

**United Kingdom-London: School cleaning services**

**OJ S 37/2016 23/02/2016**

**Contract notice**

**Services**

**Legal Basis:**

Directive 2014/24/EU

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**Section I: Contracting authority**

**I.1. Name and addresses**

Official name: Queen Elizabeth's Girls' School

Postal address: High Street, Barnet

Town: London

NUTS code: UKH23 Hertfordshire

Postal code: EN5 5RR

Country: United Kingdom

Contact person: The Litmus Partnership Ltd

E-mail: [pqq@litmuspartnership.co.uk](mailto:pqq@litmuspartnership.co.uk)

Telephone: +44 1276-673880

**Internet address(es):**

Main address: <http://www.qegschool.org.uk>

**I.3. Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: [http://www.litmuspartnership.co.uk/project/queen\\_elizabeths\\_girls\\_school\\_cleaning](http://www.litmuspartnership.co.uk/project/queen_elizabeths_girls_school_cleaning)

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted to the abovementioned address

**I.4. Type of the contracting authority**

Body governed by public law

**I.5. Main activity**

Education

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**Section II: Object**

**II.1. Scope of the procurement**

**II.1.1. Title**

Queen Elizabeth's Girls' School — Tender for Cleaning Services.

**II.1.2. Main CPV code**

90919300 School cleaning services

**II.1.3. Type of contract**

Services

**II.1.4. Short description**

The successful tenderer will be required to provide cleaning services at Queen Elizabeth's Girls' School.

The contract being tendered is for 3 years in duration from 1.8.2016 until 31.7.2019 and will be fixed price in nature, with the Contractor invoicing the Client for 1/12th of the annual cost on a monthly basis.

#### **II.1.5. Estimated total value**

#### **II.1.6. Information about lots**

This contract is divided into lots: no

### **II.2. Description**

#### **II.2.3. Place of performance**

NUTS code: UKH23 Hertfordshire

Main site or place of performance: Queen Elizabeth's Girls' School, Barnet, Hertfordshire, United Kingdom.

#### **II.2.4. Description of the procurement**

Queen Elizabeth's Girls' School in Barnet, North London is a very successful 11-18 girls' comprehensive school and converter academy. The School is proud to be 1 of the oldest state girls' schools in the country (established 1888). The history and tradition enriches school life, as does the diversity of the local community we serve.

We have high standards and high expectations and we aim to help each and every student to succeed. The school aims to develop confident, independent, flexible, self-disciplined and considerate young women. The girls have opportunities in and beyond the classroom to develop their academic, sporting, creative and leadership qualities. Queen Elizabeth's Girls' School is a vibrant and exciting learning community of which all are proud to be a part.

The tender project is seeking to appoint a contractor whose initiative and innovation will be welcomed for the provision of cleaning services within the facilities for the school. The high-quality service levels proposed, should maintain excellent standards throughout, resulting in a pleasant environment for both the pupils and staff.

The basis and rationale that the Client requires the successful contractor to operate to at all times, is being able to provide a School that is fit for purpose and that the Contractor is proactive in the management of the contract, thus ensuring that all specifications are achieved and that the frequency of cleans is as detailed within the Tender Specification.

It should be noted that the successful contractor will be expected to bring to the contract: innovation, new equipment and cleaning methods, with BICSc standards being achieved, as a minimum, thus ensuring that the highest levels of cleanliness are maintained in all areas at all times and also ensuring that the productivity of the cleaning operatives is enhanced moving forward into the new contract term.

At present 24 cleaning operatives are employed to work approximately 1 100 hours per month, predominantly early mornings and late afternoons, 1 manager is available for 4 hours during the day, Monday to Friday. There are also some weekend cleaning requirements (2 hours per day on Saturday and Sunday). The School are open to new suggestions around the timings of the cleaning staff provision compared to the current provision.

The current incumbent is Servest.

There may be incumbent members of cleaning staff who are members of the LGPS, however, the current incumbent was unable to provide this information.

The value of the current contract: 138 000 GBP per annum (115 000 GBP excluding VAT).

#### **II.2.5.**

### **Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6. Estimated value**

Value excluding VAT: 345 000,00 GBP

#### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Start: 01/08/2016 End: 31/07/2019

This contract is subject to renewal: no

#### **II.2.9. Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 5Maximum number: 10Objective criteria for choosing the limited number of candidates:

A minimum of 5 suppliers and a maximum of 10 suppliers will be taken forward to the tender stage of the process. Where less than 5 suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the tender stage. Where more than 5 suppliers meet the minimum standard, those suppliers with the highest scores will proceed to the tender stage.

#### **II.2.10. Information about variants**

Variants will be accepted: yes

#### **II.2.11. Information about options**

Options: no

#### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: no

#### **II.2.14. Additional information**

### **Section III: Legal, economic, financial and technical information**

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#### **III.1. Conditions for participation**

##### **III.1.2. Economic and financial standing**

Selection criteria as stated in the procurement documents

##### **III.1.3. Technical and professional ability**

Selection criteria as stated in the procurement documents

### **Section IV: Procedure**

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#### **IV.1. Description**

##### **IV.1.1. Type of procedure**

Restricted procedure

##### **IV.1.3. Information about a framework agreement or a dynamic purchasing system**

##### **IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

#### **IV.2. Administrative information**

#### **IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 24/03/2016

#### **IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

Date: 18/04/2016

#### **IV.2.4. Languages in which tenders or requests to participate may be submitted**

English

### **Section VI: Complementary information**

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#### **VI.1. Information about recurrence**

This is a recurrent procurement: no

#### **VI.3. Additional information**

Interest in the pre-qualification process should be expressed via email only to [pqq@litmuspartnership.co.uk](mailto:pqq@litmuspartnership.co.uk) clearly stating within this email which contract / notice you are referring to. Please also provide, as a minimum, a contact name, full company postal address and telephone number.

The pre-qualification questionnaire and associated documents can be obtained at: [http://www.litmuspartnership.co.uk/project/queen\\_elizabeths\\_girls\\_school\\_cleaning](http://www.litmuspartnership.co.uk/project/queen_elizabeths_girls_school_cleaning)

The closing date for receipt of the Pre-Qualification Questionnaire is 24.3.2016 (12:00).

Tenderers are required to ensure that documents are obtained and returned to The Litmus Partnership Limited, by email to [pqq@litmuspartnership.co.uk](mailto:pqq@litmuspartnership.co.uk) by the above closing date and time.

Documents in respect of economic / financial standing (where indicated in the Pre-Qualification Questionnaire) shall be returned to The Litmus Partnership Limited, by email to [pqq@litmuspartnership.co.uk](mailto:pqq@litmuspartnership.co.uk) by the above closing date and time.

It will be the Tenderer's responsibility to obtain any necessary documents in order to submit a response by the closing date and time.

The contracting authority reserves the right not to award any or part of the contract which is the subject of this OJEU notice and reserves the right to terminate the procurement process at any time.

The contracting authority will not be liable for any costs incurred by those expressing an interest in tendering for this contract opportunity.

The contracting authority will consider variant bids, evaluating them (so far as the variant or the evaluation of the variant is in the opinion of the contracting authority practicable) on the same basis as a conforming bid, but shall not be obliged to accept any such bid in preference to a conforming bid even if the variant bid scores more highly. No variant will be considered unless the bidder simultaneously submits a conforming bid.

#### **VI.4. Procedures for review**

##### **VI.4.1. Review body**

Official name: Queen Elizabeth's Girls' School

Town: Barnet

Country: United Kingdom

##### **VI.4.2. Body responsible for mediation procedures**

Official name: Queen Elizabeth's Girls' School

Town: Barnet  
Country: United Kingdom

**VI.4.4. Service from which information about the review procedure may be obtained**

Official name: Queen Elizabeth's Girls' School  
Town: Barnet  
Country: United Kingdom

**VI.5. Date of dispatch of this notice**

19/02/2016