

Spain-Madrid: Other community, social and personal services

OJ S 27/2018 08/02/2018

Contract notice

Services

Directive 2004/18/EC

## Section I: Contracting authority

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### I.1. Name and addresses

Official name: Asociación Inserta Empleo (Inserta)

Postal address: C/ Fray Luis de León, 11, 2ª Pla.

Town: Madrid

Postal code: 28012

Country: Spain

For the attention of: Montserrat Balas y Eva Martín

E-mail: [emartin.inserta@fundaciononce.es](mailto:emartin.inserta@fundaciononce.es)

Telephone: +34 914688500

Fax: +34 914688502

**Internet address(es):**

General address of the contracting authority: <http://www.fsc-inserta.es/Convocatorias/>

**Additional information can be obtained from:**

the abovementioned address

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

the abovementioned address

**Tenders or requests to participate must be submitted:** the abovementioned address

### I.2. Type of the contracting authority

Other: Entidad sin ánimo de lucro

### I.3. Main activity

Other: Cooperación e integración social de personas con discapacidad

### I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

## Section II: Object of the contract

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### II.1. Description

#### II.1.1. Title attributed to the contract by the contracting authority

Servicios de Impresión de Material Divulgativo.

#### II.1.2. Type of contract and place of performance or delivery

Services

Service category No 15: Publishing and printing services on a fee or contract basis

NUTS code ES España

#### II.1.3. Information about a framework agreement or a dynamic purchasing system

#### II.1.4. Information about framework agreement

#### **II.1.5. Short description of the contract or purchase(s)**

Contratación de los Servicios de diseño, maquetación, impresión, almacenaje y envío /distribución de todos aquellos materiales en soporte papel de divulgación informativa, estudios y productos publicitarios que se realicen durante el período señalado, así como la contratación del servicio de franqueado y mensajería para su distribución.

#### **II.1.6. CPV code(s)**

98000000 Other community, social and personal services

#### **II.1.7. Information about the Government Procurement Agreement (GPA)**

#### **II.1.8. Lots**

This contract is divided into lots: no

#### **II.1.9. Information about variants**

#### **II.2. Scope of the procurement**

##### **II.2.1. Total quantity or scope**

El contrato se extenderá aproximadamente desde abril del 2018 al 31 de octubre de 2019, no siendo susceptible de prorrogar.

Estimated value excluding VAT: 234 000,00 EUR

##### **II.2.2. Information about options**

Options: no

##### **II.2.3. Information about renewals**

This contract is subject to renewal: no

#### **II.3. Duration of the contract or time limit for completion**

### **Section III: Legal, economic, financial and technical information**

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#### **III.1. Conditions related to the contract**

##### **III.1.1. Deposits and guarantees required**

Ver [www.fsc-inserta.es](http://www.fsc-inserta.es).

<http://www.fsc-inserta.es/Convocatorias/Paginas/Vigentes.aspx>

##### **III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

Ver [www.fsc-inserta.es](http://www.fsc-inserta.es).

<http://www.fsc-inserta.es/Convocatorias/Paginas/Vigentes.aspx>

##### **III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

Ver [www.fsc-inserta.es](http://www.fsc-inserta.es).

<http://www.fsc-inserta.es/Convocatorias/Paginas/Vigentes.aspx>

##### **III.1.4. Contract performance conditions**

#### **III.2. Conditions for participation**

##### **III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: Ver [www.fsc-inserta.es](http://www.fsc-inserta.es).  
<http://www.fsc-inserta.es/Convocatorias/Paginas/Vigentes.aspx>

### **III.2.2. Economic and financial ability**

List and brief description of conditions: Ver [www.fsc-inserta.es](http://www.fsc-inserta.es).  
<http://www.fsc-inserta.es/Convocatorias/Paginas/Vigentes.aspx>

Minimum level(s) of standards possibly required: Ver [www.fsc-inserta.es](http://www.fsc-inserta.es).  
<http://www.fsc-inserta.es/Convocatorias/Paginas/Vigentes.aspx>

### **III.2.3. Technical and professional ability**

List and brief description of conditions:

Ver [www.fsc-inserta.es](http://www.fsc-inserta.es).  
<http://www.fsc-inserta.es/Convocatorias/Paginas/Vigentes.aspx>

Minimum level(s) of standards possibly required:

Ver [www.fsc-inserta.es](http://www.fsc-inserta.es).  
<http://www.fsc-inserta.es/Convocatorias/Paginas/Vigentes.aspx>

### **III.2.4. Information about reserved contracts**

#### **III.3. Conditions specific to services contracts**

##### **III.3.1. Information about a particular profession**

##### **III.3.2. Information about staff responsible for the performance of the contract**

## **Section IV: Procedure**

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### **IV.1. Type of procedure**

#### **IV.1.1. Type of procedure**

Open

#### **IV.1.2. Information about the limits on the number of candidates to be invited**

#### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

### **IV.2. Award criteria**

#### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **IV.2.2. Information about electronic auction**

### **IV.3. Administrative information**

#### **IV.3.1. File reference number attributed by the contracting authority**

001/CM/18

#### **IV.3.2. Previous publication concerning this procedure**

#### **IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

#### **IV.3.4.**

**Time limit for receipt of tenders or requests to participate**

20.3.2018 - 15:00

**IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

**IV.3.6. Languages in which tenders or requests to participate may be submitted**  
Spanish.

**IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

**IV.3.8. Conditions for opening of tenders**

**Section VI: Complementary information**

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**VI.1. Information about recurrence**

**VI.2. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
yes

Identification of the project: Programa Operativo de Inclusión Social y Economía Social y Programa Operativo de Empleo Juvenil cofinanciados por el Fondo Social Europeo y la Fundación ONCE.

**VI.3. Additional information**

El importe real facturable estará sujeto a los productos o servicios efectivamente adquiridos o prestados.

**VI.4. Procedures for review**

**VI.4.1. Review body**

**VI.4.2. Review procedure**

**VI.4.3. Service from which information about the review procedure may be obtained**

**VI.5. Date of dispatch of this notice**

6.2.2018