

**Italy-Lamezia Terme: Software supply services**

OJ S 26/2018 07/02/2018

Contract notice

Services

**Directive 2004/18/EC**

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Comune di Lamezia Terme

Postal address: Via Senatore A. Perugini

Town: Lamezia Terme

Postal code: 88046

Country: Italy

For the attention of: Gennaro Miceli

E-mail: [g.miceli@comune.lamezia-terme.cz.it](mailto:g.miceli@comune.lamezia-terme.cz.it)

Telephone: +39 0968207235

**Internet address(es):**

General address of the contracting authority: [www.comune.lamezia-terme.cz.it](http://www.comune.lamezia-terme.cz.it)

**Additional information can be obtained from:**

the abovementioned address

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

the abovementioned address

**Tenders or requests to participate must be submitted:** the abovementioned address

**I.2. Type of the contracting authority**

Ministry or any other national or federal authority, including their regional or local subdivisions

**I.3. Main activity**

General public services

**I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: no

**Section II: Object of the contract**

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**II.1. Description**

**II.1.1. Title attributed to the contract by the contracting authority**

Servizio di assistenza, manutenzione e fornitura delle procedure software applicative da utilizzare a supporto delle attività lavorative dell'Ente da erogare attraverso i sistemi informatici disponibili ed in uso nel data center comunale

**II.1.2. Type of contract and place of performance or delivery**

Services

Service category No 7: Computer and related services

Main site or place of performance: Lamezia Terme

NUTS code ITF63 Catanzaro

**II.1.3. Information about a framework agreement or a dynamic purchasing system**

The notice involves a public contract

#### **II.1.4. Information about framework agreement**

#### **II.1.5. Short description of the contract or purchase(s)**

Servizio di assistenza, manutenzione e fornitura delle procedure software applicative da utilizzare a supporto delle attività lavorative dell'Ente da erogare attraverso i sistemi informatici disponibili ed in uso nel data center comunale

#### **II.1.6. CPV code(s)**

72268000 Software supply services

#### **II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: no

#### **II.1.8. Lots**

This contract is divided into lots: yes  
Tenders may be submitted for all lots

#### **II.1.9. Information about variants**

Variants will be accepted: no

### **II.2. Scope of the procurement**

#### **II.2.1. Total quantity or scope**

260 000,00 EUR  
Estimated value excluding VAT: 260 000,00 EUR

#### **II.2.2. Information about options**

Options: no

#### **II.2.3. Information about renewals**

This contract is subject to renewal: no

### **II.3. Duration of the contract or time limit for completion**

Duration in months: 48 (from the award of the contract)

Information about lots

Lot No: 1

Lot title: Servizi Demografici (Anagrafe, Stato Civile, Elettorale), Servizio Tributi e Tasse (Gestione complessiva dei tributi e tasse comunali come IMU, TARI, TASI, TOSAP, ecc.), Servizi Edilizia Privata (SUEP pratiche edilizia)

#### **1) Short description**

Servizi Demografici (Anagrafe, Stato Civile, Elettorale), Servizio Tributi e Tasse (Gestione complessiva dei tributi e tasse comunali come IMU, TARI, TASI, TOSAP, ecc.), Servizi Edilizia Privata (SUEP pratiche edilizia)

#### **2) CPV code(s)**

72268000 Software supply services

#### **3) Quantity or scope**

Estimated value excluding VAT: 116 000,00 EUR

#### **4) Indication about different time frame or duration**

#### **5) Additional information about lots**

Lot No: 2

Lot title: Area Personale (Gestione Giuridica, Economica, Rilevazione Presenze), Servizi Finanziari (Gestione integrale della Contabilità, Bilancio annuale/pluriennale, PEG, DUP, Paghe, IVA, FE, Economato, Patrimonio, Provveditorato, Controllo di Gestione, Inventario, Rendiconti, Partecipate e Controllo Analogo, Gestione OOPP, ecc.), Affari Generali (Protocollo informatico, Gestione documentale, Conservazione sostitutiva, Atti, Gare e Contratti), il Portale web Istituzionale con integrata la sezione Trasparenza regolamentata dal D. Lgs. 33/2013 e s.m.i. e l'Albo Pretorio on-line.

**1) Short description**

Area Personale (Gestione Giuridica, Economica, Rilevazione Presenze), Servizi Finanziari (Gestione integrale della Contabilità, Bilancio annuale/pluriennale, PEG, DUP, Paghe, IVA, FE, Economato, Patrimonio, Provveditorato, Controllo di Gestione, Inventario, Rendiconti, Partecipate e Controllo Analogo, Gestione OOPP, ecc.), Affari Generali (Protocollo informatico, Gestione documentale, Conservazione sostitutiva, Atti, Gare e Contratti), il Portale web Istituzionale con integrata la sezione Trasparenza regolamentata dal D. Lgs. 33/2013 e s. m.i. e l'Albo Pretorio on-line.

**2) CPV code(s)**

72268000 Software supply services

**3) Quantity or scope**

Estimated value excluding VAT: 144 000,00 EUR

**4) Indication about different time frame or duration**

Duration in months: 48 (from the award of the contract)

**5) Additional information about lots**

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**Section III: Legal, economic, financial and technical information**

**III.1. Conditions related to the contract**

**III.1.1. Deposits and guarantees required**

Garanzia provvisoria pari al 2 % del singolo lotto — garanzia definitiva

**III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

Fondi comunali

**III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

Raggruppamenti temporanei o consorzi ordinari di concorrenti, art. 48 del D.Lgs. n. 50/2016 e s.m.i.

**III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: no

**III.2. Conditions for participation**

**III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: Certificato di iscrizione alla C.C.I.A.A.; per le imprese estere, al registro professionale o commerciale vigente nello stato di residenza

**III.2.2. Economic and financial ability**

List and brief description of conditions: Dichiarazione fatturato

### **III.2.3. Technical and professional ability**

List and brief description of conditions:  
Come da Bando di gara

### **III.2.4. Information about reserved contracts**

#### **III.3. Conditions specific to services contracts**

#### **III.3.1. Information about a particular profession**

Execution of the service is reserved to a particular profession: no

#### **III.3.2. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

## **Section IV: Procedure**

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### **IV.1. Type of procedure**

#### **IV.1.1. Type of procedure**

Open

#### **IV.1.2. Information about the limits on the number of candidates to be invited**

#### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

### **IV.2. Award criteria**

#### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Criteria below

1. Offerta tecnica. Weighting 80
2. Offerta economica. Weighting 20

#### **IV.2.2. Information about electronic auction**

An electronic auction will be used: no

### **IV.3. Administrative information**

#### **IV.3.1. File reference number attributed by the contracting authority**

01/2018

#### **IV.3.2. Previous publication concerning this procedure**

no

#### **IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

Time limit for receipt of requests for documents or for accessing documents: 14.3.2018 - 12:00

Payable documents: no

#### **IV.3.4. Time limit for receipt of tenders or requests to participate**

20.3.2018 - 12:00

#### **IV.3.5.**

**Estimated date of dispatch of invitations to tender or to participate to selected candidates**

**IV.3.6. Languages in which tenders or requests to participate may be submitted**  
Italian.

**IV.3.7. Minimum time frame during which the tenderer must maintain the tender**  
Duration in days: 180 (from the date stated for receipt of tender)

**IV.3.8. Conditions for opening of tenders**

Date: 22.3.2018 - 08:30

Place:

Uffici della Centrale Unica di Committenza, via Sen. Perugini 15/C — 88046 Lamezia Terme

Persons authorised to be present at the opening of tenders: yes

Information about authorised persons and opening procedure: Legali rappresentanti dei concorrenti ovvero soggetti muniti di specifica delega

## **Section VI: Complementary information**

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**VI.1. Information about recurrence**

This is a recurrent procurement: no

**VI.2. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

**VI.3. Additional information**

Il Dirigente del Settore Sistemi informativi del Comune di Lamezia Terme con atto n. 12 del 15.1.2018, ha emanato la determina a contrarre ai sensi dell'art. 32 del D.Lgs. n. 50/2016 e s. m.i.

**VI.4. Procedures for review**

**VI.4.1. Review body**

Official name: T.A.R. Calabria — Sezione di Catanzaro

Town: Catanzaro

Postal code: 88100

**VI.4.2. Review procedure**

**VI.4.3. Service from which information about the review procedure may be obtained**

**VI.5. Date of dispatch of this notice**

5.2.2018