

NO-Oslo: Office, school and office equipment cleaning services

OJ S 34/2013 16/02/2013

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Arkitektur- og designhøgskolen i Oslo

Postal address: Maridalsveien 29

Town: Oslo

Postal code: 0175

Country: Norway

For the attention of: Anstein Haugen

E-mail: anstein.haugen@adm.aho.no

Telephone: +47 22997000

Fax: +47 22997190

Internet address(es):

General address of the contracting authority: www.aho.no

Address of the buyer profile: http://www.doffin.no/search/Search_AuthProfile.aspx?ID=AA0104

Additional information can be obtained from:

Official name: Arkitektur- og designhøgskolen i Oslo

Postal address: Maridalsveien 29

Town: Oslo

Postal code: 0175

Country: Norway

For the attention of: Anstein Haugen

E-mail: anstein.haugen@adm.aho.no

Telephone: +47 22997000

Fax: +47 22997190

Internet address: www.aho.no

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

Official name: Arkitektur- og designhøgskolen i Oslo

Postal address: Maridalsveien 29

Town: Oslo

Postal code: 0175

Country: Norway

For the attention of: Anstein Haugen

E-mail: anstein.haugen@adm.aho.no

Telephone: +47 22997000

Fax: +47 22997190

Internet address: www.aho.no

Tenders or requests to participate must be submitted: Official name: Arkitektur- og designhøgskolen i Oslo

Postal address: Maridalsveien 29

Town: Oslo

Postal code: 0175
Country: Norway
For the attention of: Anstein Haugen
E-mail: anstein.haugen@adm.aho.no
Telephone: +47 22997000
Fax: +47 22997190
Internet address: www.aho.no

I.2. Type of the contracting authority

Ministry or any other national or federal authority, including their regional or local subdivisions

I.3. Main activity

Education

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Cleaning AHO's premises in Maridalsveien 29 in Oslo

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 14: Building-cleaning services and property management services

Main site or place of performance: Maridalsveien 29, Oslo, Norway.

NUTS code

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

Daily and periodic cleaning of the school's premises in Maridalsveien 29 in Oslo, Norway.

NOTE: To register your interest in this notice and obtain any additional information please visit the Doffin Web Site at http://www.doffin.no/Search/Search_Switch.aspx?ID=256596

II.1.6. CPV code(s)

90919000 Office, school and office equipment cleaning services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1.

Total quantity or scope

Cleaning of approx. 12 000 m².

The value is estimated per annum.

Estimated value excluding VAT:

Range: between 800 000 and 1 500 000 NOK

II.2.2. Information about options

Options: no

II.2.3. Information about renewals

This contract is subject to renewal: no

II.3. Duration of the contract or time limit for completion

Start 1.7.2013. Completion 30.6.2015

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract**III.1.1. Deposits and guarantees required**

See the tender documents.

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

See the tender documents.

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation**III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: (1) Company registration certificate.

(2) Evidence of enrolment on the professional or trade register, as required by national law, in the country where the company is established.

(3) Value added tax certificate (National requirement).

(4) Company tax certificate (National requirement).

(5) Self-declaration in compliance with Appendix 2 (HSE) of the Norwegian procurement regulations (National requirement).

See the tender documents.

III.2.2. Economic and financial ability

List and brief description of conditions: (1) The company's most recent annual report including new information of relevance to the company's accounting figures.

(2) Presentation of the company's annual accounts, or extracts thereof.

(3) Statement of the company's turnover, of relevance to this contract, for previous years.

III.2.3. Technical and professional ability

List and brief description of conditions:

- (1) Overview of the company's total manpower.
- (2) Manpower proposed for this contract (organisation chart) with names and CV's of the key personnel who will be responsible for its execution (for service and works contracts).
- (3) A list of the principal deliveries effected, or main services provided, by the company, in the past three years, with the values, dates and recipients (for supply and service contracts).
- (4) A statement of the company's health, environment and safety policy.
- (5) A statement of the quality assurance/quality control system operated by the company. Documentation that the company is certified by the Norwegian Labour Inspection Authority or confirmation from the Norwegian Labour Inspection Authority that such an application has been received.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: yes

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Criteria below

1. Price. Weighting 60
2. Experience from similar contracts. Weighting 20
3. References. Weighting 20

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

IV.3.2. Previous publication concerning this procedure

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

IV.3.4. Time limit for receipt of tenders or requests to participate

5.4.2013 - 12:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted
Other: Norwegian

IV.3.7. Minimum time frame during which the tenderer must maintain the tender
until: 31.7.2013

IV.3.8. Conditions for opening of tenders

Section VI: Complementary information

VI.1. Information about recurrence

VI.2. Information about European Union funds

VI.3. Additional information
(NT Ref:283289)

VI.4. Procedures for review

VI.4.1. Review body

Official name: KOFA
Postal address: Postboks 439, Sentrum
Town: Bergen
Postal code: 5805
Country: Norway
E-mail: postmottak@kofa.no
Telephone: +47 55597500
Fax: +47 55597599
Internet address: www.kofa.no

VI.4.2. Review procedure

Precise information on deadline(s) for review procedures: Complaints must be poststamped 15.5 at the latest. A copy of the complaint shall be sent to the awarding authority by the same deadline.

VI.4.3. Service from which information about the review procedure may be obtained

Official name: KOFA
Postal address: Postboks 439, Sentrum
Town: Bergen
Postal code: 5805
Country: Norway
E-mail: postmottak@kofa.no
Telephone: +47 55597500
Fax: +47 55597599
Internet address: www.kofa.no

VI.5. Date of dispatch of this notice

13.2.2013