

**B-Bruges: Coaching services**

OJ S 38/2013 22/02/2013

**Contract notice****Services****Directive 2004/18/EC****Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Provinciebestuur West-Vlaanderen

Postal address: Abdijbekestraat 9

Town: Brugge

Postal code: 8200

Country: Belgium

For the attention of: José Jacobs

E-mail: [jose.jacobs@west-vlaanderen.be](mailto:jose.jacobs@west-vlaanderen.be)

Telephone: +32 50407191

Fax: +32 50407102

**Internet address(es):**General address of the contracting authority: <http://www.west-vlaanderen.be>**Additional information can be obtained from:**

the abovementioned address

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

the abovementioned address

**Tenders or requests to participate must be submitted:** the abovementioned address**I.2. Type of the contracting authority**

Regional or local authority

**I.3. Main activity**

General public services

**I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: no

**Section II: Object of the contract**

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**II.1. Description****II.1.1. Title attributed to the contract by the contracting authority**

business development manager natuurpark Zwin

**II.1.2. Type of contract and place of performance or delivery**

Services

Service category No 11: Management consulting services [6] and related services

Main site or place of performance: Knokke

NUTS code BE251 Arr. Brugge

**II.1.3. Information about a framework agreement or a dynamic purchasing system**

The notice involves a public contract

**II.1.4. Information about framework agreement**

**II.1.5. Short description of the contract or purchase(s)**

Business development manager exploitatie Zwin Natuurcentrum Knokke.

**II.1.6. CPV code(s)**

79998000 Coaching services

**II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

**II.1.8. Lots**

This contract is divided into lots: no

**II.1.9. Information about variants**

Variants will be accepted: no

**II.2. Scope of the procurement**

**II.2.1. Total quantity or scope**

Estimated value excluding VAT: 572 000 EUR

**II.2.2. Information about options**

Options: no

**II.2.3. Information about renewals**

This contract is subject to renewal: no

**II.3. Duration of the contract or time limit for completion**

Start 1.6.2013. Completion 31.12.2017

**Section III: Legal, economic, financial and technical information**

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**III.1. Conditions related to the contract**

**III.1.1. Deposits and guarantees required**

5% van de forfaitaire eenheidsprijs excl. BTW voor fase 1 vermenigvuldigd met 1.848.

**III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

Volgens de algemene aannemingsvoorwaarden.

**III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

Alle wettelijke rechtsvormen zijn toegestaan.

**III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: no

**III.2. Conditions for participation**

**III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: - een RSZ -attest van het voorlaatste verstreken kwartaal

### **III.2.2. Economic and financial ability**

List and brief description of conditions: - een recent attest 276C2 van de administratie der directe belastingen

- een recent attest van de BTW administratie
- een verklaring op eer

### **III.2.3. Technical and professional ability**

List and brief description of conditions:

- de studie- en beroepskwalificaties van de dienstverlener
- een overzicht van gepresteerde gelijkaardige diensten

### **III.2.4. Information about reserved contracts**

#### **III.3. Conditions specific to services contracts**

##### **III.3.1. Information about a particular profession**

Execution of the service is reserved to a particular profession: no

##### **III.3.2. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

## **Section IV: Procedure**

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### **IV.1. Type of procedure**

#### **IV.1.1. Type of procedure**

Open

#### **IV.1.2. Information about the limits on the number of candidates to be invited**

#### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

### **IV.2. Award criteria**

#### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Criteria below

1. De prijs. Weighting 50
2. De methodologie. Weighting 10
3. De verantwoording van de visie. Weighting 10
4. De volledigheid, duidelijkheid en relevantie van het project. Weighting 15
5. De kwaliteit van de voorgestelde persoon. Weighting 15

#### **IV.2.2. Information about electronic auction**

An electronic auction will be used: no

### **IV.3. Administrative information**

#### **IV.3.1. File reference number attributed by the contracting authority**

0220/2012/010

#### **IV.3.2. Previous publication concerning this procedure**

no

**IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

Time limit for receipt of requests for documents or for accessing documents: 1.4.2013 - 11:00  
Payable documents: no

**IV.3.4. Time limit for receipt of tenders or requests to participate**

16.4.2013 - 11:15

**IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

**IV.3.6. Languages in which tenders or requests to participate may be submitted**

Dutch.

**IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

Duration in days: 120 (from the date stated for receipt of tender)

**IV.3.8. Conditions for opening of tenders**

Date: 16.4.2013 - 11:15

Place:

provinciehuis Abdijbeke, Abdijbekestraat 9 Sint Andries - Brugge

Persons authorised to be present at the opening of tenders: yes

Information about authorised persons and opening procedure: iedereen

**Section VI: Complementary information**

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**VI.1. Information about recurrence**

**VI.2. Information about European Union funds**

**VI.3. Additional information**

@Ref:00690478/2013003413

**VI.4. Procedures for review**

**VI.4.1. Review body**

**VI.4.2. Review procedure**

**VI.4.3. Service from which information about the review procedure may be obtained**

**VI.5. Date of dispatch of this notice**

18.2.2013