

**United Kingdom-London: Provision of guard and security services for the offices of the European Commission Representation in Belfast (lot 1), Cardiff (lot 2) and Edinburgh (lot 3)**  
OJ S 34/2014 18/02/2014  
Contract notice  
Services

**Directive 2004/18/EC**

## **Section I: Contracting authority**

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### **I.1. Name and addresses**

Official name: European Commission Representation in the United Kingdom

Postal address: Europe House, 32 Smith Square

Town: London

Postal code: SW1P 3EU

Country: United Kingdom

For the attention of: Ms Anne Jung

E-mail: [comm-uk-procurement@ec.europa.eu](mailto:comm-uk-procurement@ec.europa.eu)

Telephone: +44 2079731957

Fax: +44 2079731985

#### **Internet address(es):**

General address of the contracting authority: [http://ec.europa.eu/unitedkingdom/work\\_with\\_eu/index\\_en.htm](http://ec.europa.eu/unitedkingdom/work_with_eu/index_en.htm)

#### **Additional information can be obtained from:**

the abovementioned address

#### **Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

the abovementioned address

**Tenders or requests to participate must be submitted:** the abovementioned address

### **I.2. Type of the contracting authority**

European institution/agency or international organisation

### **I.3. Main activity**

General public services

### **I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: no

## **Section II: Object of the contract**

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### **II.1. Description**

#### **II.1.1. Title attributed to the contract by the contracting authority**

Provision of guard and security services for the offices of the European Commission Representation in Belfast (lot 1), Cardiff (lot 2) and Edinburgh (lot 3).

#### **II.1.2. Type of contract and place of performance or delivery**

Services

Service category No 23: Investigation and security services, except armoured car services

Main site or place of performance: Lot 1: Belfast: 74–76 Dublin Road, Belfast, BT2 7HP, UNITED KINGDOM.

Lot 2: Cardiff: Caspian Point, Caspian Way, Cardiff, CF10 4QQ, UNITED KINGDOM.

Lot 3: Edinburgh: 9 Alva Street, Edinburgh, EH2 4PH, UNITED KINGDOM.

NUTS code

### **II.1.3. Information about a framework agreement or a dynamic purchasing system**

The notice involves a public contract

### **II.1.4. Information about framework agreement**

### **II.1.5. Short description of the contract or purchase(s)**

Guard and security services for the offices of the European Commission Representation in Belfast (lot 1), Cardiff (lot 2) and Edinburgh (lot 3).

### **II.1.6. CPV code(s)**

79710000 Security services

### **II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

### **II.1.8. Lots**

This contract is divided into lots: yes

Tenders may be submitted for all lots

### **II.1.9. Information about variants**

Variants will be accepted: no

## **II.2. Scope of the procurement**

### **II.2.1. Total quantity or scope**

Lot 1: Belfast:

85 000 EUR, VAT excluded, for 1 year and 425 000 EUR, VAT excluded, for 5 years.

Lot 2: Cardiff:

47 000 EUR, VAT excluded, for 1 year and 235 000 EUR, VAT excluded, for 5 years.

Lot 3: Edinburgh:

55 000 EUR, VAT excluded, for 1 year and 275 000 EUR, VAT excluded, for 5 years.

### **II.2.2. Information about options**

Options: no

### **II.2.3. Information about renewals**

This contract is subject to renewal: yes

Number of possible renewals: 4

In the case of renewable supplies or service contracts, estimated timeframe for subsequent contracts:

in months: 12 (from the award of the contract)

## **II.3. Duration of the contract or time limit for completion**

Duration in months: 12 (from the award of the contract)

Information about lots

Lot No: 1

Lot title: Belfast

1)

**Short description**

Guard and security services for the offices of the Representation of the European Commission in Belfast.

**2) CPV code(s)**

79710000 Security services

**3) Quantity or scope**

Estimated value excluding VAT: 85 000 EUR

**4) Indication about different time frame or duration**

Duration in months: 12 (from the award of the contract)

**5) Additional information about lots**

Lot No: 2

Lot title: Cardiff

**1) Short description**

Guard and security services for the offices of the Representation of the European Commission in Cardiff.

**2) CPV code(s)**

79710000 Security services

**3) Quantity or scope**

Estimated value excluding VAT: 47 000 EUR

**4) Indication about different time frame or duration**

Duration in months: 12 (from the award of the contract)

**5) Additional information about lots**

Lot No: 3

Lot title: Edinburgh

**1) Short description**

Guard and security services for the offices of the Representation of the European Commission in Edinburgh.

**2) CPV code(s)**

79710000 Security services

**3) Quantity or scope**

Estimated value excluding VAT: 55 000 EUR

**4) Indication about different time frame or duration**

Duration in months: 12 (from the award of the contract)

**5) Additional information about lots****Section III: Legal, economic, financial and technical information**

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**III.1. Conditions related to the contract****III.1.1. Deposits and guarantees required****III.1.2.**

### **Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

Payment for the services (routine schedule plus exceptional additional and extra services) will be made every month in the manner set out in the draft contract, on presentation of a proper invoice drawn up in conformity with national law and all substantiating documents mentioning the services performed during the month in question, notably the written request of the contracting authority for exceptional additional and/or extra services.

#### **III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

#### **III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: no

### **III.2. Conditions for participation**

#### **III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: See tender specifications points 10 & 11(a).

#### **III.2.2. Economic and financial ability**

List and brief description of conditions: See tender specifications point 11(b).

#### **III.2.3. Technical and professional ability**

List and brief description of conditions:

See tender specifications point 11(c).

#### **III.2.4. Information about reserved contracts**

### **III.3. Conditions specific to services contracts**

#### **III.3.1. Information about a particular profession**

Execution of the service is reserved to a particular profession: no

#### **III.3.2. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: yes

## **Section IV: Procedure**

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### **IV.1. Type of procedure**

#### **IV.1.1. Type of procedure**

Open

#### **IV.1.2. Information about the limits on the number of candidates to be invited**

#### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

### **IV.2. Award criteria**

#### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **IV.2.2. Information about electronic auction**

An electronic auction will be used: no

#### **IV.3. Administrative information**

##### **IV.3.1. File reference number attributed by the contracting authority**

PO/2014-01-SEC/LON.

##### **IV.3.2. Previous publication concerning this procedure**

no

##### **IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

Time limit for receipt of requests for documents or for accessing documents: 9.4.2014

Payable documents: no

##### **IV.3.4. Time limit for receipt of tenders or requests to participate**

9.4.2014 - 16:00

##### **IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

##### **IV.3.6. Languages in which tenders or requests to participate may be submitted**

Any EU official language

##### **IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)

##### **IV.3.8. Conditions for opening of tenders**

Date: 16.4.2014 - 11:00

Place:

Europe House, 32 Smith Square, London, SW1P 3EU, UNITED KINGDOM.

Persons authorised to be present at the opening of tenders: yes

Information about authorised persons and opening procedure: Representatives of the European Commission, and a maximum of 2 representatives of each of the tenderers.

#### **Section VI: Complementary information**

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##### **VI.1. Information about recurrence**

This is a recurrent procurement: no

##### **VI.2. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:

no

##### **VI.3. Additional information**

The tenderers are invited to download the complete tender documentation from the Internet. All documentation of this call for tender (invitation to tender letter, tender specifications with all annexes as well as draft contract), including any additional documents are published at the following Internet address: [http://ec.europa.eu/unitedkingdom/work\\_with\\_eu/index\\_en.htm](http://ec.europa.eu/unitedkingdom/work_with_eu/index_en.htm)

The tenderers are invited to check this website regularly, as additional information might be published at any time during the procedure.

On-site compulsory visits are planned on:

19.3.2014 (11:00) at the following address:

74–76 Dublin Road, Belfast, UNITED KINGDOM (lot 1);

20.3.2014 (11:00) at the following address:

Caspian Point, Caspian Way, Cardiff, CF10 4QQ, UNITED KINGDOM (lot 2);

21.3.2014 (11:00) at the following address:

9 Alva Street, Edinburgh, EH2 4PH, UNITED KINGDOM (lot 3).

Any contractor who does not attend the compulsory site visit will be excluded from the participation in the tender.

The contract will be concluded for an initial period of 1 year.

It may be renewed 4 times for a further period of 1 year. The total duration of the contract may not be longer than 5 years.

Under Articles 134(1)f and 134(3) of Commission delegated Regulation (EU) No 1268/2012 of 29.10.2012, laying down detailed implementing rules, the contracting authority may use a negotiated procedure for the award of new services which entail the repetition of similar services entrusted to the contractor who was awarded the original contract. That procedure may be used only during the 3 years following conclusion of the original contract.

#### **VI.4. Procedures for review**

##### **VI.4.1. Review body**

Official name: General Court of the European Union

Postal address: rue du Fort Niedergrünwald

Town: Luxembourg

Postal code: 2925

Country: Luxembourg

E-mail: [generalcourt.registry@ec.europa.eu](mailto:generalcourt.registry@ec.europa.eu)

Telephone: +352 4303-1

Fax: +352 4303-2100

Internet address: <http://curia.europa.eu>

##### **VI.4.2. Review procedure**

Precise information on deadline(s) for review procedures: Within 2 months of the notification to the plaintiff, or, in absence thereof, of the day on which it came to the knowledge. A complaint to the European Ombudsman does not have as an effect either to suspend this period or to open a new period for lodging appeals.

##### **VI.4.3. Service from which information about the review procedure may be obtained**

Official name: General Court of the European Union

Postal address: rue du Fort Niedergrünwald

Town: Luxembourg

Postal code: 2925

Country: Luxembourg

E-mail: [generalcourt.registry@ec.europa.eu](mailto:generalcourt.registry@ec.europa.eu)

Telephone: +352 4303-1

Fax: +352 4303-2100

Internet address: <http://curia.europa.eu>

#### **VI.5. Date of dispatch of this notice**

6.2.2014