

**United Kingdom-London: Cleaning services**

OJ S 34/2016 18/02/2016

**Contract notice****Services****Directive 2004/18/EC****Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Riversmead Housing Association

Postal address: Olympic Office Center, 8 Fulton Road, Wembley

Town: London

Postal code: HA9 0NU

Country: United Kingdom

Contact person: central.procurementteam@networkhg.org.uk

**Internet address(es):**Address of the buyer profile: <https://in-tendhost.co.uk/networkhg.aspx/Home>.**Additional information can be obtained from:**

the abovementioned address

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

the abovementioned address

**Tenders or requests to participate must be submitted:** the abovementioned address**I.2. Type of the contracting authority**

Body governed by public law

**I.3. Main activity**

Housing and community amenities

**I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: no

**Section II: Object of the contract**

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**II.1. Description****II.1.1. Title attributed to the contract by the contracting authority**

Riversmead — Internal and External Cleaning Contract.

**II.1.2. Type of contract and place of performance or delivery**

Services

Service category No 14: Building-cleaning services and property management services

Main site or place of performance: Hertfordshire.

NUTS code UK United Kingdom

**II.1.3. Information about a framework agreement or a dynamic purchasing system**

The notice involves a public contract

**II.1.4. Information about framework agreement**

### **II.1.5. Short description of the contract or purchase(s)**

Riversmead Housing Association (RIV) is inviting expressions of interest from suitably experienced and qualified service providers to provide an internal and cleaning service to communal areas of general rented blocks, flexicare housing, independent living schemes, shared ownership and leasehold properties. The contract will also cover the office cleaning at Riversmeads offices. The service is to include removal of bulk waste, graffiti removal, removal of sharps and window cleaning. The full specification can be found in Appendix B of the tender documents.

### **II.1.6. CPV code(s)**

90910000 Cleaning services, 90911300 Window-cleaning services, 90911200 Building-cleaning services, 90911000 Accommodation, building and window cleaning services, 90911100 Accommodation cleaning services, 90919200 Office cleaning services

### **II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: no

### **II.1.8. Lots**

This contract is divided into lots: no

### **II.1.9. Information about variants**

Variants will be accepted: no

## **II.2. Scope of the procurement**

### **II.2.1. Total quantity or scope**

Estimated value excluding VAT: 600 000 GBP

### **II.2.2. Information about options**

Options: no

### **II.2.3. Information about renewals**

## **II.3. Duration of the contract or time limit for completion**

Duration in months: 24 (from the award of the contract)

## **Section III: Legal, economic, financial and technical information**

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### **III.1. Conditions related to the contract**

#### **III.1.1. Deposits and guarantees required**

As set out in the tender documents.

#### **III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

As set out in the tender documents.

#### **III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

Individual bidder or joint bid will be considered. In the case of consortia or other grouping of more than 1 legal entity, 1 party must act as prime contractor.

#### **III.1.4. Contract performance conditions**

### **III.2. Conditions for participation**

**III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: Please see PQQ documents.

**III.2.2. Economic and financial ability**

List and brief description of conditions: Please see PQQ documents.

**III.2.3. Technical and professional ability**

List and brief description of conditions:

Please see PQQ documents.

**III.2.4. Information about reserved contracts**

**III.3. Conditions specific to services contracts**

**III.3.1. Information about a particular profession**

Execution of the service is reserved to a particular profession: no

**III.3.2. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

**Section IV: Procedure**

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**IV.1. Type of procedure**

**IV.1.1. Type of procedure**

Restricted

**IV.1.2. Information about the limits on the number of candidates to be invited**

Envisaged number of candidates: 6

Objective criteria for choosing the limited number of candidates: As stated in the PQQ.

**IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

**IV.2. Award criteria**

**IV.2.1. Award criteria**

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

**IV.2.2. Information about electronic auction**

An electronic auction will be used: no

**IV.3. Administrative information**

**IV.3.1. File reference number attributed by the contracting authority**

RIV Cleaning 2016

**IV.3.2. Previous publication concerning this procedure**

no

**IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

Time limit for receipt of requests for documents or for accessing documents: 18.3.2016

Payable documents: no

**IV.3.4. Time limit for receipt of tenders or requests to participate**

18.3.2016

**IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

11.4.2016

**IV.3.6. Languages in which tenders or requests to participate may be submitted**

English.

**IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

**IV.3.8. Conditions for opening of tenders**

**Section VI: Complementary information**

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**VI.1. Information about recurrence**

This is a recurrent procurement: no

**VI.2. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

**VI.3. Additional information**

Riversmead Housing Association (RIV) is inviting expressions of interest from suitably experienced and qualified service providers to provide an internal and cleaning service to communal areas of general rented blocks, flexicare housing, independent living schemes, shared ownership and leasehold properties. The contract will also cover the office cleaning at Riversmeads offices. The service is to include removal of bulk waste, graffiti removal, removal of sharps and window cleaning. The full specification can be found in Appendix B of the tender documents.

Riversmead manage approx. 5 000 properties, most of which are located in East Hertfordshire covering Hertford, Ware and the surrounding villages. A small proportion of our properties are located in Watford, Milton Keynes, Biggleswade, Stevenage and Buntingford

NHG is looking for 1 contractor to deliver the services and the contract will be for a period of 2 years starting in October 2016.

**VI.4. Procedures for review**

**VI.4.1. Review body**

Official name: The High Court

Postal address: Royal Courts of Justice, The Strand

Town: London

Postal code: WC2 2LL

Country: United Kingdom

**VI.4.2. Review procedure**

Precise information on deadline(s) for review procedures: Precise information on deadline(s) for lodging appeals: The contracting authority will observe a minimum 10 calendar day standstill period from the day after communication to tenderers of the authority's intended award decision. This is to allow unsuccessful tenderers to obtain further information before the

contract is entered into. There is no right of appeal to the contracting authority and instead the UK Public Contracts Regulations 2015 provide for an aggrieved party to apply to the High Court of England and Wales concerning any alleged breach unless an extension is granted by the courts. Full information regarding appeals can be obtained from the body responsible for the appeal procedure detailed in VI.4.1.

**VI.4.3. Service from which information about the review procedure may be obtained**

**VI.5. Date of dispatch of this notice**

16.2.2016