Bidders will need to convince the Council that they have the capability and capacity (if necessary through the use of subcontractors) to undertake the service.

Minimum level(s) of standards possibly required:

Standards are set out in the specification.

### **III.2.4. Information about reserved contracts**

#### **III.3. Conditions specific to services contracts**

#### **III.3.1. Information about a particular profession**

Execution of the service is reserved to a particular profession: no

#### **III.3.2. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

## **Section IV: Procedure**

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### **IV.1. Type of procedure**

#### **IV.1.1. Type of procedure**

competitive dialogue

#### **IV.1.2. Information about the limits on the number of candidates to be invited**

Envisaged minimum number 3: and Maximum number 6

Objective criteria for choosing the limited number of candidates: The criteria and weightings will be set out in the Pre-Qualification Questionnaire.

#### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

Recourse to staged procedure to gradually reduce the number of solutions to be discussed or tenders to be negotiated yes

### **IV.2. Award criteria**

#### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **IV.2.2. Information about electronic auction**

An electronic auction will be used: no

### **IV.3. Administrative information**

#### **IV.3.1. File reference number attributed by the contracting authority**

#### **IV.3.2. Previous publication concerning this procedure**

no

#### **IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

Time limit for receipt of requests for documents or for accessing documents: 17.3.2014

Payable documents: no

#### **IV.3.4. Time limit for receipt of tenders or requests to participate**

24.3.2014 - 12:00

#### **IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

2.5.2014

#### **IV.3.6. Languages in which tenders or requests to participate may be submitted**

English.

#### **IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

#### **IV.3.8. Conditions for opening of tenders**

### **Section VI: Complementary information**

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#### **VI.1. Information about recurrence**

This is a recurrent procurement: no

#### **VI.2. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:

no

#### **VI.3. Additional information**

Tender documents will be despatched by e-mail but must be returned in hard / paper copy only according to the instructions on the face of the tender. Any electronic submissions will be discounted.

The intention of the Council is to have a minimum of discussions during the dialogue process, but sufficient to determine the most economically advantageous offer available.

#### **VI.4. Procedures for review**

##### **VI.4.1. Review body**

Official name: Borough Council of Wellingborough

Postal address: Swanspool House, Doddington Road

Town: Wellingborough

Postal code: NN8 1BP

Country: United Kingdom

Telephone: +44 1933229777

##### **VI.4.2. Review procedure**

Precise information on deadline(s) for review procedures: The Borough Council of Wellingborough will incorporate a minimum ten day standstill period at the point of notification of the decision to award the contract. The decision notice will incorporate the award criteria, the reasons for the decision, the reasons (if any) why a tenderer did not meet any specification, the identity of the successful tenderer(s) and a precise statement of when the

standstill period is expected to end. Any appeal or challenge against the award decision must be communicated to the address stated in Section I.1 above within the standstill period. If an appeal or challenge to award the contract has not been successfully resolved the Public Contracts Regulations 2006 (As Amended) provide for the aggrieved parties to take action in the High Court. Any such action must be brought promptly (generally within 3 months) although this time period may be reduced to 30 days in certain circumstances. Where a legal challenge is launched the Contracting Authority would be obliged to suspend the making of a contract. Where a legal challenge is launched after the contract has been entered into then that contract could be declared ineffective and / or shortened and / or a fine imposed by the Court.

**VI.4.3. Service from which information about the review procedure may be obtained**

**VI.5. Date of dispatch of this notice**

13.2.2014