

United Kingdom-London: Event services
OJ S 36/2016 20/02/2016
Contract notice
Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Goldsmiths College
Postal address: Lewisham Way, New Cross
Town: London
Postal code: SE14 6NW
Country: United Kingdom
Contact person: Estates Department (Procurement)
For the attention of: Michelle McCann
E-mail: m.mccann@gold.ac.uk
Telephone: +44 2079197348

Internet address(es):

General address of the contracting authority: www.gold.ac.uk
Address of the buyer profile: <https://in-tendhost.co.uk/he>

Additional information can be obtained from:

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address

I.2. Type of the contracting authority

Body governed by public law

I.3. Main activity

Education

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Graduation Ceremonies Events Supplier.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 27: Other services

NUTS code UKI London

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

Goldsmiths is seeking a partner to provide Event Services to their Graduation Ceremonies receptions. This includes 4 main elements — the provision of suitable accommodation (marquee with associated lighting, heating, flooring, furniture etc.), catering services, beverage services and the associated service element (waiting staff and suitable glassware, etc.).

II.1.6. CPV code(s)

79952000 Event services, 55520000 Catering services, 55410000 Bar management services, 55400000 Beverage-serving services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

Goldsmiths is seeking a partner to provide events services (accommodation, catering, bar and waiting services) to Goldsmiths Graduation Ceremonies for a 3 year contract with option to extend by up to 1 additional year. Further details are set out in the ITT and Specification available on expression of interest. Range stated below is an estimated value for 1st 3 years — further up to 1 year extension (175 000 GBP-250 000 GBP in addition).

Estimated value excluding VAT:

Range: between 500 000 and 600 000 GBP

II.2.2. Information about options

Options: yes

II.2.3. Information about renewals

This contract is subject to renewal: yes

Number of possible renewals: 1

II.3. Duration of the contract or time limit for completion

Start 3.6.2016. Completion 2.6.2019

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: Please refer to PQQ.

III.2.2. Economic and financial ability

Minimum level(s) of standards possibly required: Bidders must have a minimum annual turnover 350 000 GBP.

III.2.3. Technical and professional ability

List and brief description of conditions:

Please refer to PQQ.

Minimum level(s) of standards possibly required:

Please refer to PQQ and ITT.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: no

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Restricted

IV.1.2. Information about the limits on the number of candidates to be invited

Envisaged minimum number 5: and Maximum number 8

Objective criteria for choosing the limited number of candidates: Please refer to PQQ.

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1.

File reference number attributed by the contracting authority

GOLD0367

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Time limit for receipt of requests for documents or for accessing documents: 18.3.2016

Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

18.3.2016 - 16:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

28.3.2016

IV.3.6. Languages in which tenders or requests to participate may be submitted

English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

IV.3.8. Conditions for opening of tenders

Persons authorised to be present at the opening of tenders: yes

Information about authorised persons and opening procedure:

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:

no

VI.3. Additional information

This procurement project will be conducted through the In-Tend e-tendering portal. Log onto the Goldsmiths Procurement portal In-Tend: <https://in-tendhost.co.uk/he> to express interest in this project, access documents and receive instructions on the process.

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

Precise information on deadline(s) for review procedures: The Authority will incorporate a minimum 10 calendar day standstill period at the point information on the award of the contract is communicated to tenderers. Applicants who are unsuccessful shall be informed by the Authority as soon as possible after the decision has been made as to the reasons why the Applicant was unsuccessful. If an appeal regarding the award of the contract has not been successfully resolved, The Public Contracts Regulations 2006 (SI 2006 No 5) provide for aggrieved parties who have been harmed or are at risk of harm by breach of the rules to take legal action. Any such action must be brought within the applicable limitation period. Where a

contract has not been entered into, the Court may order the setting aside of the award decision or order the authority to amend any document and may award damages. If the contract has been entered into the Court may, depending on the circumstances, award damages, make a declaration of ineffectiveness, order the Authority to pay a fine, and/or order that the duration of the contract be shortened. The purpose of the standstill period referred to above is to allow the parties to apply to the Courts to set aside the award decision before the contract is entered into.

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

17.2.2016