

**Norway-Oslo: Business and management consultancy and related services**

OJ S 24/2020 04/02/2020

Contract notice

Services

**Legal Basis:**

Directive 2014/24/EU

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Norsk filminstitutt

National registration number: 892 211 442

Postal address: Filmens Hus Dronningens gate 16

Town: Oslo

NUTS code: NO011 Oslo

Postal code: 0152

Country: Norway

Contact person: Tom Erik Frisk

E-mail: [tom.eirik.frisk@nfi.no](mailto:tom.eirik.frisk@nfi.no)

Telephone: +47 95244655

**Internet address(es):**Main address: <https://nfi.no>Address of the buyer profile: <https://eu.eu-supply.com/ctm/Company/CompanyInformation/Index/400517>**I.3. Communication**The procurement documents are available for unrestricted and full direct access, free of charge, at: [http://eu.eu-supply.com/app/rfq/rwlenrance\\_s.asp?PID=262158&B=DFO](http://eu.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=262158&B=DFO)

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: [http://eu.eu-supply.com/app/rfq/rwlenrance\\_s.asp?PID=262158&B=DFO](http://eu.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=262158&B=DFO)

Tenders or requests to participate must be submitted to the abovementioned address

**I.4. Type of the contracting authority**

Ministry or any other national or federal authority, including their regional or local subdivisions

**I.5. Main activity**

General public services

**Section II: Object**

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**II.1. Scope of the procurement****II.1.1. Title**

Assistance with Process Mapping for the Norwegian Film Institute (1)

Reference number: 19/02179

**II.1.2. Main CPV code**

79400000 Business and management consultancy and related services

### **II.1.3. Type of contract**

Services

### **II.1.4. Short description**

Based on the guidelines and requirements in the ABE reform, the Norwegian Film Institute (NFI) has decided to initiate comprehensive development work during the second quarter of 2020.

This work includes i.a. process mapping of NFI's core, management and support processes. This contract includes assistance for this mapping work.

The project subject to mapping is owned by the director. The project manager is the financial director. The project shall be implemented with involvement from the remaining management, the employee representatives and employees in the organisation.

### **II.1.5. Estimated total value**

### **II.1.6. Information about lots**

This contract is divided into lots: no

## **II.2. Description**

### **II.2.2. Additional CPV code(s)**

30196000 Planning systems, 72221000 Business analysis consultancy services, 72224000 Project management consultancy services, 72246000 Systems consultancy services, 73220000 Development consultancy services, 79410000 Business and management consultancy services, 79411100 Business development consultancy services

### **II.2.3. Place of performance**

NUTS code: NO011 Oslo

### **II.2.4. Description of the procurement**

Based on the guidelines and requirements in the ABE reform, the Norwegian Film Institute (NFI) has decided to initiate comprehensive development work during the second quarter of 2020.

This work includes i.a. process mapping of NFI's core, management and support processes. This contract includes assistance for this mapping work.

The project subject to mapping is owned by the director. The project manager is the financial director. The project shall be implemented with involvement from the remaining management, the employee representatives and employees in the organisation.

### **II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6. Estimated value**

### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 5

This contract is subject to renewal: no

### **II.2.10. Information about variants**

Variants will be accepted: no

### **II.2.11. Information about options**

Options: no

### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

### **II.2.14. Additional information**

## **Section III: Legal, economic, financial and technical information**

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### **III.1. Conditions for participation**

#### **III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions:

See the tender documentation.

#### **III.1.2. Economic and financial standing**

List and brief description of selection criteria:

Tenderers must be registered in a company register, professional register or a trade register in the country where the tenderer is established.

#### **III.1.3. Technical and professional ability**

List and brief description of selection criteria:

Tenderers shall have good experience from equivalent assignments.

## **Section IV: Procedure**

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### **IV.1. Description**

#### **IV.1.1. Type of procedure**

Competitive procedure with negotiation

#### **IV.1.3. Information about a framework agreement or a dynamic purchasing system**

#### **IV.1.5. Information about negotiation**

#### **IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

### **IV.2. Administrative information**

#### **IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 02/03/2020 Local time: 09:00

#### **IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

#### **IV.2.4. Languages in which tenders or requests to participate may be submitted**

Norwegian

#### **IV.2.6. Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 30/06/2020

## **Section VI: Complementary information**

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**VI.1. Information about recurrence**

This is a recurrent procurement: no

**VI.2. Information about electronic workflows**

Electronic invoicing will be accepted

**VI.3. Additional information****VI.4. Procedures for review****VI.4.1. Review body**

Official name: Norsk filminstitutt v/direktør

Postal address: Dronningens gate 16

Town: Oslo

Postal code: 0105

Country: Norway

E-mail: [post@nfi.no](mailto:post@nfi.no)

Telephone: +47 22474500

**VI.5. Date of dispatch of this notice**

31/01/2020