

United Kingdom-Stoke-on-Trent: School catering services
OJ S 27/2019 07/02/2019
Contract notice
Services

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: Kidsgrove High School
Postal address: Gloucester Road, Kidsgrove
Town: Stoke-on-Trent
NUTS code: UKG23 Stoke-on-Trent
Postal code: ST7 4DL
Country: United Kingdom
E-mail: pqq@litmuspartnership.co.uk
Telephone: +44 1276-673880
Internet address(es):
Main address: <http://www.uakidsgrove.org/>

I.1. Name and addresses

Official name: Kidsgrove Primary School
Postal address: Gloucester Road, Kidsgrove
Town: Stoke-on-Trent
NUTS code: UKG23 Stoke-on-Trent
Postal code: ST7 4DJ
Country: United Kingdom
E-mail: pqq@litmuspartnership.co.uk
Telephone: +44 1276-673880
Internet address(es):
Main address: <http://www.upakidsgrove.org/>

I.1. Name and addresses

Official name: Saxon Hill Academy
Postal address: Kings Hill Road
Town: Lichfield
NUTS code: UKG24 Staffordshire CC
Postal code: WS14 9DE
Country: United Kingdom
E-mail: pqq@litmuspartnership.co.uk
Telephone: +44 1276-673880
Internet address(es):
Main address: <http://www.saxonhill.staffs.sch.uk>

I.1. Name and addresses

Official name: Blackfriars Academy
Postal address: Priory Road
Town: Newcastle-Under-Lyme

NUTS code: UKG24 Staffordshire CC
Postal code: ST5 2TF
Country: United Kingdom
E-mail: pqq@litmuspartnership.co.uk
Telephone: +44 1276-673880
Internet address(es):
Main address: <http://www.blackfriars.staffs.sch.uk>

I.1. Name and addresses

Official name: Coppice Academy
Postal address: Abbots Way, Westlands
Town: Newcastle
NUTS code: UKG24 Staffordshire CC
Postal code: ST5 2EY
Country: United Kingdom
E-mail: pqq@litmuspartnership.co.uk
Telephone: +44 1276-673880
Internet address(es):
Main address: <http://www.coppice.staffs.sch.uk>

I.1. Name and addresses

Official name: Walton Hall Academy
Postal address: Stafford Road
Town: Eccleshall
NUTS code: UKG24 Staffordshire CC
Postal code: ST21 6JR
Country: United Kingdom
E-mail: pqq@litmuspartnership.co.uk
Telephone: +44 1276-673880
Internet address(es):
Main address: <http://www.waltonhallschool.net>

I.1. Name and addresses

Official name: Newfriars College
Postal address: Castle Grove, Bucknall
Town: Stoke-On-Trent
NUTS code: UKG23 Stoke-on-Trent
Postal code: ST2 8BH
Country: United Kingdom
E-mail: pqq@litmuspartnership.co.uk
Telephone: +44 1276-673880
Internet address(es):
Main address: <http://blackfriarsfeacademy.org.uk/>

I.1. Name and addresses

Official name: Wolstanton High School
Postal address: Milehouse Lane
Town: Wolstanton
NUTS code: UKG24 Staffordshire CC
Postal code: ST5 9JU
Country: United Kingdom

E-mail: pqq@litmuspartnership.co.uk

Telephone: +44 1276-673880

Internet address(es):

Main address: <http://www.wolstanton.staffs.sch.uk>

I.1. Name and addresses

Official name: Madeley School

Postal address: Newcastle Road, Madeley

Town: Crewe

NUTS code: UKD6 Cheshire

Postal code: CW3 9JJ

Country: United Kingdom

E-mail: pqq@litmuspartnership.co.uk

Telephone: +44 1276-673880

Internet address(es):

Main address: <http://madeleyschool.org/>

I.1. Name and addresses

Official name: Great Barr Academy

Postal address: Aldridge Road, Great Barr

Town: Birmingham

NUTS code: UKG31 Birmingham

Postal code: B44 8NU

Country: United Kingdom

E-mail: pqq@litmuspartnership.co.uk

Telephone: +44 1276-673880

Internet address(es):

Main address: <http://www.greatbarracademy.org.uk/>

I.1. Name and addresses

Official name: Tottington High School

Postal address: Laurel Street, Tottington

Town: Bury

NUTS code: UKD4 Lancashire

Postal code: BL8 3LY

Country: United Kingdom

E-mail: pqq@litmuspartnership.co.uk

Telephone: +44 1276-673880

Internet address(es):

Main address: <http://www.tottington.bury.sch.uk>

I.2. Information about joint procurement

The contract involves joint procurement

I.3. Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at: http://www.litmuspartnership.co.uk/project/shaw_education_trust

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted to the abovementioned address

I.4. Type of the contracting authority

Body governed by public law

I.5. Main activity

Education

Section II: Object

II.1. Scope of the procurement

II.1.1. Title

Shaw Education Trust — Tender for Catering Services

II.1.2. Main CPV code

55524000 School catering services

II.1.3. Type of contract

Services

II.1.4. Short description

The successful supplier will be required to provide catering services at the following eleven locations:

- Kidsgrove High School, Gloucester Road, Kidsgrove, Stoke-on-Trent, ST7 4DL,
- Kidsgrove Primary School, Gloucester Road, Kidsgrove, Stoke-on-Trent, ST7 4DJ,
- Saxon Hill Academy (SEN), Kings Hill Road, Lichfield, WS14 9DE,
- Blackfriars Academy (SEN), Priory Road, Newcastle-under-Lyme, ST5 2TF,
- Coppice Academy (SEN), Abbots Way, Newcastle-under-Lyme, ST5 2EY,
- Walton Hall Academy (SEN), Stafford Road, Eccleshall, ST21 6JR,
- Newfriars College (FE ~ SEN), Castle Grove, Bucknall, Stoke-on-Trent, ST2 8BH,
- Wolstanton High School, Milehouse Lane, Wolstanton, ST5 9JU,
- Madeley School, Newcastle Road, Madeley, Crewe, CW3 9JJ,
- Great Barr Academy, Aldridge Road, Great Barr, Birmingham, B44 8NU,
- Tottington High School, Laurel Street, Tottington, Bury, BL8 3LY.

II.1.5. Estimated total value

Value excluding VAT: 4 250 000,00 GBP

II.1.6. Information about lots

This contract is divided into lots: no

II.2. Description

II.2.3. Place of performance

NUTS code: UKG23 Stoke-on-Trent

NUTS code: UKG24 Staffordshire CC

NUTS code: UKD6 Cheshire

NUTS code: UKD4 Lancashire

NUTS code: UKG31 Birmingham

Main site or place of performance: See II.1.4) Short description UNITED KINGDOM

II.2.4. Description of the procurement

The catering services provision at all the project schools have not been market tested since the ongoing expansion of the trust and to ensure best value principles are applied shaw education Trust, along with the individual schools, have made a decision to tender their catering services.

All schools have their own kitchen facilities and it is expected all food served to students will be freshly prepared and produced on site.

Current student roll numbers across all sites is circa 5 204.

Current annual turnover value of all eleven locations is circa 850 000 GBP per annum including cash sales, Free School Meals and hospitality. Current uptake levels vary across all locations and the Trust firmly believe that with improved choice and quality there is a real opportunity to increase levels of uptake at certain schools.

Due to the expansion of the Trust over the past 2 years, there is a mix of catering Contractors currently in place across the Trust estate. One of the key objectives of carrying out the tender exercise is to reduce the number of Contractors making it more manageable for the Trust to manage/monitor and to drive out economies of scale.

On this basis the TUPE information that will be made available during the tender process will be supplied from several sources. For the avoidance of doubt TUPE Regulations including pension rights will apply to this contract where applicable.

The successful supplier will be expected to deliver a concise and detailed method of management reporting at the end of each month, thus updating the clients on contract performance. It is imperative that an open book policy is offered to ensure that each clients have total clarity on financial performance.

It should be noted that some of the schools within the Trust are high dependency schools with students requiring special educational support throughout the school day. The successful supplier must have the ability and resource to take this into account.

The Trust are seeking both innovation and the application of current food trends within the tender submissions and would expect as a result of this to be able to identify “Best Value” and work in partnership with the chosen supplier going forward.

The following key objectives which should be focused upon throughout the tender process:

- all children enjoy a healthy, well balanced meal at lunchtimes, ensuring meals fully comply with school meal nutritional standards,
- the service provision must be based on Best Value Principles and economy of scale due to the number of schools involved in the project,
- wherever possible, cost savings are to be made during the contract term,
- to maximise the use of fresh food produce and minimise the use of convenience food products,
- meet the cultural needs of all students and staff across the Trust,
- provide an appetising range of food for the children to choose from,
- the successful supplier must fully understand and implement safeguarding principles whilst carrying out the service provision.

Specific objectives from each client will be included within the tender specification to ensure their individual needs are fully understood and catered for.

The contract term will be for an initial period of 3 years, with the option to extend for a further 2 years, and will commence on 1.9.2019. The basis of the contract will be fixed price during the contract term and if any improvements to financial surpluses are generated then the supplier shall share these on an agreed percentage return. Free School Meals uptake and any ad-hoc catering requirements will be invoiced on a monthly basis and detailed backup will be part of the accounting system.

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6.

Estimated value

Value excluding VAT: 4 250 000,00 GBP

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Start: 01/09/2019 End: 31/08/2024

This contract is subject to renewal: no

II.2.9. Information about the limits on the number of candidates to be invited

Envisaged minimum number: 5 Maximum number: 10 Objective criteria for choosing the limited number of candidates:

A minimum of 5 suppliers and a maximum of 10 suppliers will be taken forward to the tender stage of the process. Where less than 5 suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the tender stage. Where more than 5 suppliers meet the minimum standard, those suppliers with the highest scores will proceed to the tender stage.

II.2.10. Information about variants

Variants will be accepted: yes

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds: no

II.2.14. Additional information**Section III: Legal, economic, financial and technical information**

III.1. Conditions for participation**III.1.2. Economic and financial standing**

Selection criteria as stated in the procurement documents

III.1.3. Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV: Procedure

IV.1. Description**IV.1.1. Type of procedure**

Restricted procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system**IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

IV.2. Administrative information**IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 11/03/2019 Local time: 12:00

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

Date: 05/04/2019

IV.2.4. Languages in which tenders or requests to participate may be submitted

English

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.3. Additional information

Interest in the selection process should be expressed via email only to pqq@litmuspartnership.co.uk clearly stating within this email which contract/notice you are referring to. Please also provide, as a minimum, a contact name, full company postal address and telephone number. The Selection Questionnaire and associated documents can be obtained at: http://www.litmuspartnership.co.uk/project/shaw_education_trust

The closing date for receipt of the Selection Questionnaire is 11.3.2019 (12:00). Suppliers are required to ensure that documents are obtained and returned to The Litmus Partnership Ltd, by email to pqq@litmuspartnership.co.uk by the above closing date and time.

Documents in respect of economic / financial standing (where indicated in the Selection Questionnaire) shall be returned to The Litmus Partnership Ltd, by email to pqq@litmuspartnership.co.uk by the above closing date and time.

It will be the supplier's responsibility to obtain any necessary documents in order to submit a response by the closing date and time.

The Contracting Authority reserves the right not to award any or part of the contract which is the subject of this Contract Notice and reserves the right to terminate the procurement process at any time.

The Contracting Authority will not be liable for any costs incurred by those expressing an interest in tendering for this contract opportunity.

The Contracting Authority will consider variant bids, evaluating them (so far as the variant or the evaluation of the variant is in the opinion of the Contracting Authority practicable) on the same basis as a conforming bid, but shall not be obliged to accept any such bid in preference to a conforming bid even if the variant bid scores more highly. No variant will be considered unless the bidder simultaneously submits a conforming bid.

VI.4. Procedures for review

VI.4.1. Review body

Official name: Shaw Education Trust

Town: Newcastle-under-Lyme

Country: United Kingdom

VI.5. Date of dispatch of this notice

04/02/2019